

North West Provincial Government

# **OFFICE OF THE PREMIER**





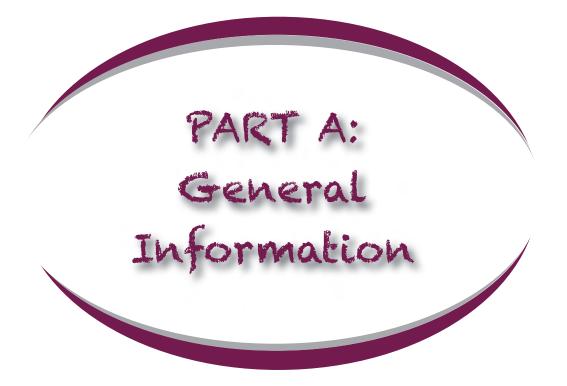


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## 1. DEPARTMENT GENERAL INFORMATION

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## 2. LIST OF ABBREVIATIONS/ACRONYMS

ACT	Agriculture, Culture and Tourism
AFS	Annual Financial Statement
APP	Annual Performance Plan
AGSA	Auditor General of South Africa
AO	Accounting Officer
AV	Anti-Virus
BBBEE	Broad Based Black Economic Empowerment
BCP	Business Continuity Plan
CD	Chief Director
CDW	Community Development Worker
CHW	Community Health Worker
CFO	Chief Financial Officer
DG	Director General
DDG	Deputy Director General
Dept.	Department
DPSA	Department of Public Service and Administration
DR	Disaster Recovery
EU	European Union
FAR	Fix Asset Register
FEED	Finance, Economy and Enterprise Development
GRAP	General recognised Accounting Practices

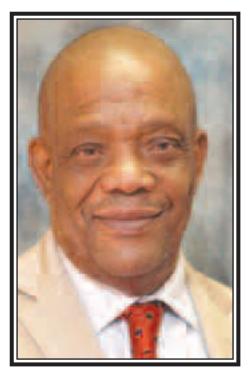
Information and Communication Technology
Institutional Development and Support
Interim Financial Statement
Irregular Expenditure
Information Security Office
Information Technology
Information Technology System Management
Member of Executive Council
Head of Department
Public Finance Management Act
Treasury Regulations
Treasury Regulations Mafikeng Rebranding Repositioning Renewal Programme
Mafikeng Rebranding Repositioning Renewal
Mafikeng Rebranding Repositioning Renewal Programme
Mafikeng Rebranding Repositioning Renewal Programme Management Performance Assessment Tool
Mafikeng Rebranding Repositioning Renewal Programme Management Performance Assessment Tool Medium Term Expenditure Framework
Mafikeng Rebranding Repositioning Renewal Programme Management Performance Assessment Tool Medium Term Expenditure Framework Medium Term Strategic Framework
Mafikeng Rebranding Repositioning Renewal Programme Management Performance Assessment Tool Medium Term Expenditure Framework Medium Term Strategic Framework National Development Plan
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PMDS	Performance Management and Development System
POE	Portfolio of Evidence
PT	Provincial Treasury
PSCBC	Public Service Co-ordinating Bargaining Council
PWD	Public Works Department
RACF	Resource Access Control Facility
SLA	Service Level Agreement
SMME	Small Medium and Micro-sized Enterprises
SCM	Supply Chain Management
SITA	State Information Technology Agency
SDIP	Service Delivery Improvement Plan
SSA	State Security Agency
TID	Technical Indicator Description
UPS	Un-interruptible Power Supply

Foreword by the Premier 3.

The Annual Report of the financial year 2018/19 presents the Office of the Premier's performance to the community of North West on the achievements, against the Strategic Goals and Objectives of the Province. During the year under review, the following achievements in relation to policy directives and strategic outcome related goals have been registered;

Improve MPAT Governance Level, Assessment on the implementation of Human Resource Strategy and Planning by Provincial Departments, Draft Annual Performance Plans and integrated Development Plan assessed for alignment to provincial priorities.



Regarding challenges for the financial year under review, we have had service delivery and governance weaknesses that required national government to put this province under Section 100 (1) (a) and 100(1) (b), to address maladministration, non-adherence to supply chain prescripts, poor service delivery, as well as poor governance, among others.

We have had to self-introspect and self-correct, and as a result, we are on a proper trajectory towards a clean and transparent government, that is able to deliver quality basic services to the people of the North West Province.

The national intervention in the Province has made significant strides in addressing the governance and service delivery challenges facing our Province.

As we move towards the sixth administration, we are ready to steer the administration to a smooth transition and solid handover to the 6th Administration, post the May 8 National and Provincial Elections. As the Office of the Premier, we have made significant progress in steering this Province in the right direction, and strengthening the capacity of government to deliver quality basic services to the people, as well as mending the broken bridges between ourselves, communities, and organised labour.

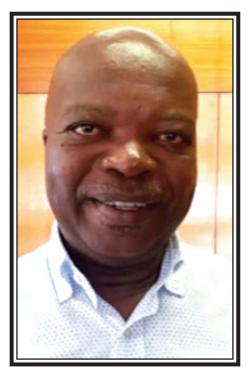
Let me express my sincere gratitude to the Portfolio Committee, for their oversight role on the Executive, Mr Sibusiso Mpanza and the team for his sterling work, senior management team and all officials within the Office of the Premier.

In conclusion, the Office of the Premier is committed to serve the community of North West Province, and strengthen the oversight role on monitoring the implementation of service delivery through Provincial Departments.

PROF T.J. MOKGORO (MPL) PREMIER OF THE NORTH WEST PROVINCE

4.

Report of the Hecounting Officer



The Annual Report 2018-2019 is presented in terms of Section 65. 1. (a) of the Public Finance Management Act (PFMA) of 1999. The report outlines the achievement made on the goals, objectives and targets contained in the Strategic Plan 2015/2019 and Annual

Performance Plan 2018-2019 financial year. Based on the mandates outlined in these documents, it is important that the Office account to the public about service delivery expectations and the budget allocated towards the achievement on the mandates.

The assessment of performance during the year under review indicates some of the key following achievements;

- Improve MPAT Governance Level.
- Assessment report on the implementation of Human Resource Strategy and Planning by provincial departments.
- Assessment of draft annual performance plans and integrated development plans for alignment to • provincial priorities.
- Payment of service providers within 21 days has improved to 91% and within 30 days from 92% to 95% respectively during this financial year
- Provincial intergovernmental programmes coordinated •
- Communication initiatives coordinated to promote Bokone Bophirima Corporate brand
- Profiled Townships and Small Dorpies' Development plans •
- Co-ordinated district wide service delivery intervention programmes •
- For the period under review, the OoP investigated the cases of alleged transgressions of prescripts by employees and those who were suspected of having transgressed rules and regulations were subjected to consequence management through disciplinary processes.
- Despite the achievements above the Office experienced massive service delivery protests throughput the province which impacted adversely on frontline service delivery and resulted in the invocation of Section 100 (1) (a) (b) of the Constitution. Since the invocation Section 100 (1) (a) (b) interventions as a yardstick to intensify our efforts to achieving our provincial priorities. In order to do so we need to ensure an improved and clean administration, as well as the provision of quality services through a cooperative governance approach, with visible evidence through coordination, oversight, integrated planning, monitoring and evaluation.

- Overview of the financial results of the department:
  - o Departmental receipts

	2018/2019			2017/2018		
Departmental receipts	Estimate	Actual Amount Collected	(Over)/Under Collection	Estimate	Actual Amount Collected	(Over)/Under Collection
	R'000	R'000	R'000	R'000	R'000	R'000
Tax Receipts						
Casino taxes						
Horse racing taxes						
Liquor licences						
Motor vehicle licences						
Sale of goods and services other than capital assets	220	275	(55)	245	249	(4)
Transfers received						
Fines, penalties and forfeits						
Interest, dividends and rent on land						
Sale of capital assets						
Financial transactions in assets and liabilities	147	752	(605)	105	205	(100)
Total	367	1 027	(660)	350	454	(104)

## • Programme Expenditure

		2018/2019	)	2017/2018			
Programme Name	Final Appropriat ion	Actual Expenditure	(Over)/ Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	
	R'000	R'000	R'000	R'000	R'000	R'000	
Administration	127 210	115 597	11 613	117 700	116 980	720	
Institutional Development	313 142	225 747	87 395	419 500	414 440	5 060	
Policy and Governance	166 101	159 690	6 411	243 322	224 732	18 590	
Total	606 453	501 034	105 419	780 522	756 152	24 370	

## Virements

Voted funds and Direct charges	Adjusted Appropriatio n	Shifting of Funds	Virements	Final Appropriati on	Actual Expenditure	Variance	% Exp
	R'000	R'000	R'000	R'000	R'000	R'000	%
Administration	127 440	-	(230)	127 210	115 597	11 613	90,9%
Institutional Development	313 323	-	(181)	313 142	225 747	87 395	72,1%
Policy and Governance	165 690	-	411	166 101	159 690	6 411	96,1%
Total	606 453	-	-	606 453	501 034	105 419	82,6%

## Unauthorised expenditure

• The office did not incur any unauthorised expenditure during the period under review.

#### Fruitless and wasteful expenditure

- Fruitless expenditure incurred during 2018/19 amounts to R672,000 and it relates to interest charged on late payments of Telkom account and Auditor-General, non-attendance where catering was provided and vat charged by non- VAT Vendors.
- Disciplinary process are still in progress.

#### Future plans of the department

The Office plan to continue with the implementation of the planned Provincial Priorities that will ensure the achievement of the five year strategic plan.

#### Public Private Partnerships

The Office of the Premier does not have any Private Partnership transactions.

#### Discontinued activities / activities to be discontinued None

#### New or proposed activities

North West Development Corporation (Public Entity) was transferred to the Department of Economy and Enterprise Development during 2018/19 budget adjustment.

#### Supply chain management

## All unsolicited bid proposals concluded for the year under review;

None

# Indicate whether SCM processes and systems are in place to prevent irregular expenditure

- The office has introduced the use of pre-audit checklist on all procurement processes.
- The office has introduced a policy to prevent unauthorised, irregular, fruitless and wasteful expenditure.

#### Challenges experienced in SCM and how they were resolved

• The SCM structure is not aligned to framework for Supply Chain Management and North West SCM policy framework.

## Gifts and Donations received in kind from non-related parties None

## Exemptions and deviations received from the National Treasury None

#### Events after the reporting date None

Other None

#### Acknowledgement/s or Appreciation

I appreciated the commitment of the management in ensuring that the Office fast track service delivery to our communities despite the challenges we faced. I therefore thank all service providers and other stakeholders and the citizens of North West Province for working with us.

#### Conclusion

The Office will always ensure that effective and efficient channels of communication are made available to ensure that communities are able to communicate with government any time when the need arises.

MR S/MPANZA

ACCOUNTING OFFICER OFFICE OF THE PREMIER

## 5. STATEMENT OF RESPONSIBILITY AND CONFIRMATION OF ACCURACY FOR THE ANNUAL REPORT

To the best of my knowledge and belief, I confirm the following:

All information and amounts disclosed throughout the annual report are consistent.

The annual report is complete, accurate and is free from any omissions.

The annual report has been prepared in accordance with the guidelines on the annual report as issued by National Treasury.

The Annual Financial Statements (Part E) have been prepared in accordance with the modified cash standard and the relevant frameworks and guidelines issued by the National Treasury.

The Accounting Officer is responsible for the preparation of the annual financial statements and for the judgements made in this information.

The Accounting Officer is responsible for establishing, and implementing a system of internal control that has been designed to provide reasonable assurance as to the integrity and reliability of the performance information, the human resources information and the annual financial statements.

The external auditors are engaged to express an independent opinion on the annual financial statements.

In my opinion, the annual report fairly reflects the operations, the performance information, the human resources information and the financial affairs of the department for the financial year ended 31 March 2019.

Yours faithfully

MR S/MPANZA

ACCOUNTING OFFICER OFFICE OF THE PREMIER

## 6. STRATEGIC OVERVIEW

## 6.1 Vision

A united, non-racial, non-sexist and prosperous democratic society for the people of Bokone-Bophirima.

## 6.2 Mission

To facilitate integrated governance, planning and accelerate service delivery that is people-centered for improved economic growth in Bokone-Bophirima.

## 6.3 Values

The following are core values that the office will adhere to in promoting integrated governance an accelerated service delivery for improved quality of life and economic growth for the people of Bokon Bophirima:

- Caring
- Agile
- Responsive
- Excellence

## 7. LEGISLATIVE AND OTHER MANDATES

The Office of the Premier (herein after referred to as "the Office") derives its mandate from th Constitution of the Republic of South Africa, 1996, the Public Service Act, Public Financ Management Act and related prescripts that in turn determine its functional mandate

## 8. CONSTITUTIONAL MANDATE

The mandate of the Office of the Premier is to support the Premier in the execution of hi constitutional responsibilities. The Premier performs executive, legislative and ceremonial function and responsibilities as stipulated in Chapter 6 of the Constitution. Section 125(2) of the Constitutio determines that the Premier exercises the executive authority over the province together with th other members of the Executive Council. The Premier is also responsible for inter-governmentar relations in terms of Chapter 3 of the Constitution. The Premier appoints Members of the Executive Council (MECs) and assigns functions, responsibilities and delegates powers to them.

The Constitution defines the powers and functions of the Premier, among others, as follows:

- To assent to, sign and promulgate Bills duly passed by the Provincial Legislature and in the event of a procedural shortcoming in the legislative process, to refer a Bill passed by the Provincial Legislature back for further consideration by such Legislature;
- To convene meetings of the Executive Council;
- To appoint commissions of enquiry; and
- To make such appointments as may be necessary under the powers conferred upon him/her by this Constitution or any other law.

The Premier and MECs must act in accordance with the Constitution and provide the Legislature with full and regular reports concerning matters under their control. The Premier and MECs must act in accordance with the code of conduct prescribed by national legislation

## 9. LEGISLATIVE MANDATE

In terms of section 125 (1) - (6) of the Constitution, the executive authority of the Province is vested in the Premier of that Province,

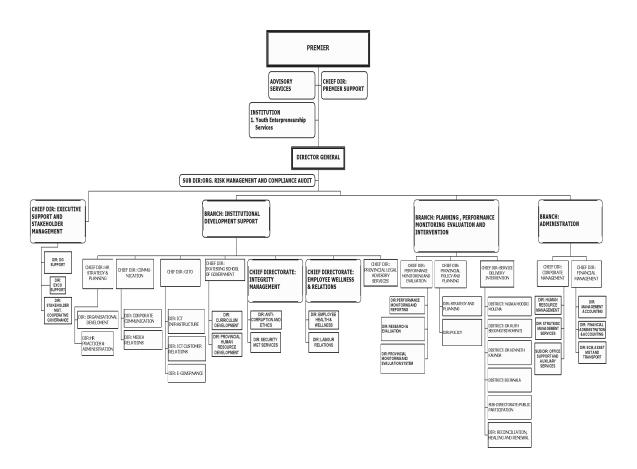
(i) Subject to the provisions of sections 85(2) (c) and 125(2)(e) of the Constitution, be responsible for intergovernmental relations on an administrative level between the relevant [provincial administration] province and other [provincial administration] provinces a well as national departments and national government component and the intra governmental cooperation between the relevant [provincial administration] Office of the Premier and the various provincial departments and provincial government components including the co-ordination of their actions and legislation and,
(ii) Subject to the provisions of paragraph (d) be responsible for the giving of strategic direction on any matters referred to in section [3(2) (a)] 3(1).

## **10. POLICY MANDATE**

The National Development Plan (NDP) Vision 2030 is the blueprint for socio-economic transformation and development in South Africa. The goals of the NDP of reducing poverty, unemployment and inequality can be realised by growing an inclusive economy, enhancing the state capacity, as well as, promoting leadership and partnership.

The Medium Term Strategic Framework (MTSF) is the implementation plan of the NDP. It reflects the commitments made in the 2014-2019 elections manifesto of the governing party, including the commitment to implement the NDP. The MTSF sets out the actions that government targets to achieve based on National, Provincial and Local Government plans.

## **11. ORGANISATIONAL STRUCTURE**



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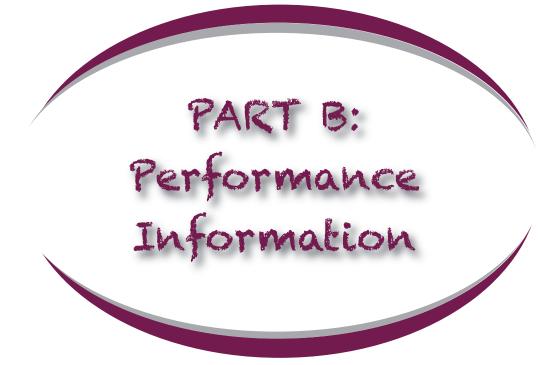
## 12. ENTITIES REPORTING TO THE PREMIER

The information furnished in this section should correlate with information provided in the related party transactions disclosure note to the financial statements and the information on the entities.

Name of Entity	Legislative Mandate	Financial Relationship	Nature of Operations
Youth	Schedule 3C Public	R62 000	To promote and
Entrepreneurship	Entity		support youth owned
Services	Established in terms of		enterprises and
	the North West Youth		initiatives and roll out
	Entrepreneurship		skills development
	Services Fund Act, No		programmes geared
	06 of 2016		towards job creation

The table below indicates the	entities that report to the Premier.





## 1. AUDITOR GENERAL'S REPORT: PREDETERMINED OBJECTIVES

The AGSA currently performs certain audit procedures on the performance information to provide reasonable assurance in the form of an audit conclusion. The audit conclusion on the performance against predetermined objectives is included in the report to management, with material findings being reported under the Predetermined Objectives heading in the Report on other legal and regulatory requirements section of the auditor's report.

Refer to page 112 of the Report of the Auditor General, published as Part E: Financial Information.

## 2. OVERVIEW OF DEPARTMENTAL PERFORMANCE

## 2.1 Service Delivery Environment

The Office uses the complaints management system as a key service for service delivery improvement. The Provincial Call Center Toll Free hotline is a mechanism used by the community to report on service delivery issues. The Office facilitates the process of transferring the calls to the relevant departments and follow-up on progress.

## **Problems encountered**

Due to system issues created by the previous service provider, the entire case management memory was lost. All cases had to be manually captured and some cases on the system were not captured at all due to access problems.

## **Corrective steps**

The Manual system will be utilized until a new case management system is implemented.

## 2.2 Service Delivery Improvement Plan

Main services	Beneficiaries	Current/actual standard of service	Desired standard of service	Actual achievement
Facilitation of service delivery intervention	Communities	86%	90%	Q1:80% Q2:63% Q3:56% Q4:65%

Main services and standards

Batho Pele arrangements with beneficiaries (Consultation access etc.)

Current/actual arrangements	Desired arrangements	Actual achievements
Access to Service	Reduction of protest marches	Q1:80% Q2:63% Q3:56% Q4:65%

#### Service delivery information tool

Current/actual information tools	Desired information tools	Actual achievements
ITSM 9 fully functional (Q1 and Q2)	Fully functional electronic case management system.	Manual system in place. (System partially
Manual System partially functional		Functional)

#### Complaints mechanism

Current/actual complaints mechanism	Desired complaints mechanism	Actual achievements
Call Centre (Toll Free)	Call Centre (Toll Free)	Call Centre (Toll Free)
Walk-ins	Walk-ins	Walk-ins
Suggestion boxes	Suggestion boxes	Suggestion boxes
Complaints Suggestion form	Ward Operation Centres	Complaints Suggestion form
Email	Complaint Suggestion Form	Email
	10X10 campaign	
	SMS Premium Service	

## 2.3 Organisational environment

The organisational structure was approved in March 2018 and provides the Director General with the responsibility to focus on provincial and executive support matters.

The North-West Province was placed under Section 100 (1) (a) (b) of the Constitution following service delivery protests in the Province in the 2018/2019 financial year.

## 2.4 Key policy developments and legislative changes

There were no key policy developments and legislative changes for the period under review

## 3. STRATEGIC OUTCOME ORIENTED GOALS

The strategic outcome oriented goals as per the Strategic Plan and the progress made towards the achievement of the 5 year targets are detailed below per programme. Significant achievements with regard to outcome 12 (An efficient, effective and development- oriented public service) which is applicable to the Office may be expressed in the consistent improvement of the Provincial performance in the Management Performance Assessment tool (MPAT).

## 4. PERFORMANCE INFORMATION BY PROGRAMME

## 4.1 **Programme 1: Administration**

#### Programme Purpose

The programme is responsible for the provision of efficient and effective administrative support services to the Office of the Premier.

• Sub-Programmes

Premier Support, Executive Support and Stakeholder Management Services, Corporate Management, Financial Management

• Strategic Objectives for the financial year under review

Sub Programmes	Strategic Objectives
Premier Support	To co-ordinate and manage the Premier's political, administrative and special priority programmes.
Financial Management	To provide effective and efficient financial management services in the Office order to obtain clean audit.
Corporate Management	To provide effective and efficient corporate management services in the Office.
Executive Support and Stakeholder Management services	To Management the provision of Executive support and stakeholder management services.

<u>Strategic objectives, performance indicators, planned targets and actual achievements.</u> <u>Strategic objectives:</u>

Strategic objectives	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievemen t for 2018/2019	Comment on deviations
To co-ordinate and manage the Premier's political, administrative and special priority programmes.	24	24	24		
To provide effective and efficient financial management services in the Office in order to obtain clean audit	MPAT Level 2.4	MPAT Level 3	MPAT Level 3.4		
To provide effective and efficient financial management services in the Office in order to obtain clean audit	12	12	12		
To provide effective and efficient financial management services in the Office in order to obtain clean audit	1	1	1		
To provide effective and efficient corporate management services in the Office	MPAT Level 3	MPAT Level 3	MPAT Level 3		
To provide effective and efficient corporate management services in the Office	MPAT Level 2.9	MPAT Level 3	MPAT Level 3.2		
To manage the provision of Executive Support and Stakeholder Management Services	NA	8	8		
To manage the provision of Executive Support and Stakeholder Management Services	NA	4	4		
To manage the provision of Executive Support and Stakeholder Management Services	NA	8	3	5	NWDC has been transferred to EED. The activities of YES have not been implemented due to the delay in the appointment of the YES Board and the CEO.

## Performance indicators

Programme / Sub-programme: Premier Support								
Performance Indicator	Actual Achievement 2015/2016	Actual Achieveme6t 2016/2017	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement 2018/2019	Comment on deviations	
Number of sector and stakeholder meetings held to promote the 5 concretes	N/A	N/A	24	24	24	0		

Performance Indicator	Actual Achievement 2015/2016	Actual Achieveme6t 2016/2017	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement 2018/2019	Comment on deviations
Number of provincial intergovernmental programmes coordinated	N/A	8	8	8	8	0	
Number of investment opportunities facilitated in VTSD areas	N/A	N/A	4	4	4	0	
Report on performance of 2 State Owned Entities	N/A	N/A	8	8	3	5	NWDC has been transferred to EED. The activities of YES have not been implemented due to the delay in the appointment of the YES Board and the CEO.

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Programme / Sub-programme: Financial Management								
Performance Indicator	Actual Achievemen t 2015/2016	Actual Achieveme6t 2016/2017	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achieveme nt 2018/201 9	Deviation from planned target to Actual Achievement 2018/2019	Comment on deviations	
Financial Management MPAT Level Obtained	N/A	MPAT level 3	MPAT level 2.4	MPAT level 3	MPAT level 3.4			
Monitor the report on Provincial Financial Management	N/A	N/A	12	12	12	0		
Audit opinion obtained in respect of the previous financial year	N/A	N/A	1	1	1	0		

Programme / Sub	Programme / Sub-programme: Corporate Management							
Performance Indicator	Actual Achievement 2015/2016	Actual Achieveme6t 2016/2017	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement 2018/2019	Comment on deviations	
Human Resource Management MPAT level obtained	MPAT level 2.5	MPAT level 3	MPAT level 2.9	MPAT level 3.5	MPAT Level 3	0.5	The Office was penalised due to 93% of Performance Agreements captured on PERSAL instead of 100%	
Strategic Management MPAT level Obtained	MPAT level 2.5	MPAT level 3	MPAT level 3	MPAT level 3.5	MPAT level 3.2	0.3	The Departmental Guidelines were not reviewed by the time the POE was loaded on the MPAT System	

Provide reasons for all deviations:

NWDC has been transferred to EED. The activities of YES have not been implemented due to the delay in the appointment of the YES Board and the CEO.

The Office was penalised due to 93% of Performance Agreements captured on PERSAL instead of 100% The Departmental Guidelines were not reviewed by the time the POE was loaded on the MPAT System

## Strategy to overcome areas of under performance

The office will expedite the recruitment of staff in the new financial year as nominations for the Board and the CEO post were advertised in March 2019

The Office of the Premier met the national MPAT standard of 3 (minimum). The standard set for Office of the Premier for self-improvement was 3.5 and performance on both indicators were slightly below. The MPAT system was subsequently discontinued Nationally. Indicators were amended for 2019/2020.

## Changes to planned targets

None

#### Linking performance with budgets

#### Sub-programme expenditure – Programme one

Sub-Programme		2018/2019		2017/2018			
Name	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	Final Appropriation	Actual Expenditure	(Over)/Under Expenditure	
	R'000	R'000	R'000	R'000	R'000	R'000	
Premier Support	20 969	17 679	3 290	19 724	18 827	897	
Executive Council Support	7 942	7 584	358	8 156	6 527	1 629	
Director General Support	46 729	43 512	3 217	51 936	51 538	398	
Financial Management	51 570	46 822	4 748	37 884	40 088	(2 204)	
Total	127 210	115 597	11 613	117 700	116 980	720	

The under spending on the Programme is mainly due to inadequate needs analysis on office furniture and office equipment (R1.9 million) resulting in under spending, underperformance on Premier's Discretionary fund amounting to R1.6 million and travelling & subsistence amounting to R2 million due to reduced planned trips to be travelled.

## 4.2 Programme 2: Institutional Development Support

## Programme Purpose

The programme is primarily mandated to provide strategic leadership and support to all provincial Departments through co-ordination, monitoring, evaluation and intervention of the implementation of policy frameworks, strategies and programmes related to Human Resources Strategy and Planning , Employee Wellness and Relations, Provincial Legal Advisory Services, Government Information Technology Office, Communication, Ikatisong School of Governance as well as Integrity Management.

• Sub-Programmes

Human Resource Strategy and Planning, Government Information Technology Office, Communication, Ikatisong School of Governance, Integrity Management, Provincial Legal Advisory Services, Employee Wellness and Relations.

Sub-Programmes	Strategic Objectives			
Human Resource Strategy and	To improve the level of compliance on human resource strategy			
Planning,	and planning for good governance.			
Government Information	To optimise service delivery through centralised implementation of			
Technology Office	information Communication Technology (ICT).			
	To provide a functional government communication system which			
Communication	enables citizen empowerment and involvement in their own			
	development.			
Ikatisong School of Governance	To enhance implementation of provincial priorities through			
Ratisong School of Governance	individual, organisational and institutional capacity development.			
	To implement minimum security standards and strengthen			
Integrity Management	programmes that will eradicate fraud, corruption and acts of			
	misconduct; and promote ethics and integrity.			
Provincial Legal Advisory	To provide legal services in the province in order to manage			
Services	litigation rate.			
Employee Wellness and Relations	To improve the level of compliance on quality of employee			
	wellness, occupational health programmes and labour relations.			

• Strategic Objectives for the financial year under review

## Strategic objectives, performance indicators, planned targets and actual achievements

## Strategic objectives:

Strategic objectives	Actual Achievement 2017/ 2018	Planne d Target 2018/2 019	Actual Achieveme nt 2018/2019	Deviation from planned target to Actual Achievement for 2018/ 2019	Comment on deviations
To improve the level of compliance on human resource strategy and planning for good governance.	N/A	1	1	0	
To improve the level of compliance on human resource strategy and planning for good governance.	N/A	2	2	0	
To improve the level of compliance on human resource strategy and planning for good governance.	N/A	2	2	0	
To optimise service delivery through centralised implementation of information Communication Technology (ICT)	12	4	3	1	The second shared ICT services was planned for NW Gambling Board but was not achieved due to legal challenges
To optimise service delivery through centralised implementation of information Communication Technology (ICT).	N/A	3	0	3	None of the Three (3) identified data centres were upgraded. The ICT Budget was reduced following the adjustment Budget process
To optimise service delivery through centralised implementation of information Communication Technology (ICT).	N/A	16	4	12	During the adjustment budget process, the ICT budget was reduced- of the 16 sites targeted only 6 have been prioritized. Work on this indicator commenced late in the third quarter and only four sites could be delivered and the remaining 2 sites will be delivered before the end of May 2019
To provide a functional government communication system which enables citizen empowerment and involvement in their own development.	8	48	15	33	Semphete publication could not be published; it was suspended by the service provider citing non-payments. The last copy was published 3 <sup>rd</sup> August 2018.

To provide a functional government communication system which enables citizen empowerment and involvement in their own development.	16	30	26	4	May day Event was not held due to service delivery protests, Older Persons Luncheon event was not held and 2 of the planned setsokotsane 10x10 campaign events were not held
To provide a functional government communication system which enables citizen empowerment and involvement in their own development.	8	20	20	0	
To enhance implementation of provincial priorities through individual, organisational and institutional capacity development.	10	8	8	0	
To enhance implementation of provincial priorities through individual, organisational and institutional capacity development.	N/A	2	2	0	
To implement minimum security standards and strengthen programmes of that will eradicate fraud, corruption and acts of misconduct; and promote ethics and integrity.	80%	100%	100%	0	
To implement minimum security standards and strengthen programmes of that will eradicate fraud, corruption and acts of misconduct; and promote ethics and integrity.	12	12	12	0	
To implement minimum security standards and strengthen programmes of that will eradicate fraud, corruption and acts of misconduct; and promote ethics and integrity.	12	12	12	0	
To provide legal services in the province in order to manage litigation rate.	12	12	11	1	The Socio-Economic bill had to be published in the gazette before certification to factor in public comments. The publication process has since expired within the financial year.

To provide legal services in the province in order to manage litigation rate.	6%	12%	0%	12%	Response from departments was poor during the financial year and no assessment on the litigation rate could be made
To improve the level of compliance on quality of employee wellness, occupational health programmes and labour relations.	N/A	1	1	0	
To improve the level of compliance on quality of employee wellness, occupational health programmes and labour relations.	N/A	2	2	0	
To improve the level of compliance on quality of employee wellness, occupational health programmes and labour relations.	N/A	2	2	0	

## Performance indicators

Programme / Sub	Programme / Sub-programme: Human Resource Strategy and Planning									
Performance Indicator	Actual Achievement 2015/2016	Actual Achieveme6t 2016/2017	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement 2018/2019	Comment on deviations			
Assessment report on the implementation of HRS&P by provincial departments	N/A	N/A	N/A	1	1	0				
Number of organisational development interventions provided to departments	N/A	N/A	N/A	2	2	0				
Number of Human Resource Practices interventions provided to departments	N/A	N/A	N/A	2	2	0				

Performance Indicator	Actual Achievement 2015/2016	Actual Achievement 2016/2017	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement 2018/2019	Comment on deviations
Number of Local Municipalities provided with Shared ICT services	N/A	N/A	N/A	4	3	1	The secon shared IC services wa planned for NV Gambling Boar but was no achieved due t legal challenges
Number of Provincial Data Centres upgraded	16	16	3	3	0	3	None of the Three (3) identified data centres were upgraded. The ICT Budget was reduced following the adjustment Budget process
Number of NWPG SITES with improved network performance	N/A	N/A	N/A	16	4	12	During the adjustment budget process, the ICT budget was reduced- of the 16 sites targeted only 6 have been prioritized. Work on this indicator commenced late in the third quarter and only four sites could be delivered and the remaining 2 sites will be delivered before the end of May 2019

Programme / S	Programme / Sub-programme: Communication									
Performance Indicator	Actual Achievement 2015/2016	Actual Achieveme6t 2016/2017	Actual Achieveme nt 2017/2018	Planned Target 2018/2019	Actual Achieveme nt 2018/2019	Deviation from planned target to Actual Achieveme nt 2018/2019	Comment on deviations			
Number of citizen- centred newspaper produced	N/A	N/A	N/A	48	15	33	Semphete publication could not be published; it was suspended by the service provider citing non-payments. The last copy was published 3 <sup>rd</sup> August 2018.			
Number of government events promoted	N/A	N/A	N/A	30	26	4	May workers day could not be promoted due to the unrest in the Province. Setsokotsane 10x10 campaigns were discontinued. Older Persons Luncheon event was not held.			
Number of communicati on initiatives coordinated to promote Bokone Bophirima Corporate brand	N/A	N/A	16	20	20	0				

Programme / Su	Programme / Sub-programme: Ikatisong School of Governance										
Performance Indicator	Actual Achievement 2015/2016	Actual Achieveme6t 2016/2017	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement 2018/2019	Comment on deviations				
Number of Provincial Learning and Development Programmes facilitated	N/A	N/A	N/A	8	8	0					
Number of skills development partnership implemented	N/A	N/A	N/A	2	2	0					

Programme / Sub	Programme / Sub-programme: Integrity Management										
Performance Indicator	Actual Achievement 2015/2016	Actual Achieveme6t 2016/2017	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement 2018/2019	Comment on deviations				
Percentage of forensic investigations managed	100%	75%	23%	100%	100%	0					
Number of interventions implemented towards achieving the National Anticorruption Strategy	N/A	N/A	12	12	12	0					
Number of minimum security standards coordinated	N/A	N/A	9	12	12	0					

Programme / Sub-	Programme / Sub-programme: Provincial Legal Advisory Services										
Performance Indicator	Actual Achievement 2015/2016	Actual Achieveme6t 2016/2017	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement 2018/2019	Comment on deviations				
Quarterly Monitoring of the provincial legislative programme	N/A	N/A	12	12	11	1	The Socio- Economic bill had to be published in the gazette before certification to factor in public comments. The publication process has since expired within the financial year.				
Percentage Reduction of provincial spend on litigation monitored as at the beginning of the financial year	N/A	N/A	6%	12%	0	12%	Poor response from Departments prevented the Office from assessing performance of this indicator				

Programme / Sub-programme: Employee Wellness and Relations										
Performance Indicator	Actual Achievement 2015/2016	Actual Achievement 2016/2017	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement 2018/2019	Comment on deviations			
Assessment report on the implementati on of EHWP and Labour relations by Provincial departments	N/A	N/A	N/A	1	1	0				
Number of employee health and wellness interventions provided to departments	N/A	N/A	N/A	2	2	0				
Number of employee relations interventions provided to departments	N/A	N/A	N/A	2	2	0				

#### Provide reasons for all deviations

The second shared ICT services was planned for NW Gambling Board but was not achieved due to legal challenges

None of the Three (3) identified data centres were upgraded. The ICT Budget being reduced following the adjustment Budget process

During the adjustment budget process, the ICT budget was reduced- of the 16 sites targeted only 6 have been prioritized. Work on this indicator commenced late in the third quarter and only four sites could be delivered and the remaining 2 sites will be delivered before the end of May 2019

Semphete publication could not be published; it was suspended by the service provider citing non-payments. The last copy was published 3rd August 2018.

Older Persons Lunched event was not held and setsokotsane 10x10 campaigns were discontinued

## Strategy to overcome areas of under performance

The Office is currently communicating the activities of the provincial government through the Enews update.

The ICT budget will be availed in the new financial year to finalise the outstanding projects.

A policy document which compel the departments to report has been drafted by Legal services to ensure submission of information to the Office.

## Changes to planned targets

None

## Linking performance with budgets

		2018/2019			2017/2018	
Sub- Programme Name	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000
Strategic Human Resources	23 815	21 569	2 246	27 654	19 221	8 433
Information Communication technology	105 168	101 860	3 308	186 185	178 107	8 078
legal services	16 816	7 270	9 546	15 445	10 007	5 438
communication services	60 694	22 400	38 294	57 581	58 689	(1 108)
Programme Support	106 649	72 648	34 001	132 635	148 416	(15 781)
Total	313 142	225 747	87 395	419 500	414 440	5 060

## Sub-programme expenditure

The program is under spending and the main contributing factors were: Contract cancellation of ICT & Communication project (R34 million), Savings realised on Legal costs (R8.8 million) due to non-receivable of claims from the State and Private Attorneys, unspent funds which were reserved for the accreditation (R1.5 million) of Ikatisong school of Government, Skills research project (R2.5 million), Batho Pele Public Service Excellence Awards, Public Lecture series regarding sec 100, Career exhibition and Expos, Seminar, (R11 million) etc. Ikatisong School of Government also had an unspent amount on bursaries (R13.8 million) for non-employees due to inadequate management system of beneficiaries.

## **PROGRAMME PURPOSE**

This programme is mandated to provide integrated planning, performance monitoring, evaluation and intervention in the Province.

Sub-programmes

Provincial Planning and Support, Performance Monitoring and Evaluation, Service Delivery Monitoring and Intervention.

• Strategic objectives for the financial year under review

Sub-Program	nmes		Strategic Objectives				
Provincial Planning and Support		nnort	To coordinate, monitor and analyse integrated planning in the Province in				
		ρροπ	esponse to economic development				
Performance	Performance Monitoring and		To coordinate Provincial performance monitoring, evaluation and intervention				
Evaluation	Evaluation		To coordinate Provincial performance monitoring, evaluation and intervention				
Service	Delivery	and	To coordinate and monitor service delivery improvements plans and provide				
Intervention.			relevant interventions				

### Strategic objectives, performance indicators, planned targets and actual achievements

### Strategic objectives:

Strategic objectives	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement for 2018/2019	Comment on deviations
To coordinate, monitor and analyse integrated planning in the province in response to economic development	12	12	12	0	
To coordinate, monitor and analyse integrated planning in the province in response to economic development	22	22	22	0	
To coordinate, monitor and analyse integrated planning in the province in response to economic development	N/A	2	1	1	
To coordinate, monitor and analyse integrated planning in the province in response to economic development	N/A	4	4	0	

Strategic objectives	Actual	Planned	Actual	Deviation from	Comment on
	Achievement 2017/2018	Target 2018/2019	Achievement 2018/2019	planned target to Actual Achievement for 2018/2019	deviations
To coordinate, monitor and analyse integrated planning in the province in response to economic development	N/A	115	115	0	
To coordinate, monitor and analyse integrated planning in the province in response to economic development	N/A	1	1	0	
To coordinate provincial performance monitoring, evaluation and intervention	12	12	11	1	Lengthy eQPRS system verification processes by DPME delayed the final provincial report
To coordinate provincial performance monitoring, evaluation and intervention	N/A	2	2	0	
To coordinate and monitor service delivery improvements plans and provide relevant interventions	82%	80%	66.25%	13.75%	Due to system issues created by the previous service provider, the entire case management memory was lost. All cases had to be manually captured and some cases on the system were not captured at all due to access problems
To coordinate and monitor service delivery improvements plans and provide relevant interventions	4	4	4	0	
To coordinate and monitor service delivery improvements plans and provide relevant interventions	N/A	18	18	0	
To coordinate and monitor service delivery improvements plans and provide relevant interventions	N/A	24	24	0	

## Performance indicators

Performance Indicator	Actual Achievement 2015/2016	Actual Achievement 2016/2017	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement 2018/2019	Comment on deviations
Number of draft annual performance plans assessed for alignment to provincial priorities	N/A	N/A	12	12	12	0	
Number of draft Municipal IDPS assessed for alignment to provincial priorities	N/A	23	22	22	22	0	
Number of provincial priorities analysed (ACT & VTSD)	N/A	N/A	2	2	2	0	
Number of Provincial economic impact analysis conducted on the implementation of VTSD plans.	N/A	N/A	4	4	4	0	
Number of Townships and Small Dorpies' Development plans profiled	N/A	N/A	N/A	115	115	0	
Number of Provincial Development strategy implementation plan developed	N/A	N/A	1	1	1	0	

Programme / S	Programme / Sub-programme: Performance Monitoring and Evaluation								
Performance Indicator	Actual Achievement 2015/2016	Actual Achievement 2016/2017	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement 2018/2019	Comment on deviations		
Number of Provincial performance reports produced in line with provincial priorities	N/A	N/A	N/A	12	11	1	Lengthy eQPRS system verification processes by DPME delayed the final provincial report		
Number of monitoring reports on the implementatio n of the Provincial Research and Evaluation Plan.	N/A	N/A	N/A	2	2	0			

Performance Indicator	Actual Achievement 2015/2016	Actual Achievement 2016/2017	Actual Achievement 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement 2018/2019	Comment on deviations
Percentage of service delivery complaints resolved	N/A	N/A	82%	80%	66.25%	13.75%	Due to system issues created by the previou: service provider, the entire case management t memory was lost. A cases had to be manually captured and some cases on the system were not captured at all due to access problems.

Programme / Sul	Programme / Sub-programme: Service Delivery Monitoring and Evaluation								
Performance Indicator	Actual Achieveme nt 2015/2016	Actual Achieveme6t 2016/2017	Actual Achieveme nt 2017/2018	Planned Target 2018/2019	Actual Achievement 2018/2019	Deviation from planned target to Actual Achievement 2018/2019	Comment on deviations		
Number of district wide service delivery intervention programmes co- ordinated	N/A	N/A	4	4	4				
Number of RHR interventions implemented per municipality	N/A	N/A	N/A	18	18				
Number of life style diseases campaigns coordinated across the departments and Municipalities	N/A	N/A	N/A	24	24				

### Provide reasons for all deviations

Due to system issues created by the previous service provider, the entire case management memory was lost. All cases had to be manually captured and some cases on the system were not captured at all due to access problems.

Lengthy eQPRS system verification processes by DPME delayed the final provincial report

### Strategy to overcome areas of under performance

The Provincial report will be available in May 2019 after the EQPRS system sign off by all HODs.

The manual system will be utilised for the call centre until a new electronic case management system is implemented

#### Changes to planned targets

None

### Linking performance with budgets

## Sub-programme expenditure

		2018/2019			2017/2018	
Sub-	Final	Actual	(Over)/Unde	Final	Actual	(Over)/Under
Programme	Appropriati	Expenditu	r	Appropriatio	Expenditu	Expenditure
Name	on	re	Expenditure	n	re	
	R'000	R'000	R'000	R'000	R'000	R'000
Inter-	6 879	5 783	1 096	7 192	7 713	(521)
Governmental						
Relations						
Provincial	32 527	29 852	2 675	187 155	109 076	78 079
Policy						
Management						
Premier Priority	10 151	8 687	1 464	14 366	8 004	6 362
Programme						
Programme	116 544	115 368	1 176	34 609	99 939	(65 330)
Support						
Total	166 101	159 690	6 411	243 322	224 732	18 590

Inadequate needs analysis on office furniture of (R1.9 million) is resulting in under spending. There was also a savings realised under goods & services as a result of adequate planning of events (R1.5 million).

# 5. TRANSFER PAYMENTS

# 5.1. Transfer payments to public entities

Name of Public Entity	Services rendered by the public entity	Amount transferred to the public entity	Amount spent by the public entity	Achievements of the public entity
Youth	Schedule 3C Public	R62 000	R62 000	To promote and
Entrepreneurship	Entity			support youth
Services	Established in terms			owned enterprises
	of the North West			and initiatives and
	Youth			roll out skills
	Entrepreneurship			development
	Services Fund Act,			programmes
	No 06 of 2016			geared towards job
				creation

# 5.2. Transfer payments to all organisations other than public entities

Not Applicable

# 6. CONDITIONAL GRANTS

## 6.1. Conditional grants and earmarked funds paid

The Office of the Premier does not have any conditional grants for the financial year under review.

### 6.2. Conditional grants and earmarked funds received

The Office of the Premier did not receive any conditional grants for the financial year under review.

## 7. DONOR FUNDS

### 7.1. Donor Funds Received

The Office of the Premier did not receive any donor funds during the financial year under review.

## 8. CAPITAL INVESTMENT

## 8.1. Capital investment, maintenance and asset management plan

The office did not incur any expenditure on this category for the year under review.

Infrastructure		2018/2019		2017/2018		
projects	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000	Final Appropriation R'000	Actual Expenditure R'000	(Over)/Under Expenditure R'000
New and replacement assets						
Existing infrastructure assets						
<ul> <li>Upgrades and additions</li> </ul>	-	-	-	1 770	1 770	0
<ul> <li>Rehabilitation, renovations and refurbishments</li> </ul>						
<ul> <li>Maintenance and repairs</li> </ul>						
Infrastructure transfer						
- Current						
- Capital						
Total	-	-	-	1 770	1 770	0

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# 1. INTRODUCTION

The office of the Premier is committed to manage public resources and guarantee the realization of provincial goals in a manner essentially free of abuse and corruption, and with due regard for the rule of law.

# 2. RISK MANAGEMENT

- The risk management framework was approved by the Accounting Officer for the 2018/2019 financial year included: Risk Management Policy, Risk Management Strategy and Implementation plan, Risk Champions Charter and Risk Management Committee Charter.
- The strategic risks assessed were incorporated into the Annual Performance Plan.
- The strategic and operational risks identified and assessed were consistent with the annual objectives and reports issued by the assurance providers throughout the financial year.
- The Office 2018/2019 financial year strategic, operational and fraud risk registers were approved by The Accounting Officer
- Three Risk Management Committee quarterly meetings were convened and held during the period under review.
- The Office obtained MPAT level 4 standard improving from level 1 obtained in the previous period.
- The Audit Committee evaluates effectiveness of risk management systems through analysis of a quarterly governance cluster report compiled by the Office.
- The strategic and operational risks identified and assessed were consistent with the annual objectives and reports issued by the assurance providers throughout the financial year.
- Post Audit Action Plans were monitored throughout the financial year by the Risk Management Office.
- The Risk Management team attended the annual Institute of Risk Management South African conference as part the developmental plan

# 3. FRAUD AND CORRUPTION

- The Department has an approved Fraud Prevention Policy and implementation plan. The policy will be reviewed during the Second Quarter 2019/20.
- Allegations on Fraud and Corruption reported or referred by different stakeholders and walkins, may be reported through the following sources:-
  - Via National Anti-Corruption Hotline 0800 701 701, Provincial Bua Le Puso, and anonymously through whistle blowing,
  - · Request to conduct investigation can be made by Heads of Departments,
  - Any information received and or referred by member of public which warrant forensic investigations,
  - Any State Owned Entity (SOE) that is funded by Provincial Government can refer a matter which warrant forensic investigation

# 4. MINIMISING CONFLICT OF INTEREST

Conflict of interest disclosure: The Office of the Premier conducted verification process of the financial disclosures for SMS and other categories of employees.

## 5. CODE OF CONDUCT

During induction of newly appointed employees, awareness is raised with regard to issues relating to integrity management this in conjunction with Human Resource Management Unit.

## 6. HEALTH SAFETY AND ENVIRONMENTAL ISSUES

- (a) Slippery floors: after the thorough occupational health and safety inspections within the department, the recommendations has been made to Public works and roads as (landlord) to install the gripping floor on a ramps where there is high concentration of slippery condition in order to minimize the chances of slip and fall that might result in a serious injuries to the employees. Another issue that was considered is the usage of floor polish that will not increase the chances of slip and fall.
- (b) Offices without open windows: the OHS inspection reports indicated that Garona building still experiencing the problem of windows that cannot be opened, and this could be a serious hazard to the health of employees. The report has been written to Public Works and Roads to address this matter.
- (c) Air conditioning malfunctioning: the problem of air conditioners that are malfunctioning in Garona building is a very critical issue, the report has been written for Public works and roads and to attend and address this matter.
- (d) Lack of emergency exits: the issue of emergency exit was discussed by provincial SHERQ coordinator (Employee Health and Wellness) together with occupational health and safety practitioner's occupied offices in Garona building, and it was announced that there is an emergency procedural system that is still being analysed and will be implemented in a short period of time.
- (e) Theft due to partitioned offices: this is a Security services related issue.
- (f) Toilet odour- pipes worn-out, over population in the building: the issue of toilet odour was reported and we can see that the correctional measures are being taken by Public works and Roads since the improvements are currently in place.
- (g) Water problem- both for sanitation and drinking: this is also the critical issue that concern the health of employees. At some stages the department experiences the serious problem with regards to water cartages and this could results in bringing health of employees in danger. Another issue is that some of the employees are complaining about drinkable water that causes them a running stomach etc.

(h) Clinic and Gym sharing space: there are processes of Gym renovations and establishing of a sick bay in place in a department.

### The effects it has on the department:

- (a) Injury on duty: According to the OHS Act, it's a duty of employer to make sure that the employees are working in a work environment that is safe and healthy in order to be productive at their work, therefore the department loses its production due to the continuation of injuries sustained by the employees at work. It is also the duty of the employer to pay the medical bills of the employee who injured at work. The employees is also liable to report the injury on time that stipulated by Act in order for OHS practitioner to conduct a thorough investigations on the cause of the injury.
- (b) Occupational diseases: same as injury on duty, the employer have a duty to provide healthy working place, and pay for medical bills for employees that sustained occupational disease while on duty and employee must follow all the relevant procedure stipulated by Act in order to receive help. Occupational disease also results in a negative impact towards the productivity within the department.
- (c) Lost items in case of theft (financial, trauma implications) that would also lead to low productivity and low morale: this can cause psychological disorders that will negatively affect the productivity and growth within the department.
- (d) Non adherence to emergency plans- more trauma for employees in case of emergency stampede: cases such as this never occurred.

## 7. PORTFOLIO COMMITTEES

Provide commentary on the following:

- The dates of the meeting 27 February 2018 23 March 2018 24 March 2018 24 May 2018 28 August 2018 13 November 2018
- Matters raised by the Portfolio Committee and how has the department addressed these matters

Date of the Meeting	Recommendation by the Committee	Response by the Office of the Premier
27 February 2018	The status and legal authority on NWDC should be clarified as per present arrangement.	Effected as per recommendation
	All matters relating to legal issues are concluded. Targets that are not achieved should be given priority.	

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	Response by the Office
	of the Premier
The Office Of the Premier should attend to indicators which were not achieved in the previous quarter. The NWDC establishment Act should be clarified in the next 7 days against the present arrangement. The NWDC and FEED collaboration should be clarified	
in the next 7 days. The project-related grants as per the adjustment budget spending be considered and a report be submitted in the next 14 days. The budget for Programme 2, particularly on ICT, should not be used or appropriated until there is full	
A plan on the spending should be presented to the committee that will include the SITA's accreditation compliance.	
The NWDC concerns raised by the AG should be addressed according to its mandate.	
The NWDC establishment act be clarified. The spending report for April be submitted in the next 7 days.	
The budget be adopted except for the portion of the budget in the ICT within Programme 2 in the Office of the Premier until further clarity is obtained in this regard.	
The Office of the Premier should attend to indicators which were not achieved in the previous quarter. The NWDC must work with the mining industry to achieve the economic development projects. A report on the number of cases that have been finalised and the number of outstanding cases must be	Effected as per recommendation
in the House. The Office of the Premier should provide a detailed report on VTSD plan within 14 days after tabling of the report in the House.	
security co-operatives and the procurement must be left to the different departments. A detailed report on the breakdown of the expenditure of the Youth Enterprise Combo project should be submitted within 7 days after tabling of the report in the	
	<ul> <li>which were not achieved in the previous quarter.</li> <li>The NWDC establishment Act should be clarified in the next 7 days against the present arrangement.</li> <li>The NWDC and FEED collaboration should be clarified in the next 7 days.</li> <li>The project-related grants as per the adjustment budget spending be considered and a report be submitted in the next 14 days.</li> <li>The budget for Programme 2, particularly on ICT, should not be used or appropriated until there is full accountability.</li> <li>A plan on the spending should be presented to the committee that will include the SITA's accreditation compliance.</li> <li>The NWDC concerns raised by the AG should be addressed according to its mandate.</li> <li>The NWDC establishment act be clarified.</li> <li>The spending report for April be submitted in the next 7 days.</li> <li>The budget be adopted except for the portion of the budget in the ICT within Programme 2 in the Office of the Premier until further clarity is obtained in this regard.</li> <li>The Office of the Premier should attend to indicators which were not achieved in the previous quarter.</li> <li>The NWDC must work with the mining industry to achieve the economic development projects.</li> <li>A report on the number of cases that have been finalised and the number of outstanding cases must be submitted to the committee within 7 days after tabling in the House.</li> <li>NWDC must only concentrate on development of security co-operatives and the procurement must be left to the different departments.</li> <li>A detailed report on the breakdown of the expenditure of the Youth Enterprise Combo project should be</li> </ul>

# 8. SCOPA RESOLUTIONS

Resolution	Subject	Details	Response by the	Resolved
No. 1	Contesting of irregular	The outcome of the report from National Treasury where the Office of the Premier is contesting the amount of R10 883 874 as irregular should be submitted to the committee.	department National Treasury requested a forensic investigation report on the cases before they would consider the application. The office subsequently placed 2 senior managers on suspension following the outcome of the audit report by AGSA. Disciplinary processes are on-going.	(Yes/No)
2-3	Consequence Management	The National Treasury guidance on dealing with unauthorised, irregular and fruitless and wasteful expenditure should be complied with in order to ensure that all irregular expenditure is identified and recorded and the root cause of unauthorised, irregular and fruitless and wasteful expenditure is identified and addressed. Management should comply with section 38 and chapter 10 of the PFMA regarding consequence management as a matter of urgency and be held accountable for non- compliance in this regard. Furthermore, adequate internal controls should be implemented to prevent irregular expenditure.	Unauthorised expenditure: Office of the Premier has not registered any unauthorised expenditure to date. Irregular expenditure & Fruitless & wasteful expenditure: The office has cancelled the contract with the Implementing Agent during December 2018. Irregular expenditure & Fruitless & wasteful expenditure: Disciplinary action is currently taking place on identified cases of transgression.	YES
4	Adequate contract management system	An adequate contract management system should be implemented to record, maintain and reconcile payments made on its commitments.	The office has reviewed and is implementing an effective contract management register. Furthermore, a comprehensive and an up to date commitment register is maintained by the office for audit purposes.	YES

Resolution	Subject	Details	Response by the	Resolved
No.			department	(Yes/No)
5	Records outstanding payments for goods and services	An adequate system should be implemented to record outstanding payments for goods and services received but not yet paid at year-end.	The office has adopted the use of an open order register as a system to monitor all outstanding payments for the periods and including at year end. This system is effective and is maintained by all provincial departments. Furthermore, the office performs reconciliations monthly on all invoices received from suppliers and to ensure that payments are processed timely	YES
6	Monitoring of the actual expenditure versus service delivery per programme	The department should monitor the actual expenditure versus service delivery per programme on a monthly basis to prevent under spending.	The Office has institutionalised monthly reporting to management on all matters relating to financial performance. Any potential financial pressure or under spending is given attention timely. Quarterly performance reviews are held to assess expenditure against predetermined objectives	YES
7	Improve technical indicator descriptions	The department should improve technical indicator descriptions to be clear on what POE will be used to measure actual achievements.	The Office held consultations with Programme managers to determine Technical Indicator descriptors. Such were submitted to internal audit to provide quality assurance.	Yes
8	Deficiencies in the records should be addressed to ensure that narrative reports are supported by and reconciled to POE	Deficiencies in the records department should be addressed to ensure that narrative reports are supported by and reconciled to POE for claimed actual achievements. POEs to substantiate actual achievements should be kept and reconciled iro reported achievements on a quarterly and annual basis.	The office ensured that narrative reporting templates were implemented, supported by Activity registers and PoE	Yes

Resolution	Subject	Details	Response by the	Resolved
No.			department	(Yes/No)
9	Financial statements	The financial statements should be prepared in accordance with the prescribed financial reporting framework and supported by full and proper records as required by section 40(1)(a) and (b) of the PFMA. Financial statements should be adequately reviewed to detect and correct any misstatements before submission for audit.	The following control measures are implemented to ensure that financial statements are prepared in line with the requirement of the prescribed framework: The Office prepares and submits quarterly financial statements to Provincial Treasury and Provincial Internal Audit for quality assurance. Finance team attend financial reporting workshop conducted by Provincial Treasury to enhance capacity to prepare sound financial statements; The office has furthermore prioritised appointment of additional resources to assist in the preparation of financial statements with quality as well as ensuring that adequate skills are	YES
10-12	Improve procurement and contract management.	Adequate controls should be implemented to improve procurement and contract management.	transferred to officials. The following monitoring controls are implemented to ensure that procurement and contract management is effective: The Office has reviewed internal control checklist for supply chain management processes and implementation thereof is monitored monthly; The Office monitors payments against contractors and update commitment register; Maintain proper record keeping, and Review, approve and implement financial delegations, policies, procedure manuals and standard operating	YES

Resolution No.	Subject	Details	Response by the department	Resolved (Yes/No)
			procedures, and The office has strengthened the bid committee by including officials from the intervention team with the objective of avoiding any deficiencies.	

# 9. PRIOR MODIFICATIONS TO AUDIT REPORTS

Nature of qualification, disclaimer, adverse opinion and matters of non-compliance	Financial year in which it 1st arose	Progress made in clearing/resolving the matter
Inconsistencies identified between the reported expenditure in the appropriation statement and the expenditure according to the General Ledger.	2018/2019	Reviewed Trial Balance not attached. The actions are not yet completed by 09/04/2019. The status is considered in progress.
The aggregated expenditure disclosed for the three programmes in the note to the appropriation does not agree to the total amount of actual expenditure.		
Competitive bidding not followed for PRICEWATERHOUSECOOPERS services (01A064077P)	2018/2019	Transaction is disclosed as irregular expenditure register. Finance to provide the irregular expenditure register reflecting the transaction in question.
The price offered by the tenderer scoring the highest points is not market related leading to understatement of the irregular expenditure (MegaWorks contract)	2018/2019	The transactions are included in the irregular expenditure register. Finance to provide POE in form of irregular expenditure.
Service providers not appearing on the suppliers list as per the transversal contracts leading to non-compliance with competitive bidding process and understated irregular expenditure.	2018/2019	The transaction is included in the irregular expenditure register. Finance to provide POE in form of irregular expenditure register. The transaction related to TELKOM.
Inability to test whether extensions approved exceeded 15% of the original contract price in respect of IBM SA; CA Southern Africa; AMA- Superco; Bitanium Consulting and Info-Guardian leading to Limitation of audit scope.	2018/2019	Transactions updated in the irregular expenditure register. Finance to provide POE in form of irregular expenditure register.

Nature of qualification, disclaimer, adverse opinion and matters of non-compliance	Financial year in which it 1st arose	Progress made in clearing/resolving the matter
Contravention of the Preferential Procurement Regulations in the appointment of a service provider to provide Smart Internet Connectivity to 4 Villages in the NWPG thus resulting in the award being irregular.	2018/2019	The transactions are included in the irregular expenditure register. Finance to provide POE in form of irregular expenditure register.
The none disclosure of payments to the supplier as irregular expenditure resulting in a misstatement the of AFS.		
Non-submission of hospitality register and losing bidder documentation in the tender to appoint a service provider leading to limitation of audit scope (develop, print & distribute the weekly newspaper (NEPO).	2018/2019	Procurement plan is approved and monitored on a monthly basis. Progress is reported to Provincial Treasury on monthly basis.
Limitation of audit scope in the requisite information and documentation in the tender to appoint a service provider to provide social media services for NWPG.	2018/2019	The investigation in respect of NEPO related contracts are in progress. Irregular expenditure register is updated.
Non-compliance of Treasury regulation and over- charging of the department on VAT by the contractor resulting in fruitless and wasteful expenditure (Minister media).		
SCM processes not followed by the implementing agent in obtaining approval for deviation and variation (14 days advert and changed pricing under the contract).	2018/2019	The investigation in respect of NEPO (Implementing Agent) related contracts are in progress. Irregular expenditure register is updated.
Non-compliance with the procurement prescripts in the appointment of a service provider to provide Provincial wide integrated contact centre solution resulting in irregular expenditure. (Setsokotsane call centre)	2018/2019	The irregular expenditure Register is updated, the PoE is attached.
Non-submission of the winning bids documents for Mavoni leading to limitation of audit scope	2018/2019	The checklist is implemented for both contractual and buy-outs contacts. Finance to provide POE in form of checklist.
Management did not consider the Financial Delegation when approving the payment of bursaries leading to non-compliance and irregular expenditure.	2018/2019	The process of investigation is not yet started. The action remains in progress at 09/04/2019.

Nature of qualification, disclaimer, adverse opinion and matters of non-compliance	Financial year in which it 1st arose	Progress made in clearing/resolving the matter
Management failed to apply the Financial Delegation of authority correctly leading to approving transactions constituting irregular expenditure.	2018/2019	A clear distinction between Financial and Procurement/Award delegation has been communicated to the Office and implemented. A memorandum to be provided by Finance as POE.
Failure to implement controls over daily and monthly processing and reconciling of transactions leading to irregular expenditure (Deviation-TNA Media).	2018/2019	The confirmation process receipt of service is conducted with the end user upon receipt of tax invoice. A checklist is implement prior processing of payments. Finance to provide Pre Audit checklist.:
Competitive Bidding process not followed for procurement of services (Nepo:-TNA Media)	2018/2019	The investigation in respect of NEPO related contracts are in progress. Irregular expenditure register is updated.
Disciplinary actions not taken against officials who committed irregular expenditure	2018/2019	Investigation in relation to the Implementing Agent contract has been initiated.
No effective, appropriate steps and actions taken to prevent irregular and fruitless and wasteful expenditure.	2018/2019	The pre audit checklist is implemented to ensure detection of the fruitless & wasteful and irregular expenditure. Confirmation of services rendered/received is conducted upon receipt of tax invoice by SCM with the end users.
Irregular expenditure condoned without approval from National Treasury.	2018/2019	All cases requiring condonement are referred to Provincial Treasury for such. SCM to provide POE in form of requests submitted for condonement of irregular expenditure.
Ineffective control in place to ensure that complete, relevant and accurate information is accessible and available within reasonable time when required (Assets).	2018/2019	Asset management to asset reconciliation, asset disposal certificates and inter departmental assets transfer's certificates.
The bar codes replaced with the new ones, whilst the Asset register still reflecting the old bar codes leading to limitation of audit scope.	2018/2019	The asset verification progress is currently under way within the Office.
Inconsistencies between Asset Register & Physically verified Assets resulting in limitation of audit scope.	2018/2019	Asset verification process in progress.
Not all Movable Assets are included in the Asset register leading to understatement of Assets.	2018/2019	Monthly Asset reconciliation is performed and the asset register is updated.

Nature of qualification, disclaimer, adverse opinion and matters of non-compliance	Financial year in which it 1st arose	Progress made in clearing/resolving the matter
Limitation leading to the inability to verify Assets that are on the Disposal list but still on the Asset Register.	2018/2019	No progress registered
Incorrectly classified and misallocation of allocation codes. Non-availability of sufficient and appropriate evidence to substantiate that delivery was made for the payment which resulted to misstatement of goods and services.	2018/2019	The Budget Office is entrusted with allocation of expenditure against the SCOA. The SCM Directorate also identify/detect the misallocations prior payment processing.
No controls in place to confirm project deliverables before payments in relation Enterprise Architecture Project.	2018/2019	The services for an implementing Agent are discontinued through contract termination. Upon appointment of the services providers, Management will ensure that controls are implemented to confirm project deliverables prior processing of payments.
No controls in place to confirm project deliverables before payments in relation Training; Implementation and Contract management services pertaining to the Enterprise Contract Management Project.	2018/2019	The services for an implementing Agent are discontinued through contract termination. Upon appointment of the services providers, Management will ensure that controls are implemented to confirm project deliverables prior processing of payments.
No controls in place to confirm project deliverables before payments in relation Microsoft License Alignment & Software Asset Management Assessment project.	2018/2019	POE uploaded: SCM uploaded checklist of goods/ service received/ rendered
Indicator and related target not measurable in relation to "Number of district wide service delivery interventions coordinated".	2018/2019	The indicator has been amended with regard to the 2019/2020 revised APP performance indicators.
Limitations of audit scope with regards to "Percentage of service delivery complaints resolved".	2018/2019	The performance indicators for the 2019/2020 financial has been revised as per the attached draft Annual Performance Plan.
Inconsistencies between the reported achievement of service delivery complaints resolved and the register provided resulting in the unreliability of the reported performance leading to limitation of scope.	2018/2019	The performance indicators for the 2019/2020 financial have been revised as per the attached draft Annual Performance Plan. The information (POE) submitted will be subjected to verification against targeted and reported information.

Nature of qualification, disclaimer, adverse opinion and matters of non-compliance	Financial year in which it 1st arose	Progress made in clearing/resolving the matter
Percentage of service delivery complaints resolved- leading to inconsistencies between the reported achievement and the register (Programme 3)	2018/2019	The performance indicators for the 2019/2020 financial have been revised as per the attached draft Annual Performance Plan.
Inadequate record keeping ensuring that complete, relevant and accurate information is accessible and available to support performance reporting (VTSD: Programme 3).	2018/2019	In progress
Overstatement of the target reported as achieved for the "number of social based campaigns: indicator.	2018/2019	The performance indicators for the 2019/2020 financial has been revised as per the attached draft Annual Performance Plan.
Key achievements supported with information contrary to the date source/collection per Technical Indicator Description (TID) in the APP leading to misstatement of performance in the AFS.	2018/2019	The verification report is provided and attached.
Number of district communication engagements used for citizen empowerment is overstated.	2018/2019	The performance indicators for the 2019/2020 financial have been revised as per the attached draft Annual Performance Plan.
Management did not update the forensic investigation register on a regular basis to keep track of all cases received from prior year carried and all cases received during the current year.	2018/2019	The register cannot be uploaded due to confidentiality reasons. The register is updated on monthly basis.
Forensic investigation reported as concluded with no supporting documentation leading to performance information overstatement and understatement.	2018/2019	The responsible Chief Directorate: Corporate Management Services. Directorate: Strategic Management. The performance information is validated by Strategic Management Directorate for completeness and accuracy on a quarterly basis upon submission by all Programmes. Performance review sessions are held to review reported information against POE and corrective actions are taken.
The financial statements of the Office of the Premier have been understated with all the assets, liabilities and disclosures transferred from the NWPCA.	2018/2019	Adjustment was prepared and affected.
The commitment component in the Commitment Register was requested and recalculated leading to understatement of contract amount in the register.	2018/2019	The transactions were verified and the irregular expenditure register was updated. Commitment register is updated on a monthly basis. POE is attached.

Nature of qualification, disclaimer, adverse opinion and matters of non-compliance	Financial year in which it 1st arose	Progress made in clearing/resolving the matter
Commitment Register does not agree with payment breakdown for 2016/2017.	2018/2019	Commitment register is reviewed and the payments are being updated on monthly basis.
Controls in place to ensure the timeous submission of information are not effective leading to non-compliance.	2018/2019	Payment vouchers are filed in numerical order. Risk Management has verified the system and it is in place.
Ineffective controls to ensure the timeous submission of information leading to limitation of the audit scope and non-compliance of the SCM Rules & Regulations.	2018/2019	Filing system confirmed by Risk Management
Amount per the commitment register could not be traced back to the General Ledger with the supplier's information leading to understatement of commitments.	2018/2019	Payments are reconciled on monthly basis to the Commitment register.
Payment vouchers inspected, and not all the supporting documentations indicated that it does relate to a commitment in the commitment register.	2018/2019	The payments are reconciled to the commitment register on monthly basis.
Controls in place to ensure the timeous submission of information are not effective leading to non-compliance.	2018/2019	The payment vouchers filling system has been revised.
Incorrect classification of acting allowance of the YES: CEO ('compensation of employees', instead of 'transfers & subsidies)	2018/2019	The financial statements were adjusted to correct the misclassification in the 2017/2018 financial year.
Procurement and contract management whereby three quotations not obtained leading to Understatement of irregular expenditure.	2018/2019	Irregular expenditure has been updated. The transactions are under investigations.
Management failed to ensure effective contract management leading to non-compliance and understatement of prepayment and advance in respect of the IBM.	2018/2019	The prepayment will be verified for correct classification by Management prior processing when payments are received. The pre audit checklist is in place.
Management failed to implement controls over daily and monthly processing and reconciling of transactions with Suppliers not paid within 30 days leading to non-compliance and understatement of either payable or accruals.	2018/2019	Tax invoices are received at a central point to ensure processing within 30 days. Risk management to verify the process.

Nature of qualification, disclaimer, adverse opinion and matters of non-compliance	Financial year in which it 1st arose	Progress made in clearing/resolving the matter
Controls in place to ensure the timeous submission of information are not effective leading to non-compliance with the SCM Rules & Regulations and limitation of audit scope.	2018/2019	The files are currently kept in a numerical order. Risk Management has verified the system.
Non-disclosure of interest by Suppliers regarding the interest of being an official of government (SBD 4) leading to Non-compliance to SCM Rules and Regulations	2018/2019	Officials are urged to disclose business interest through The Integrity Management Chief Directorate. The investigations are underway.
Non-compliance with Public service Act and Regulation in relations to performance of remunerative work outside employment by public servants	2018/2019	Conducted awareness and globalised annually Internally and to Provincial Departments for member to disclose with regard to RWOPS. Consequence management process: One official issued with a warning letter pertaining to non-compliance.
Procurement and contract management whereby three quotations not obtained leading to Understatement of irregular expenditure.	2018/2019	The irregular expenditure register is updated, investigations are under way
Unfair and biased treatment of supplier based on award made to lowest supplier who did not quote on all the items in the specifications thus leading to irregular expenditure.	2018/2019	Irregular expenditure register is updated. Investigations are underway.
Supplier with highest preferential points not selected leading to understatement in irregular expenditure	2018/2019	Irregular expenditure register has been updated. The investigations are underway.
Identified Fruitless and wasteful which was disclosed in the AFS was not reported to the relevant Treasury.	2018/2019	The UIF&W updated register is submitted to Provincial Treasury on a monthly basis.
The department did not report irregular expenditure which was disclosed in the AFS.	2018/2019	Finance to provide POE as a proof of submission.

Nature of qualification, disclaimer, adverse opinion and matters of non-compliance	Financial year in which it 1st arose	Progress made in clearing/resolving the matter
No monthly reporting of irregular expenditure to Provincial Treasury.	2018/2019	The Treasury guideline on treatment of irregular expenditure is implemented. The irregular expenditure is reported on monthly basis. SCM to provide proof of submission to the Provincial Treasury.
Management failed to submit the information requested by AGSA timeously leading to limitation of audit scope and misstatement of irregular expenditures.	2018/2019	The files are kept in a numerical order.
Management failed to ensure that the deliverables agreed on with the suppliers are consistent with the service required leading to understatement of fruitless and wasteful expenditure.	2018/2019	Management report fruitless and wasteful expenditure to the Accounting Officer. The filling system is reviewed and its done in a numerical order.
Controls in place to ensure the timeous submission of information are not effective leading to non-compliance with SCM Rules & Regulations and limitation of audit scope.	2018/2019	The files are currently kept in a numerical order. Risk Management has verified the system.
Sub-contractors appointed before the Director- General accept and sign off the proposal in with the signed MSLA between the OOP and NEPO Data Dynamics leading to irregular expenditure.	2018/2019	All cases under NEPO have been classified as irregular and investigations are underway.
Management failed to put in controls to ensure that the pricing structure and Consultancy fees to be charged by NEPO for the 12 Transformation projects is managed in the manner that promotes economic efficiency.	2018/2019	All cases under NEPO are being classified as irregular and are under investigations.
Non-involvement of SITA in the ICT transformation managed through NEPO in compliance with the SITA Act.	2018/2019	All SITA related contracts are now procured through SITA. SCM to provide a sample of procurements processed through SITA.
The lease Contracts of identified officials submitted for audit shows inconsistencies with the lease register leading to limitation of audit scope. (Vodacom).	2018/2019	Management to provide POE on the progress against the investigation and on submission of the cell phone policy strengthening to the Accounting Officer
Controls in place to ensure the timeous submission of information are not effective leading to non-compliance to the applicable legislation (lease agreements).	2018/2019	SCM to provide contract lease register and proof of leases record keeping.

Nature of qualification, disclaimer, adverse opinion and matters of non-compliance	Financial year in which it 1st arose	Progress made in clearing/resolving the matter		
Controls in place to ensure the timeous submission of information are not effective leading to non-compliance to the applicable legislation (Movable Assets).	2018/2019	Monthly reconciliation is conducted on monthly basis and the asset register is updated.		
Effective controls are not in place to ensure that complete, relevant and accurate information is accessible and available within reasonable time leading to limitation of audit scope and non- compliance. (TNA Media).	2018/2019	The filing system was revised and the filing of documentation is done in numerical order. Risk Management Office performed verification of the information provided.		
Effective controls not in place to ensure that complete, relevant and accurate information is accessible and available within reasonable time leading to limitation of audit scope and non- compliance. (Payments Vouchers).	2018/2019	The current filing system has been revised and filing of documentation in numerical order		
Labour Relations indicator resulting in overstatement of monthly interventions provided to Departments towards achievement of MPAT Level 3 in Labour Relations & Performance (Programme 2).	2018/2019	Following the review of the indicator in question from monthly interventions to two interventions per quarter, management effectively and efficiently monitored the performance with regard to the revised indicator and the performance reporting thereof.		
Monthly interventions provided to Departments towards achievement of MPAT Level 3 in Employee Health & Wellness Performance it's overstated (Programme 2).	2018/2019	Following the review of the indicator from monthly interventions to two interventions per quarter, management was able to effectively and efficiently monitor the performance of the unit including its reporting to ensure that actual performance was recorded on the system.		
Reporting of the accuracy and completeness of the number of sites across the province migrated to broadband network infrastructure is understated	2018/2019			
The amount charged is incorrectly calculated in accordance with the tax legislation resulting in overstatement of the POC Journal for transfers and subsidies.	2018/2019	A general journal was passed to reduce expenditure with the VAT amount. Recovery process is still underway (Denel).		

Nature of qualification, disclaimer, adverse opinion and matters of non-compliance	Financial year in which it 1st arose	Progress made in clearing/resolving the matter
Controls over performance reporting are not appropriately designed to address prior year findings on Programme 2 and 3 leading to material misstatements	2018/2019	The responsible Chief Directorate: Corporate Management Services. Directorate: Strategic Management.
		The performance information is validated by Strategic Management Directorate for completeness and accuracy on a quarterly basis upon submission by all Programmes.
		Performance review sessions are held to review reported information against POE and corrective actions are taken.
Internal control deficiencies identified during the course of audit	2018/2019	Records management controls in place. Finance Chief Directorate reviewed records keeping.
Inadequate control deficiencies to effectively address prior year material misstatements in the following items: -Goods and services - Irregular expenditure - Commitments - Accruals and payables not recognised	2018/2019	4 officials contracted for a period of 6 months at Deputy Director level towards ensuring mitigation of control deficiencies leading to material misstatements on financial statements. Compliance on all payments vouchers from 01/04/2018 to date was verified for compliance including identification of irregular expenditure transactions.
Outdated policy procedures with the PERSAL user account management policy last approved March 2013 leading to:	2018/2019	The SOP's on have been submitted for consideration and approval.
User access rights reviews not performed by the system controller.		
Activity reviews of system controller's for personnel and salaries not performed by the departmental controller.		
Failure to review and update user account management policy might result in a policy that is not aligned to the department's current ICT environment and processes.		

Nature of qualification, disclaimer, adverse opinion and matters of non-compliance	Financial year in which it 1st arose	Progress made in clearing/resolving the matter	
Administrator amending PERSAL user account without completed authorised forms which might result in the users being issued with functions that are not aligned with their job responsibilities and could result in inappropriate or unauthorised access and opportunity for misuse or inappropriate disclosure of sensitive data.	2018/2019	The PERSAL rule is also that a user is not is restricted (system access security) to perform multiple function.	
Inadequate segregation of duties on PERSAL with the controller likely to perform unauthorised transactions which may include password resets, rights modifications and deactivate users on the system.	2018/2019	Finance: Salaries and Department Persal Controllers appointed. Department and Salaries PERSAL controller's appointment letters to be drawn and approved by the relevant authority.	
Inadequate implementation of user access procedure and lack of user access rights reviews for the Basic Accounting System (BAS)	2018/2019	Management reviewed and updated the BAS controller policy for user access rights , and the policy is implemented and reporting is done on regular basis	
BAS amendment of user profiles without the completion of forms which might results in issuance of users with the functions that are not alignment with their job responsibilities. This could result in users having inappropriate and/or unauthorised access and thus providing an opportunity for misuse or inappropriate disclosure of sensitive data.	2018/2019	Management reviewed and updated the BAS controller policy for user access rights . Policy implemented and reporting is done on a regular basis	
Inadequate BAS termination process implementation as the service and may lead to these user profiles being utilised to perform unauthorised activities and thereby compromise systems and data integrity.	2018/2019	The official's personnel file was transferred to the receiving Department upon termination of service. The Office ensures prior termination or transfer a report is submitted to the BAS System Controller as part of the user termination process. Evidence of recent terminations is attached.	
Lack of appropriate access management to data centres likely to result in the inability to identify any unauthorised access which may lead to the tempering with critical data centre resources.	2018/2019	1. Manual registers in the both Data Centres implemented. 2. The server Data Centre is being locked. 3. Two companies responded and a site briefing was held on the 22 January 2019 for the Biometric system and the CCTV cameras. 4 A letter / email to be sent to SCM on the progress and way forward. 5. The Backup Policy & Standard Operating Procedures to be signed by Acting GITO and the Administrator before end of January 2019.	

Nature of qualification, disclaimer, adverse opinion and matters of non-compliance	Financial year in which it 1st arose	Progress made in clearing/resolving the matter
Lack of adequate maintenance and implementation of environmental controls	2018/2019	1. DC1 UPS was serviced and the batteries replaced. 2. Submission is currently being done for the service of the UPS at DC2. 3. Letter was written to PWD for the lightening protection 4. Letter written to PWD& R for the service of the control panel 5. Required signs for eating, drinking and smoking is implemented
Unsupported Resource Access Control Facility (RACF) mainframe version which impacts the security of the mainframe environment negatively as IBM is no longer supporting the solution. The security vulnerabilities in the environment cannot be mitigated with patches and this renders the systems hosted in the mainframe to possible/ potential compromise.	2018/2019	1. Mainframe Assessment: RFQ sent out in December 2018 and one supplier submitted as per SCM. RFQ to be resent. 2. Business Case, User Requirement Specifications and Submission for the procurement sent to the Administrator and the CFO for approval. 3. Once approved - SCM to commence the procurement process. 4. The new mainframe envisaged delivery is in March 2019
Inadequate configuration of the Resource Access Control Facility (RACF) Group Tree Structure.	2018/2019	1. Group Tree Structure changed to IBM User. Completed. 2. RACF policy review and update in progress.
Lack of adequate process for review of activities of user IDs with privilege access leading to the mainframe security i.e. Resource Access Control Facility (RACF), been inadequately configured.	2018/2019	1. Activities of User ID's with privilege access will be addressed on the commissioning of the new mainframe.
Lack of review of exception/violation reports extracted and signoff may lead to inability by management to detect and follow-up on previous trends in RACF Security procedures and Standards.	2018/2019	1. Lack of system storage on the Mainframe for monthly reports to be produced. 2. System Storage dependent on the procurement of the new mainframe
Inadequate mainframe configuration settings which may lead to unauthorised access to the environment and thereby compromise of the entire mainframe systems partially or totally.	2018/2019	1. RACF Policy will be reviewed to include the AG findings
Inappropriate use of started tasks to effectively control access to the system.	2018/2019	1. Consult SITA on their configurations and settings.

Nature of qualification, disclaimer, adverse opinion and matters of non-compliance	Financial year in which it 1st arose	Progress made in clearing/resolving the matter		
Lack of adequate management of users' access on RACF (segregation of duties)	2018/2019	1. Segregation is in place. Completed 2. Standard Operating Procedures is in the process of being developed		
Lack of sufficient audit evidence for DRP testing which may results in departments being unable to access the OTP mainframe and transversal systems in the event of disaster.	2018/2019	1. Invitations will be sent to all user Departments to participate in forthcoming DRP tests conducted by OOP - GITO. 2. Correspondence will be kept for record and audit purposes.		
Inadequate formulation of a Disaster Recovery Plan (DRP)	2018/2019	1. DRP documents reviewed and aligned to the AG's recommendations. 2. DRP document to be approved by the Administrator.		
Inadequate formulation of the Business Impact Analysis (BIA) and the Business Continuity Plan (BCP)	2018/2019	The BIA and BCP documents will be reviewed and updated to incorporate the AG's findings		
Inadequate Backup Requirements for the mainframe system	2018/2019	1. Backup and Retention Policy and Procedure has been reviewed.		
The CA software license expired since April 2017 leading to the CA technologies not assisting with errors encountered by the OTP.	2018/2019	1. Annual licenses renewed with the service provider for two years.		
Data Restoration tests not performed on the Mainframe to ensure that the mainframe environment can be restored in the event of a disaster.	2018/2019	1. Data base restoration tests will be performed on a test partition. 2. This is dependent on refresh of the mainframe. 3. Data base restoration tests is done during the DRP testing process.		
Backup tapes kept onsite following the expired contract with BSF and a new service provider had not been appointed in 2017/18 to collect and store the backup tapes offsite.	2018/2019	The new contract with service provider Iron Mountain is with senior management.		
Inadequate documented backup process to ensure alignment to the current implemented process. Failure to properly align the implemented processes to the defined processes could result in inconsistencies and difficulty to determine accountability from non-compliance.	2018/2019	1. Backup Policy and Procedures has been reviewed.		

Nature of qualification, disclaimer, adverse opinion and matters of non-compliance	Financial year in which it 1st arose	Progress made in clearing/resolving the matter		
Insufficient Information Security Policy to update ICT security to include password and authentication configurations due to lack Active Directory domain.	2018/2019	1. Active Directory will be implemented in the 2019/2020 and 2020/2021 financial years.		
The ICT Security Policy only made available to GITO personnel and not to the rest of the users of NWPG.	2018/2019	1) The Security Policy will be published on the NWPG Intranet. 2) The Security Policy awareness program will be held in February and March 2019		
Failure to ensure adequate management of the anti-virus solution may compromise systems and data availability and integrity of data hosted on respective systems.	Active Directory – and the pilo implementation in the Departments is completed. 2) Active Director implemented in 6 Departments 2019/2020 financial year and i the other 4 Departments. 4) B approved to procure the licens and vulnerability assessment t procurement process is with S			
Inadequate implementation of the Patch Management Processes to NWPG user workstations but with the exception of the server.	2018/2019	1. Dependent on the implementation of Active Directory		
The absence of adequate authentication/ authorisation requirements and configurations may lead to data been easily accessible to unauthorised users and susceptible to compromise with an impact on the integrity of data and availability.	2018/2019	1. Dependent on the implementation of Active Directory		
Failure to adequately manage the firewall processes, may lead to unauthorised changes being made without any knowledge of ICT management and misuse of operator accounts which might give room for network security breaches.	2018/2019	1. Approved Business Case submitted to SITA on the 8th May 2018 for the procurement of the licenses. 2) GITO staff members are on the bid evaluation committee to evaluate the Checkpoint Firewall bid with SITA on the 30 January 2019.		
Inadequate patch management implying non release of new security patches for the product by the vendor and thus likely to contain security vulnerabilities.	2018/2019	1) Dependent on the implementation of Active Directory. 2) WSUS is deployed on the servers		
Inadequate configuration settings attributed to non-compliance with the operating system configuration standard and security hardening standards.	2018/2019	1. Network devices findings addressed. 2) Server Administration findings addressed.		

Nature of qualification, disclaimer, adverse opinion and matters of non-compliance	Financial year in which it 1st arose	Progress made in clearing/resolving the matter
Lack of evidence leading to limitation of audit scope that ICT Steering Committee was convened as required.	2018/2019	1. ICT Steering Committee established. 2. First meeting held in December 2018.

# 10. INTERNAL CONTROL UNIT

The internal control and fiscal management unit monitors and reports on the post audit action plan.

# 11. INTERNAL AUDIT AND AUDIT COMMITTEES

## • Key activities and objectives of the internal audit

## Key activities:

Internal auditing is an independent, objective assurance and consulting activity designed to add value and improve an organization's operations. It helps an organization accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes.

## Key objectives:

Provide a value add risk based internal audit service to the department.

## Summary of audit work done

For the financial year under review 16 assurance and advisory reports were issued to the Department. Work performed was based on a risk based internal audit plan and included audits of: risk management; supply chain management; financial statements; report on predetermined objectives; IT governance; and audit action plans (both internal and external). The audit work performed indicated that various deficiencies in internal control, risk management and governance processes exist and that this will require improvement on by the Department through timely and adequate implementation of agreed upon audit action plans. The table below discloses relevant information on the audit committee members:

Up to 31 July 2018, term of office expired
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Name	Qualifications	Internal or external	Role	Date appointed	Date resigned	No meetings attended
Central Audit Committee						
Mr. M. Mohohlo	B.Compt, MBA	External	Chairperson	1 August 2013		2
Mr. F. Gondwe	Post Graduate Diploma in Taxation	External	Member	1 August 2013		2
Ms. P. Mzizi	CA(SA)	External	Member	1 August 2013		2
Ms. N. Mtebele	B.Com, Higher Diploma in Taxation	External	Member	1 August 2013		2
Mr. P. Tjie	B.Com, PMD	External	Member	1 August 2013		2
Cluster Audit Committee						
Ms. P. Mzizi	CA(SA)	External	Chairperson	1 August 2013		2
Ms. M. Morata	B.Proc	External	Member	1 August 2013		2
Mr. F. Sinthumule	B.Com, MBA	External	Member	1 August 2013		2
Mr. M. Mohohlo*	B.Compt, MBA	External	Member	1 August 2013		1

\*Co-opted for specific meetings.

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## From 1 August 2018, new appointed audit committee:

Name	Qualificat ions	Internal or external	Role	Date appointed	Date resigned	No meetings attended
Central Audi	t Committee	•				
Mr L.Z Fihlani	CA(SA)	External	Chairperson	1 August 2018		2
Ms P. Mzizi	CA(SA)	External	Member	1 August 2018		1
Mr M. Sass	CA(SA)	External	Member	1 August 2018		1
Mr P. Tjie	B.Com, PMD	External	Member	1 August 2018		2
Mr M. Mohohlo*	B.Compt, MBA	External	Member	1 August 2018		1
Mr A.F Sinthumule*	B.Com, MBA	External	Member	1 August 2018		1
Cluster Audi	t Committee	•	<u> </u>			
Mr. P. Tjie	B.Com, PMD	External	Chairperson	1 August 2018		2
Mr. L. Ally	CA(SA)	External	Member	1 August 2018		2
Ms. H. Moller	Dip. Business Managem ent	External	Member	1 August 2018		2
Ms. N. Mtebele	B.Com, Higher Diploma in Taxation	External	Member	1 August 2018		2
Mr A.F Sinthumule*	B.Com, MBA	External	Member	1 August 2018		1

\*Co-opted for specific meetings.

# 12. AUDIT COMMITTEE REPORT

We are pleased to present our report for the financial year ended 31 March 2019.

### Audit Committee Responsibility

The Audit Committee reports that it has complied with its responsibilities arising from Section 38 (1) (a) (ii) of the Public Finance Management Act and Treasury Regulation 3.1.13. The Audit Committee also reports that it has adopted appropriate formal terms of reference as its Audit Committee Charter, has regulated its affairs in compliance with this charter and has discharged all its responsibilities as contained therein, except that we have not reviewed changes in accounting policies and practices.

### The Effectiveness of Internal Control

Our review of the findings of the Internal Audit work, which was based on the risk assessments conducted in the department revealed certain weaknesses, which were then raised with the Department.

### 1. Legislative requirements

The Audit Committee herewith presents its report for the financial year ended 31 March 2019, as required by treasury regulation 3.1.13 read with section 77 of the Public Finance Management Act, 1999 (Act No. 1 of 1999, as amended by Act No. 29 of 1999).

## 2. Audit Committee Members and Attendance

The Audit Committee should meet at least four times per annum as the Central Audit Committee and also four times per annum as the Cluster Audit Committee as per its approved terms of reference. During the current year four scheduled meetings and two special meetings were held by the Central Audit Committee and four meetings were held by the Cluster Audit Committee.

## 3. Audit Committee Responsibility

The Audit Committee reports that it has complied with its responsibilities arising from section 38(1) (a) (ii) of the Public Finance Management Act, 1999 and Treasury Regulation 3.1.

The Audit Committee also reports that it has adopted appropriate formal terms of reference as its Audit Committee Charter, has regulated its affairs in compliance with this charter and has discharged all its responsibilities as contained therein.

## 4. The effectiveness of internal control

In line with the Public Finance Management Act, 1999, internal audit provides the Audit Committee and management with assurance that the internal controls are appropriate and effective. This is achieved by evaluating internal controls to determine their effectiveness and efficiency, and by developing recommendations for enhancement or improvement. The accounting officer retains responsibility for implementing such recommendations as per Treasury Regulation 3.1.12.

From the various reports of the Internal Auditors and report of Auditor General of South Africa it was noted that matters were reported indicating material deficiencies in the system of internal controls in areas pertaining to financial reporting, compliance with laws and regulations and pre-determined objectives.

Through our analysis of audit reports and engagement with the Department we can report that the system on internal control for the period under review was not adequate and effective.

A matter of concern for the Audit Committee that has been raised with the department continuously is that the department is currently not implementing all internal and external audit action plans agreed upon. Based on our interaction with the department we conclude that the action plan management system has not been implemented adequately and effectively to address internal and external audit findings and the Audit Committee and Internal Audit have recommended specific improvements in this regard.

The Audit Committee remains concerned with the slow progress in the finalisation of irregular, fruitless and wasteful expenditure. The current status of the implementation of the guideline(s) and instruction(s) as issued by National Treasury to resolve irregular, fruitless and wasteful expenditure is inadequate.

#### 5. Risk management

The Risk Management Committee has been appointed and is chaired by an independent chairperson and advises the accounting officer.

Based on the quarterly reviews performed, the departmental fraud and risk management system is not adequate and effective.

The Audit Committee remains concerned that not all ICT risks are being addressed or mitigated.

The Audit Committee is concerned with the capacity of the risk management function which will impact service delivery negatively if the situation is not addressed.

### 6. In-Year Management and Quarterly Reporting

The Provincial Treasury has confirmed that the department has reported to the Treasury as is required by the Public Finance Management Act, 1999. The quality of the in-year financial performance reporting including interim financial statements are however a concern to the Audit Committee.

Audit Committee has engaged with management to remedy the shortcomings.

The Audit Committee has recommended that the department prepare interim financial statements that comply with the financial reporting framework (Modified Cash Standard (MCS). This will assist in performing reconciliations timeously and in eliminating year-end adjustments.

### 7. Evaluation of Financial Statements

The Audit Committee has reviewed the draft annual financial statements prepared by the department and has advised the accounting officer to ensure that all the review notes and comments of Internal Audit and Audit Committee are fully addressed prior to submission of the annual financial statements to the Auditor General South Africa.

### 8. Evaluation of Annual Report

The Audit Committee has reviewed the draft annual report prepared by the department and has advised the accounting officer to ensure that all the review notes and comments of the Internal Audit and Audit Committee are fully addressed prior to submission of the annual report to the Auditor General South Africa.

The Audit Committee has discussed the external audit outcomes on the reporting on predetermined objectives to be included in the annual report with the Auditor General South Africa and the Accounting Officer.

### 9. Compliance with laws and regulations

The Audit Committee is concerned with the status of compliance with laws and regulations. If the department does not implement an adequate and effective compliance framework and system, non compliance and irregular expenditure will continue to occur.

#### 10. Internal Audit

The accounting officer is obliged, in terms of the Public Finance Management Act, 1999, to ensure that the entity has a system of internal audit under the control and direction of the Audit Committee. The Audit Committee is satisfied that the internal audit function has properly discharged its functions and responsibilities during the year under review.

The Audit Committee also notes that the deficiencies in the risk management system mentioned above impact on the implementation of the risk based audit approach.

The Audit Committee is satisfied that the internal audit function maintains an effective internal quality assurance programme that covers all aspects of the internal audit activity and that as determined during the external quality assessment review, that a generally "conforms rating" can be applied to the internal audit work and the term "Conforms with the International Standards for the Professional Practice of Internal Auditing" may be used by the function.

### 11. Auditor General South Africa

We have reviewed the department's implementation plan for audit issues raised in the previous year and based on the interaction with the department and the internal audit reports, the committee is not satisfied that all matters have been adequately addressed.

The Audit Committee is not aware of any unresolved issues with respect to the current audit.

The Audit Committee concurs with the Auditor General South Africa's opinion on the annual financial statements.

### 12. General

Signed on behalf of the Cluster Audit Committee by:



Chairperson of the Cluster Audit Committee Date M.P TJIE 29 October 2019







# 1. INTRODUCTION

This part of the annual report provides a synopsis of the human resources management in the Office of the Premier. It focuses on Organizational Development, Human Resources Administration, Human Resources Development and Performance Management as well as Labour Relations and Employee Health and Wellness.

# 2. OVERVIEW OF HUMAN RESOURCES

The Office of the Premier has an approved organizational structure with a total of eight hundred and twenty one (821) positions. Of these approved positions seven hundred and twenty (720) were filled whilst one hundred and two (102) were vacant as at the 31<sup>st</sup> March 2019. Of the fifty five (55) senior management positions, forty nine (49) were filled whilst six (6) were vacant. With regard to performance management 96% of senior managers signed their performance agreement. A total of seven hundred and six (706) training interventions were undertaken whilst twenty three (23) cases of misconduct and seventeen (17) grievances were reported. The Office has conducted two hundred and eighty (280) HIV Voluntary Counselling and Testing and the Human Resources Management attained the rating of 3 on Management Assessment Performance Tool (MPAT) 1.8 which is an improvement from 2.9 from MPAT 1.7.

# 3. HUMAN RESOURCES OVERSIGHT STATISTICS

# 3.1. Personnel related expenditure

Programme	Total expenditure (R'000)	Personnel expenditure (R'000)	Traini ng expen diture (R'000 )	Professional and special services expenditure (R'000)	Personnel expenditure as a % of total expenditure	Average personnel cost per employee (R'000)
PROGRAMME				-		
1:ADMINISTRATION		R 80 512 492,98			25	R 470 833,00
PROGRAMME				-		
2:INSTITUTIONAL						
DEVELOPMENT		R 98 161 770,06			30	R 551 471,00
PROGRAMME				-		
3:POLICY AND						
GOVERNANCE		R 149 072 389,33			46	R 358 347,00
Total		R 327 746 652,37		-	100	R 428 427,00

Table 3.1.1 Personnel expenditure by programme for the period 1 April 2018 and 31 March 2019

Salary band	Personnel	% of total	No. of	
Salary Danu				Average
	expenditure (R'000)	personnel	employees	personnel cost
		cost		per employee
				(R'000)
Lower skilled (Levels 1-2)	R4 593 412,85	1	27	R 170 126,00
Skilled (level 3-5)	R28 162 808,80	9	117	R 240 708,00
Highly skilled production	R128 141 854,01	39	380	R 337 215,00
(levels 6-8)				
Highly skilled supervision	R98 108 702,62	30	141	R 695 806,00
(levels 9-12)				
Senior and Top management	R51 272 422,40	16	44	R 1 165 282,00
(levels 13-16)				
Contract (Levels 1-2)	R2 880 767,97	1	39	R 73 866,00
Contract (Levels 3-5)	R669 224,99	0	2	R 334 612,00
				D 540 000 00
Contract (Levels 6-8)	R510 908,51	0	1	R 510 909,00
Contract (Levels 9-12)	R2 717 168,76	1	6	R 452 861,00
Contract (Levels 13-16)	R10 505 381,46	3	8	R 1 313 173,00
Periodical Remuneration	R0,00	0		R 0,00
Abnormal Appointment	R184 000,00	0		R 0,00
Total	R 327 746 652,37	100	765	R 428 427,00

Table 3.1.2 Personnel costs b	v salar	v band for the period 1 A	April 2018 and 31 March 2019
	y Sului		

Table 3.1.3 Salaries, Overtime,	Home Owners Allowance ar	nd Medical Aid by p	rogramme for the		
period 1 April 2018 and 31 March 2019					

Salaries		Overtime		e	Home Owners Allowance		Medical Aid	
Programme	Amount (R'000	Salari es as a % of perso nnel costs	Amount (R'000)	Overti me as a % of perso nnel costs	Amount (R'000)	HOA as a % of perso nnel costs	Amount (R'000)	Medical aid as a % of personn el costs
PROGRAMME 1:ADMINISTRA TION	R 55 180 255,66	69	R 429997,15	1	R 1 851612,64	2	R 3 435672,68	4
PROGRAMME 2:INSTITUTION AL DEVELOPMEN T	R 70 259 485,92	72	R 618524,12	1	R 1 724 014,40	2	R 3 139569,25	3
PROGRAMME 3:POLICY AND GOVERNANCE	R 106 861 854,71	72	R 42 011,19	0	R 4 890 715,48	3	R 9 936809,08	7
Total	R 232 301 596,29	71	R 1 090532,46	0	R 8 466 342,52	3	R 16 512051,01	5

<u>Table 3.1.4 Salaries, Overtime, Home Owners Allowance and Medical Aid by salary band for the</u> period 1 April 2018 and 31 March 2019

period 1 April		laries		ertime	Home	Owners	Medi	cal Aid
Salary band						wance		
	Amount (R'000	Salaries as a % of personnel costs	Amount (R'000)	Overtime as a % of personnel costs	Amount (R'000)	HOA as a % of personnel costs	Amount (R'000)	Medical aid as a % of personnel costs
Skilled (level 1-2)	R 2 767 819,43	60	R 4 185,10	0	R 314 587,82	7	R 882 391,50	19
Skilled (level 3-5)	R 19 436 098,82	69	R 164 572,48	1	R 1 445 040,80	5	R 2 398 088,25	9
Highly skilled production (levels 6-8)	R 91 709 565,81	72	R 700 645,58	1	R 4 991 312,76	4	R 10 011 745,87	8
Highly skilled supervision (levels 9-12	R 71 644 007,01	73	R 217 994,24	0	R 1 470 628,14	2	R 2 688 219,43	3
Senior management (level 13-16)	R 34 365 687,63	67		0	R 244 773,00	1	R 525 257,96	1
Contract (Levels 1-2)	R 2 768 102,58	96	R 3 135,06	0		0		0
Contract (Levels 3-5)	R 453 294,10	68		0		0		0
Contract (Levels 6-8)	R 301 069,31	59		0		0		0
Contract (Levels 9-12)	R 1 839 765,17	68		0		0		0
Contract (Levels 13- 16)	R 6 832 186,43	65		0		0	R 6 348,00	0
Periodical Remuneration		0		0		0		0
Abnormal Appointment	R 184 000,00	100		0		0		0
Total	R 232 301 596,29	71	R 1 090 532,46	0	R 8 466 342,52	3	R 16 512 051,01	5

## 3.2. Employment and Vacancies

Programme	Number of posts on approved establishment	Number of posts filled	Vacancy Rate	Number of employees additional to the establishment
PROGRAMME 1:ADMINISTRATION	178	154	14	17
PROGRAMME 2:INSTITUTIONAL DEVELOPMENT	192	162	16	16
PROGRAMME 3:POLICY AND GOVERNANCE	451	404	10	12
Total	821	720	12	45

#### Table 3.2.1 Employment and vacancies by programme as on 31 March 2019

# Table 3.2.2 Employment and vacancies by salary band as on 31 March 2019

Salary band	Number of posts on approved establishment	Number of posts filled	Vacancy Rate	Number of employees additional to the establishment
Lower skilled (1-2)	43	37	14	39
Skilled(3-5)	131	125	5	-
Highly skilled production (6-8)	418	366	12	-
Highly skilled supervision (9-12)	174	143	18	5
Senior management (13-16)	55	49	11	1
Total	821	720	12	45

Table 3.2.3 Employment and vacancies by critical occupations as on 31 March 20
--

Critical occupation	Number of posts on approved establishment	Number of posts filled	Vacancy Rate	Number of employees additional to the establishment
ADMINISTRATIVE RELATED	143	116	19	5
ADVOCATES	4	3	25	-
CLEANERS IN OFFICES WORKSHOPS HOSPITALS ETC.	45	39	13	-

Critical occupation	Number of posts on approved establishment	Number of posts filled	Vacancy Rate	Number of employees additional to the establishment
COMMUNITY DEVELOPMENT WORKERS	293	268	9	-
COMPUTER PROGRAMMERS.	3	2	33	-
COMPUTER SYSTEM DESIGNERS AND ANALYSTS.	1	1	0	-
FINANCIAL AND RELATED PROFESSIONALS	4	2	50	_
FINANCIAL CLERKS AND CREDIT CONTROLLERS	7	6	14	-
HEAD OF DEPARTMENT/CHIEF EXECUTIVE OFFICER	1	1	0	-
HUMAN RESOURCES & ORGANISAT DEVELOPM & RELATE PROF	15	13	13	_
INFORMATION TECHNOLOGY RELATED	5	4	20	
LANGUAGE PRACTITIONERS INTERPRETERS & OTHER COMMUN	6	2	67	-
LIBRARIANS AND RELATED PROFESSIONALS	1	1	0	-
LIBRARY MAIL AND RELATED CLERKS	7	6	14	-
MESSENGERS PORTERS AND DELIVERERS	14	12	14	-
OTHER ADMINISTRAT & RELATED CLERKS AND ORGANISERS	47	45	4	39

Critical occupation	Number of posts on approved establishment	Number of posts filled	Vacancy Rate	Number of employees additional to the establishment
OTHER ADMINISTRATIVE POLICY AND RELATED OFFICERS	65	51	22	-
OTHER INFORMATION TECHNOLOGY PERSONNEL.	69	65	6	-
OTHER OCCUPATIONS	1	1	0	-
PROFESSIONAL NURSE	1	1	0	-
SECRETARIES & OTHER KEYBOARD OPERATING CLERKS	32	30	6	-
SECURITY OFFICERS	4	4	0	-
SENIOR MANAGERS	53	47	11	1
Total	821	720	12	45

#### Notes

- The CORE classification, as prescribed by the DPSA, should be used for completion of this table.
- Critical occupations are defined as occupations or sub-categories within an occupation
  - (a) in which there is a scarcity of qualified and experienced persons currently or anticipated in the future, either because such skilled persons are not available or they are available but do not meet the applicable employment criteria;
  - (b) for which persons require advanced knowledge in a specified subject area or science or learning field and such knowledge is acquired by a prolonged course or study and/or specialised instruction;
  - (c) where the inherent nature of the occupation requires consistent exercise of discretion and is predominantly intellectual in nature; and
  - (d) in respect of which a department experiences a high degree of difficulty to recruit or retain the services of employees.

## 3.3. Filling of SMS Posts

The tables in this section provide information on employment and vacancies as it relates to members of the Senior Management Service by salary level. It also provides information on advertising and filling of SMS posts, reasons for not complying with prescribed timeframes and disciplinary steps taken.

SMS Level	Total number of funded SMS posts	Total number of SMS posts filled	% of SMS posts filled	Total number of SMS posts vacant	% of SMS posts vacant
Salary Level 16	2	2	100	-	0
Salary Level 15	6	6	100	-	0
Salary Level 14	14	11	79	3	21,4
Salary Level 13	34	31	91	3	8,8
Total	56	50	89,3	6	10,7

Table 3.3.1 SMS post information as on 31 March 2019

Table 3.3.2 SMS post information as on 30 September 2018

SMS Level	Total number of funded SMS posts	Total number of SMS posts filled	% of SMS posts filled	Total number of SMS posts vacant	% of SMS posts vacant
Salary Level 16	2	1	50	1	50
Salary Level 15	6	6	100	-	0
Salary Level 14	14	11	79	3	21,4
Salary Level 13	34	31	91	3	8,8
Total	56	49	87,5	7	12,5

Table 3.3.3 Advertising and filling of SMS posts for the period 1 April 2018 and 31 March 2019

	Advertising	Filling	of Posts
SMS Level	Number of vacancies per level advertised in 6 months of becoming vacant	Number of vacancies per level filled in 6 months of becoming vacant	Number of vacancies per level not filled in 6 months but filled in 12 months
Director-General/ Head of Department	0	0	0
Salary Level 16	0	0	0
Salary Level 15	1	1	0
Salary Level 14	0	0	1
Salary Level 13	2	2	0
Total	3	3	0

<u>Table 3.3.4 Reasons for not having complied with the filling of funded vacant SMS - Advertised within</u> <u>6 months and filled within 12 months after becoming vacant for the period 1 April 2018 and 31 March</u> 2010

#### <u>2019</u>

#### Reasons for vacancies not advertised within six months

There was an acting appointment in the position of Chief Director: Service Delivery and Intervention following delays in the approval for permanent replacement was delayed.

Reasons for vacancies not filled within twelve months

All positions advertised were filled within 12 months.

#### Notes

 In terms of the Public Service Regulations Chapter 1, Part VII C.1A.3, departments must indicate good cause or reason for not having complied with the filling of SMS posts within the prescribed timeframes.

<u>Table 3.3.5 Disciplinary steps taken for not complying with the prescribed timeframes for filling SMS</u> posts within 12 months for the period 1 April 20YY and 31 March 2019

Reasons for vacancies not advertised within six months

There was an acting appointment in the position of Chief Director: Service Delivery and Intervention following delays in the approval for permanent replacement was delayed.

Reasons for vacancies not filled within six months

Positions were filled within six months of advertisement

#### Notes

 In terms of the Public Service Regulations Chapter 1, Part VII C.1A.2, departments must indicate good cause or reason for not having complied with the filling of SMS posts within the prescribed timeframes. In the event of non-compliance with this regulation, the relevant executive authority or head of department must take appropriate disciplinary steps in terms of section 16A(1) or (2) of the Public Service Act.

#### 3.4. Job Evaluation

Within a nationally determined framework, executing authorities may evaluate or re-evaluate any job in his or her organisation. In terms of the Regulations all vacancies on salary levels 9 and higher must be evaluated before they are filled. The following table summarises the number of jobs that were evaluated during the year under review. The table also provides statistics on the number of posts that were upgraded or downgraded.

Salary band	Number of	Number	% of	Posts l	Jpgraded	Posts do	owngraded
	posts on	of Jobs	posts	Number	% of	Number	% of
	approved	Evaluated	evaluated		posts		posts
	establishment		by salary		evaluated		evaluated
			bands				
Lower Skilled	43	0	0%	0	0	0	0%
(Levels1-2)							
Skilled (Levels 3-5)	131	0	0%	0	0	0	0%
Highly skilled	418	1	0.2%	0	0	1	0.2%
production (Levels							
6-8)							
Highly skilled	174	9	5.2%	0	0	1	0.6%
supervision							
(Levels 9-12)							
Senior	34	2	5.9%	0	0	0	0%
Management							
Service Band A							
Senior	14	0	0%	0	0	0	0%
Management							
Service Band B							
Senior	5	0	0%	0	0	0	0%
Management							
Service Band C							
Senior	2	0	0%	0	0	0	0%
Management							
Service Band D							
Total	821	12	1.46%	0	0	2	0.24%

Table 3.4.1 Job Evaluation by Salary band for the period 1 April 2018 and 31 March 2019

The following table provides a summary of the number of employees whose positions were upgraded due to their post being upgraded. The number of employees might differ from the number of posts upgraded since not all employees are automatically absorbed into the new posts and some of the posts upgraded could also be vacant.

Table 3.4.2 Profile of employees whose positions were upgraded due to their po	osts being upgraded
for the period 1 April 2018 and 31 March 2019 - NONE	

Gender	African	Asian	Coloured	White	Total
Female	0	0	0	0	0
Male	0	0	0	0	0
Total	0	0	0	0	0

Employees with a disability

0

The following table summarises the number of cases where remuneration bands exceeded the grade determined by job evaluation. Reasons for the deviation are provided in each case.

Occupation	Number of employees	Job evaluation level	Remuneration level	Reason for deviation
Nil	0	0	0	0
Nil	0	0	0	0
Nil	0	0	0	0
Nil	0	0	0	0
Total number of employ evaluation	0			
Percentage of total emp	oloyed			0

<u>Table 3.4.3</u> Employees with salary levels higher than those determined by job evaluation by occupation for the period 1 April 2018 and 31 March 2019 - **NONE** 

The following table summarises the beneficiaries of the above in terms of race, gender, and disability.

Table 3.4.4 Profile of employees who have salary levels higher than those determined by job evaluation for the period 1 April 2018 and 31 March 2019 - **NONE** 

<u></u>							
Gender	African	Asia	an C	Coloured		White	Total
Female	0	0		0	0		0
Male	0	0		0	0		0
Total	0	0		0	0		0
Employees with a disability	0		0	0		0	0

#### Notes

• If there were no cases where the salary levels were higher than those determined by job evaluation, keep the heading and replace the table with the following:

Total number of Employees whose salaries exceeded the grades determine by job	None
evaluation	

## 3.5. Employment Changes

This section provides information on changes in employment over the financial year. Turnover rates provide an indication of trends in the employment profile of the department. The following tables provide a summary of turnover rates by salary band and critical occupations (see definition in notes below).

Table 3.5.1 Annual turnover rates b	bv salarv band for the	period 1 April 2018 and 31 March 2019

Salary band	Number of employees at	Appointments and transfers	Terminations and transfers	Turnover rate
	beginning of period-1 April 20YY	into the department	out of the department	
Lower skilled (Levels 1-2)	29	2	4	14
Skilled (Levels3-5)	120	1	3	3
Highly skilled production (Levels 6-8)	383	5	9	2
Highly skilled supervision (Levels 9-12)	144	6	11	8
Senior Management Service Bands A	29	2	1	3
Senior Management Service Bands B	11	1	1	9
Senior Management Service Bands C	2			0
Senior Management Service Bands D	1	1	1	100
Contracts	25	62	99	396
Periodical Remuneration				0
Abnormal Appointment	18	1	18	100
Total	762	81	147	19

<u>Table 3.5.2</u> Annual turnover rates by critical occupation for the period 1 April 2018 and 31 March 2019</u>

Critical occupation	Number of employees at beginning of period-April 20YY	Appointments and transfers into the department	Terminations and transfers out of the department	Turnover rate
ADMINISTRATIVE RELATED	347	11	16	5
ADVOCATES	3	-	-	0
CLEANERS IN OFFICES WORKSHOPS HOSPITALS ETC.	43	2	6	14
COMMUNICATION AND INFORMATION RELATED	7	-	2	29
COMMUNITY DEVELOPMENT WORKERS	27	-	1	4
COMPUTER PROGRAMMERS.	3	-	-	0
ENGINEERING SCIENCES RELATED	2	-	-	0
FINANCE AND ECONOMICS RELATED	4	-	-	0
FINANCIAL AND RELATED PROFESSIONALS	5	1	2	40
FINANCIAL CLERKS AND CREDIT CONTROLLERS	7	_	1	14

Critical occupation	Number of employees at beginning of period-April 20YY	Appointments and transfers into the department	Terminations and transfers out of the department	Turnover rate
HEAD OF DEPARTMENT/CHIEF EXECUTIVE OFFICER	1	1	1	100
HUMAN RESOURCES & ORGANISAT DEVELOPM & RELATE PROF	14	1	1	7
HUMAN RESOURCES CLERKS	7	2	2	29
HUMAN RESOURCES RELATED	9	1	1	11
INFORMATION TECHNOLOGY RELATED	6	-	_	0
LANGUAGE PRACTITIONERS INTERPRETERS & OTHER COMMUN	2	-	-	0
LIBRARIANS AND RELATED PROFESSIONALS	1	-	-	0
LIBRARY MAIL AND RELATED CLERKS	4	1	1	25
MESSENGERS PORTERS AND DELIVERERS	11	1	1	9
MOTOR VEHICLE DRIVERS	2	-	-	0
OTHER ADMINISTRAT & RELATED CLERKS AND ORGANISERS	63	42	75	119
OTHER ADMINISTRATIVE POLICY AND RELATED OFFICERS	40	3	4	10
OTHER INFORMATION TECHNOLOGY PERSONNEL.	56	1	-	0
OTHER OCCUPATIONS	19	2	19	100
PHOTOGRAPHIC LITHOGRAPHIC AND RELATED WORKERS	1	-	-	0
PROFESSIONAL NURSE	1	-	-	0
SECRETARIES & OTHER KEYBOARD OPERATING CLERKS	31	3	2	7
SECURITY OFFICERS	4			0
SENIOR MANAGERS	42	9	12	29
TOTAL	762	81	147	19

#### Notes

- The CORE classification, as prescribed by the DPSA, should be used for completion of this table.
- Critical occupations are defined as occupations or sub-categories within an occupation -
  - (a) in which there is a scarcity of qualified and experienced persons currently or anticipated in the future, either because such skilled persons are not available or they are available but do not meet the applicable employment criteria;
  - (b) for which persons require advanced knowledge in a specified subject area or science or learning field and such knowledge is acquired by a prolonged course or study and/or specialised instruction;
  - (c) where the inherent nature of the occupation requires consistent exercise of discretion and is predominantly intellectual in nature; and
  - (d) in respect of which a department experiences a high degree of difficulty to recruit or retain the services of employees.

The table below identifies the major reasons why staff left the department.

Termination Type	Number	% of Total Resignations						
Death	2	1						
Resignation	18	13						
Expiry of contract	113	81						
Dismissal – operational changes	-	-						
Dismissal – misconduct	1	1						
Dismissal – inefficiency	-	-						
Discharged due to ill-health								
Retirement	5	4						
Transfer to other Public Service Departments	8	3						
Other	-	-						
Total	147	100						
Total number of employees who left as a % of total employment	-	19						

Table 3.5.3 Reasons why staff left the department for the period 1 April 2018 and 31 March 2019

#### Table 3.5.4 Promotions by critical occupation for the period 1 April 2018 and 31 March 2019

Occupation	Employees 1 April 20YY	Promotions to another salary level	Salary level promotions as a % of employees by occupation	Progressions to another notch within a salary level	Notch progression as a % of employees by occupation
ADMINISTRATIVE RELATED	347	4	1	299	86
ADVOCATES	3	-	0	3	100
CLEANERS IN OFFICES WORKSHOPS	43	-	0	12	28

Occupation	Employees 1 April	Promotions to another	Salary level promotions as	Progressions to another	Notch progression as a
	20YY	salary level	a % of employees by occupation	notch within a salary level	% of employees by occupation
HOSPITALS ETC.					
COMMUNICATION AND INFORMATION RELATED	7	-	0	6	86
COMMUNITY DEVELOPMENT WORKERS	27	-	0	9	33
COMPUTER PROGRAMMERS.	3	-	0	-	0
ENGINEERING SCIENCES RELATED	2	-	0	1	50
FINANCE AND ECONOMICS RELATED	4	-	0	3	75
FINANCIAL AND RELATED PROFESSIONALS	5	-	0	2	40
FINANCIAL CLERKS AND CREDIT CONTROLLERS	7	-	0	2	29
HEAD OF DEPARTMENT/CHIEF EXECUTIVE OFFICER	1	-	0	_	0
HUMAN RESOURCES & ORGANISAT DEVELOPM &					
RELATE PROF	14	-	0	8	57
HUMAN RESOURCES CLERKS	7	-	0	6	86
HUMAN RESOURCES RELATED	9	1	11	7	78
INFORMATION TECHNOLOGY RELATED	6	-	0	6	100
LANGUAGE PRACTITIONERS INTERPRETERS & OTHER COMMUN	2	-	0	1	50
LIBRARIANS AND RELATED PROFESSIONALS	1	-	0	1	100

Occupation	Employees 1 April 20YY	Promotions to another salary level	Salary level promotions as a % of employees by occupation	Progressions to another notch within a salary level	Notch progression as a % of employees by occupation
LIBRARY MAIL AND RELATED CLERKS	4	-	0	4	100
MESSENGERS PORTERS AND DELIVERERS	11	-	0	5	46
MOTOR VEHICLE DRIVERS	2	-	0	1	50
OTHER ADMINISTRAT & RELATED CLERKS AND ORGANISERS	63	-	0	35	56
OTHER ADMINISTRATIVE POLICY AND RELATED OFFICERS	40	3	8	28	70
OTHER INFORMATION TECHNOLOGY PERSONNEL.	56	-	0	36	64
OTHER OCCUPATIONS	19	-	0	-	0
PHOTOGRAPHIC LITHOGRAPHIC AND RELATED WORKERS	1	-	0	1	100
PROFESSIONAL NURSE	1	-	0	-	0
SECRETARIES & OTHER KEYBOARD OPERATING CLERKS	31	-	0	17	55
SECURITY OFFICERS	4	-	0	4	100
SENIOR MANAGERS	42	2	5	14	33
TOTAL	762	10	1	511	67

Salary Band	Employees 1 April 20YY	Promotions to another salary level	Salary bands promotions as a % of employees by salary level	Progressions to another notch within a salary level	Notch progression as a % of employees by salary bands
Lower skilled ( Levels 1-2)	29	-	0	12	41
Skilled (Levels3- 5)	120	-	0	53	44
Highly skilled production (Levels 6-8)	383	3	1	331	86
Highly skilled supervision (Levels 9-12)	144	5	4	96	67
Senior Management (Level 13-16)	43	2	5	18	42
Contracts	25	-	0	1	4
Periodical Remuneration		-	0	-	0
Abnormal Appointment	18	-	0	-	0
Total	762	10	1	511	67

## 3.6. Employment Equity

<u>Table 3.6.1 Total number of employees (including employees with disabilities) in each of the following</u> <u>occupational categories as on 31 March 2019</u>

Occupational	Male				Female				Total
category	African	Coloured	Indian	White	African	Coloured	Indian	White	
Legislators, senior officials and managers	30	-	-	1	11	-	1	1	44
Professionals	72	2	1	4	55	1		1	136
Technicians and associate professionals	156	3	-	-	220	4		2	385
Clerks	57	-	-	-	83	3	1	-	144
Service and sales workers	2	-	-	-	2	-	-	-	4
Skilled agriculture and fishery workers		-	-	-	-	-	-	-	-

Occupational		Male			Female				Total
category	African	Coloured	Indian	White	African	Coloured	Indian	White	
Craft and related trades workers	1	-	-	-	-	-	-	-	1
Plant and machine operators and assemblers	2	-	-	-	-	-	-	-	2
Elementary occupations		-	-		-	-	-	-	
Total	331	5	2	5	408	8	2	4	765
Employees with disabilities	9	-	-	1	6	-	-	-	16

Table 3.6.2 Total number of employees (in	ncluding employees w	with disabilities) in ea	ch of the following
occupational bands as on 31 March 2019			

Occupational		Male	)			Fema	le		Total
band	African	Coloured	Indian	White	African	Coloured	Indian	White	
Political Office bearers	1	-	-	-	-	-	-	-	1
Top Management	6	-	-	-	1	-	-	-	7
Senior Management	26	1		3	12	-	1	1	44
Professionally qualified and experienced specialists and mid-management	55	1	1	1	29	1	-	1	89
Skilled technical and academically qualified workers, junior management, supervisors, foreman and superintendents	179	3	-	1	250	4	-	2	439
Semi-skilled and discretionary decision making	39	-	1	-	75	3	1	-	119
Unskilled and defined decision making	25	-	-	-	41		-	-	66
Total	331	5	2	5	408	8	2	4	765

Table 3.6.3 Recr	uitment fo	o <u>r the period</u> Male		2018 10	<u>s i March</u>				Total	
Occupational	A fui a a u				A fui a a u	Fema			Total	
band	African	Coloured	Indian	White	African	Coloured	Indian	White		
EXCEPTION - POLITICAL OFFICE BEARERS	1	-	-	-		-	-	-	1	
NON- PERMANENT WORKER	-	-	-	-	1	-	-	-	1	
Top Management	2	-	-	-	1	-	-	-	3	
Senior Management	5	-	-	-	1	-	-	-	6	
Professionally qualified and experienced specialists and mid-management	2	-	-	-	6	-	-	-	8	
Skilled technical and academically qualified workers, junior management, supervisors, foreman and superintendents	5	-	-	-	3	-	-	-	8	
Semi-skilled and discretionary decision making	1	-	-	-	4	-	-	-	5	
Unskilled and defined decision making	23	-	-	-	23	-	-	-	46	
Total	39	0	0	0	39	0	0	0	78	
Employees with disabilities	1	-	-	-	-	-	-	-	1	
TRANSFERS TO THE DEPARTMENT	2	-	-	-	1	-	-	-	3	
TOTAL INCLUDING TRANSFERS TO DEPARTMENT	41	0	0	0	40	0	0	0	81	

Table 3.6.3 Recruitment for the period 1 April 2018 to 31 March 2019

Occupational band		Male				Fema	le		Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
Top Management	1	-	-	-	-	-	-	-	1
Senior Management	1	-	-	-	-	-	-	-	1
Professionally qualified and experienced specialists and mid- management	2	-	-	-	-	-	-	-	2
Skilled technical and academically qualified workers, junior management, supervisors, foreman and superintendents	2	-	-	-	4	-	-	-	6
Semi-skilled and discretionary decision making	-	-	-	-	-	-	-	-	-
Unskilled and defined decision making	-	-	-	-	-	-	-	-	
Total	6	0	0	0	4	0	0	0	10
Employees with disabilities									0

Table 3.6.4 Promotions for the period 1 April 2018 to 31 March 2019

## Table 3.6.5 Terminations for the period 1 April 2018 to 31 March 2019

Occupational band		Male	)			Fema	le		Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
EXCEPTION - POLITICAL OFFICE BEARERS	1	-	-	-	-	-	-	-	1
NON-PERMANENT WORKER	6	1	-	-	10	1	-	-	18
	-				-				
Top Management	1	-	-	-	2	-	-	-	3
Senior Management	6	-	-	-	1	-	-	-	7
Professionally									
qualified and									
experienced									
specialists and mid- management	3	1	-	1	4	-	-	-	9
Skilled technical and									
academically qualified									
workers, junior	9	-	-	-	6	-	-	-	15
management,									
supervisors, foreman									
and superintendents									
Semi-skilled and									
discretionary decision making	3	-	-	-	4	-	-	-	7

Occupational band		Male	!			Fema	le		Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	ĺ
Unskilled and defined decision making	29	-	-	-	50	-	-	-	79
Total	58	2	0	1	77	1	0	0	139
Employees with Disabilities	2	-	-	-	-	-	-	-	2
TRANSFER OF A PERSON TO ANOTHER PERSAL BUREAU	-	-	-	-	2	-	-	-	2
INTER DEPARTMENTAL TRANSFER (WITHIN NWPG)	2	-	-	-	4	-	-	-	6
TOTAL INCLUDING TRANSFERS OUT OF PERSAL	60	2	0	1	83	1	0	0	147

# Table 3.6.6 Disciplinary action for the period 1 April 2018 to 31 March 2019

Disciplinary action	Male				Female				Total
	African	Coloured	Indian	White	African	Coloured	Indian	White	
WRITTEN WARNING	3	-	-	-	1	-	-	-	4
FINAL WRITTEN	3	-	-	-	-	-	-	-	3
WARNING									
SUSPENSION	-	-	-	-	1	-	-	-	1

# Table 3.6.7 Skills development for the period 1 April 2018 and 31 March 2019

Occupational		Male		20700		Femal	A	_	Total
		Male							Total
category	African	Coloured	Indian	White	African	Coloured	Indian	White	
Legislators, senior officials and managers	9	1	0	0	7	0	1	1	19
Professionals	58	1	1	1	38	3	1	2	105
Technicians and associate professionals	61	2	0	1	80	7	0	4	155
Clerks	35	0	1	0	38	3	0	1	78
Service and sales workers	0	0	0	0	0	0	0	0	0
Skilled agriculture and fishery workers	0	0	0	0	0	0	0	0	0
Craft and related trades workers	0	0	0	0	0	0	0	0	0
Plant and machine operators and assemblers	0	0	0	0	0	0	0	0	0

Occupational		Male				Female			
category	African	Coloured	Indian	White	African	Coloured	Indian	White	
Elementary occupations	53	0	0	0	70	0	0	0	123
Total									480
Employees with disabilities									17

All members of the SMS must conclude and sign performance agreements within specific timeframes. Information regarding the signing of performance agreements by SMS members, the reasons for not complying within the prescribed timeframes and disciplinary steps taken is presented here.

#### Table 3.7.1 Signing of Performance Agreements by SMS members as on 31 May 2018

SMS Level	Total number of funded SMS posts	Total number of SMS members	Total number of signed performance agreements	Signed performance agreements as % of total number of SMS members
Director-General/ Head of Department	1	1	1	100%
Salary Level 16	1	1	1	100%
Salary Level 15	6	4	3	75%
Salary Level 14	14	11	10	91%
Salary Level 13	34	34	32	94%
Total	56	51	49	96%

#### Notes

 In the event of a National or Provincial election occurring within the first three months of a financial year all members of the SMS must conclude and sign their performance agreements for that financial year within three months following the month in which the elections took place. For example if elections took place in April, the reporting date in the heading of the table above should change to 31 July 2018.

#### Table 3.7.2 Reasons for not having concluded Performance agreements for all SMS members as on 31 March 2019

The was change in the leadership on Premier support, therefore SMS members working in Premier support couldn't conclude their Performance Agreement for 2018-19 cycle on prescribed time by Department of Public Service and Administration. All contract of SMS members in Premier support were terminated on the 30 June 2018. There was re appointment of SMS members in Premier support.

#### Notes

• The reporting date in the heading of this table should be aligned with that of Table 3.7.1.

#### <u>Table 3.7.3 Disciplinary steps taken against SMS members for not having concluded Performance</u> <u>agreements as on 31 March 2019</u>

Reasons

Disciplinary steps was not taken against SMS members in Premier support as it was not their fault for non-compliance, it was external factors that were beyond their control.

#### Notes

• The reporting date in the heading of this table should be aligned with that of Table 3.7.1.

## 3.7. <u>Performance Rewards</u>

To encourage good performance, the department has granted the following performance rewards during the year under review. The information is presented in terms of race, gender, disability, salary bands and critical occupations (see definition in notes below).

<u>Table 3.8.1 Performance Rewards by race, gender and disability for the period 1 April 2018 to 31</u> March 2019

	B	eneficiary Profile	Cost		
Race and Gender	Number of beneficiaries	Number of employees	% of total within group	Cost (R'000)	Average cost per employee
African					
Male	26	331	8	R 656 096,70	R 25 234,50
Female	34	408	8	R 666 645,81	R 19 607,20
Indian					
Male	0	2	0		R 0,00
Female	1	2	50	R 78 913,38	R 78 913,40
Coloured					
Male	0	5	0		R 0,00
Female	0	8	0		R 0,00
White					
Male	0	5	0		R 0,00
Female	2	4	50	R 54 501,99	R 27 251,00
Total	63	765	8	R 1 456 157,88	R 23 113,60
EMPLOYEES WITH DISABILITY					
	1	16	6	R 7 643,10	R 7 643,10

Table 3.8.2 Performance Rewards by salary	band for personnel below Senior Management Service
for the period 1 April 2018 and 31 March 201	19

	Be	eneficiary Prof	ile	(	Cost	Total cost as a
Salary band	Number of beneficiaries	Number of employees	% of total within salary bands	Total Cost (R'000)	Average cost per employee	% of the total personnel expenditure
Lower Skilled (Levels 1-2)	1	27	4	R 7 327,68	R 7 327,70	0
Skilled (level 3-5)	12	117	10	R 114 428,49	R 9 535,70	0
Highly skilled production (level 6-8)	24	380	6	R 405 860,28	R 16 910,80	0
Highly skilled supervision (level 9-12)	24	141	17	R 829 555,35	R 34 564,80	0
Contract (Levels 1- 12)	1	48	2	R 20 072,70	R 20 072,70	0
Total	62	713	9	R 1 377 244,50	R 22 213,60	0

# Table 3.8.3 Performance Rewards by critical occupation for the period 1 April 2018 to 31 March 2019

		Beneficiary Pro	ofile	Co	st
Critical occupation	Number of beneficiaries	Number of employees	% of total within occupation	Total Cost (R'000)	Average cost per employee
ADMINISTRATIVE RELATED	21	344	6	R 573 295,02	R 27 299,80
ADVOCATES	0	3	0	0	R 0,00
CLEANERS IN OFFICES WORKSHOPS HOSPITALS ETC.	1	39	3	R 7 327,68	R 7 327,70
COMMUNICATION AND INFORMATION RELATED	1	5	20	R 43 245,15	R 43 245,20
COMMUNITY DEVELOPMENT WORKERS	0	26	0	0	R 0,00
COMPUTER PROGRAMMERS.	0	3	0	0	R 0,00
ENGINEERING SCIENCES RELATED	0	2	0	0	R 0,00

	E	Beneficiary Pro	ofile	Co	st
Critical occupation	Number of beneficiaries	Number of employees	% of total within occupation	Total Cost (R'000)	Average cost per employee
FINANCE AND ECONOMICS RELATED	1	4	25	R 50 330,28	R 50 330,30
FINANCIAL AND RELATED PROFESSIONALS	1	4	25	R 21 113,40	R 21 113,40
FINANCIAL CLERKS AND CREDIT CONTROLLERS	2	6	33	R 39 568,95	R 19 784,50
HEAD OF DEPARTMENT/CHIEF EXECUTIVE OFFICER	0	1	0	0	R 0,00
HUMAN RESOURCES & ORGANISAT DEVELOPM & RELATE PROF	2	14	14	R 32 153,01	R 16 076,50
HUMAN RESOURCES CLERKS	3	9	33	R 50 462,01	R 16 820,70
HUMAN RESOURCES RELATED	5	9	56	R 148 279,35	R 29 655,90
INFORMATION TECHNOLOGY RELATED	1	6	17	R 41 520,90	R 41 520,90
LANGUAGE PRACTITIONERS INTERPRETERS & OTHER COMMUN	0	2	0	0	R 0,00
LIBRARIANS AND RELATED PROFESSIONALS	0	1	0	0	R 0,00
LIBRARY MAIL AND RELATED CLERKS	1	5	20	R 11 356,59	R 11 356,60
MESSENGERS PORTERS AND DELIVERERS	0	10	0	0	R 0,00
MOTOR VEHICLE DRIVERS	0	2	0	0	R 0,00
OTHER ADMINISTRAT & RELATED CLERKS AND ORGANISERS	3	91	3	R 28 840,77	R 9 613,60
OTHER ADMINISTRATIVE POLICY AND RELATED OFFICERS	3	40	8	R 48 820,08	R 16 273,40

	E	Beneficiary Pro	ofile	Co	st
Critical occupation	Number of beneficiaries	Number of employees	% of total within occupation	Total Cost (R'000)	Average cost per employee
OTHER INFORMATION TECHNOLOGY PERSONNEL.	9	57	16	R 195 377,19	R 21 708,60
OTHER OCCUPATIONS	0	1	0	0	R 0,00
PHOTOGRAPHIC LITHOGRAPHIC AND RELATED WORKERS	0	1	0	0	R 0,00
PROFESSIONAL NURSE	1	1	100	R 18 058,95	R 18 059,00
SECRETARIES & OTHER KEYBOARD OPERATING CLERKS	6	33	18	R 58 179,42	R 9 696,60
SECURITY OFFICERS	1	4	25	R 9 315,75	R 9 315,80
SENIOR MANAGERS	1	42	2	R 78 913,38	R 78 913,40
Total	63	765	8	R 1 456 157,88	R 23 113,60

#### Notes

- The CORE classification, as prescribed by the DPSA, should be used for completion of this table.
- Critical occupations are defined as occupations or sub-categories within an occupation -
  - (a) in which there is a scarcity of qualified and experienced persons currently or anticipated in the future, either because such skilled persons are not available or they are available but do not meet the applicable employment criteria;
  - (b) for which persons require advanced knowledge in a specified subject area or science or learning field and such knowledge is acquired by a prolonged course or study and/or specialised instruction;
  - (c) where the inherent nature of the occupation requires consistent exercise of discretion and is predominantly intellectual in nature; and
  - (d) in respect of which a department experiences a high degree of difficulty to recruit or retain the services of employees;

<u>Table 3.8.4 Performance related rewards (cash bonus), by salary band for Senior Management</u> Service for the period 1 April 2018 to 31 March 2019

	Be	eneficiary Prof	file	(	Cost	Total cost as a
Salary band	Number of beneficiaries	Number of employees	% of total within salary bands	Total Cost (R'000)	Average cost per employee	% of the total personnel expenditure
Band A	0	30	0	0	R 0,00	0
Band B	1	10	10	R 78 913,38	R 78 913,40	0
Band C	0	3	0	0	R 0,00	0
Band D	0	1	0	0	R 0,00	0
Contract (Levels 13- 16)						
	0	8	0	0	R 0,00	0
Total	1	52	2	R 78 913,38	R 78 913,40	0

#### 3.9 Foreign Workers

The tables below summarise the employment of foreign nationals in the department in terms of salary band and major occupation.

Salary band	ary band 01 April 2018		31 Marc	h 2019	Ch	Change	
	Number	% of total	Number	% of total	Number	% Change	
Lower skilled (Lev. 1-2	0	0	0	0	0	0	
Skilled (Levels 3-5)							
	1	50	1	100	0	0	
Highly skilled production (Lev. 6-8)	0	0	0	0	0	0	
Highly skilled supervision (Lev. 9-12)	0	0	0	0	0	0	
Senior Management (Level 13-16)							
	0	0	0	0	0	0	
Contract (Levels 1-2)	1	50	0	0	-1	100	
Contract							
(Levels 3-5)	0	0	0	0	0	0	
Contract	0	0	0	0	0	0	

Table 3.9.1 Foreign workers by salary band for the period 1 April 2018 and 31 March 2019

Salary band	01 April 2018		31 March 2019		Change	
	Number	% of total	Number	% of total	Number	% Change
(level 6-8)						
Contract (Levels 9-12)	0	0	0	0	0	0
Periodical Remuneration	0	0	0	0	0	0
Abnormal Appointment	0	0	0	0	0	0
Total	2	100	1	100	-1	100

#### Table 3.9.2 Foreign workers by major occupation for the period 1 April 2018 and 31 March 2019

Major	01 Ap	ril 2018	31 March	2019	CI	nange
occupation	Number	% of total	Number	% of total	Number	% Change
MESSENGERS PORTERS AND DELIVERERS	1	50	1	100	0	0
OTHER ADMINISTRAT & RELATED CLERKS AND ORGANISERS	1	50	0	0	-1	100
Grand Total	2	100	1	100	-1	100

## 3.10 Leave utilisation

The Public Service Commission identified the need for careful monitoring of sick leave within the public service. The following tables provide an indication of the use of sick leave and disability leave. In both cases, the estimated cost of the leave is also provided.

Salary band	Total days	% Days with Medical certification	Number of Employees using sick leave	% of total employees using sick leave	Average days per employee	Estimated Co (R'000)
Lower Skills (Level 1-2)	271	78	51	13	5	R 126 461
Skilled (levels 3-5)	726	77	82	21	9	R 603 108
Highly skilled production (levels 6-8)	913	86	120	30	8	R 1 212 992,7
Highly skilled supervision (levels 9 -12)	832	77	115	29	7	R 2 074 210,5
Top and Senior management (levels 13-16)	230	85	30	8	8	R 939 540
Total	2972	81	398	100	7	R 4 956 313,1

Table 3.10.1 Sick leave for the period 1 January 2018 to 31 December 2018

<u>Table 3.10.2 Disability leave (temporary and permanent) for the period 1 January 2018 to 31</u> December 2018

Salary band	Total days	% Days with Medical certification	Number of Employees using disability leave	% of total employees using disability leave	Average days per employee	Estimated Cost (R'000)
Lower skilled (Levels 1-2)	12	100	2	9	6	R 5 280,24
Skilled (Levels 3-5)	158	100	8	36	20	R 135 097,60
Highly skilled production (Levels 6-8)	302	100	7	32	43	R 363 459,34
Highly skilled supervision (Levels 9-12)	32	100	4	18	8	R 65 264,60
Senior management (Levels 13-16)	8	100	1	5	8	R 30 840,32
Total	512	100	22	100	23	R 599 942,10

#### Table 3.10.3 Annual Leave for the period 1 January 2018 to 31 December 2018

Salary band	Total days taken	Number of Employees using annual leave	Average per employee
Lower skilled (Levels 1-2)	1147	110	10
Skilled Levels 3-5)	2895	124	23
Highly skilled production (Levels 6-8)	7149	392	18
Highly skilled supervision(Levels 9-12)	4003,49	157	25
Senior management (Levels 13- 16)	1197	55	22
Total	16391,49	838	20

#### Table 3.10.4 Capped leave for the period 1 January 2018 to 31 December 2018

Salary band	Total days of capped leave taken	Number of Employees using capped leave	Average number of days taken per employee	Average capped leave per employee as on 31 March 20ZZ
Lower skilled (Levels 1-2)	0	0	0	0
Skilled Levels 3-5)	28	3	9	10
Highly skilled production (Levels 6- 8)	0	0	0	6
Highly skilled supervision(Levels 9- 12)	2,51	1	3	11
Senior management (Levels 13-16)	3	2	2	14
Total	33,51	6	6	8

The following table summarise payments made to employees as a result of leave that was not taken.

Reason	Total amount (R'000)	Number of employees	Average per employee (R'000)
Leave payout for 2018/19 due to non-utilisation of leave for the previous cycle	R 0,00	0	R 0,00
Capped leave payouts on termination of service for 2018/19	R 0,00	0	R 0,00
Current leave payout on termination of service for 2018/19	R 1 176 091,62	63	R 18 668,00
Total	R 1 176 091,62	63	R 18 668,00

#### Table 3.10.5 Leave payouts for the period 1 April 2018 and 31 March 2019

## 3.11 HIV/AIDS & Health Promotion Programmes

#### Table 3.11.1 Steps taken to reduce the risk of occupational exposure

Units/categories of employees identified to be at high risk of contracting HIV & related diseases (if any)	Key steps taken to reduce the risk
NA	Regular awareness sessions are held
NA	Regular HIV screening and testing is held

<u>Table 3.11.2 Details of Health Promotion and HIV/AIDS Programmes (tick the applicable boxes and provide the required information)</u>

#### 4 <u>HIV/AIDS & Health Promotion Programmes</u>

#### Table 3.11.1 Steps taken to reduce the risk of occupational exposure

Units/categories of employees identified to be at high risk of contracting HIV & related diseases (if any)	Key steps taken to reduce the risk
People living with disabilities, young women aged 24 including interns,	Maximize opportunities for
uncircumcised men, sex worker clients, people who abuse alcohol	testing and screening in the
	workplace, Distribute male and
	female condoms, conduct health
	education and promotion
	through information sharing
	sessions (World AIDS day), issue
	out messages through emails
	and posters.

# <u>Table 3.11.2 Details of Health Promotion and HIV/AIDS Programmes (tick the applicable boxes and provide the required information)</u>

provide the required internation,			
Question	Yes	No	Details, if yes
1. Has the department designated a member of the SMS to implement the provisions contained in Part VI E of Chapter 1 of the Public Service Regulations, 2001? If so, provide her/his name and position.	$\checkmark$		MR MM Badimo: Director: Human Resources Management.
2. Does the department have a dedicated unit or has it designated specific staff members to promote the health and well-being of your employees? If so, indicate the number of employees who are involved in this task and the annual budget that is available for this purpose.	~		Five (6) employees,1 Counsellor, 1 Nurse, 1 Occupational Health and Safety Practitioner, 1 Social Worker (intern), 1 Occupational Health and safety Intern and Admin Clerk. R1600 000

Question	Yes	No	Details, if yes
3. Has the department introduced an Employee Assistance or Health Promotion Programme for your employees? If so, indicate the key elements/services of this Programme.			Manage the implementation of health and productivity management focusing on management of non-communicable disease. Manage the implementation of HIV/AIDS, TB and STI's treatment care and support focussing on addressing social and structural barriers that increase vulnerability to HIV,TB, STI infections, preventing new HIV, TB and STI infections and sustaining health and wellness focusing on maintaining optimal health and wellness for people with HIV, STI and TB Manage the implementation of Safety Health Environment Risk and Quality (SHERQ) focusing on the occupational hygiene, hazards identification, and management of injuries on duty. Environmental management focusing on lighting, ventilation and sanitation. Risk manage the implementation of wellness management focusing on physical wellness, psychosocial wellness, organisational wellness and work life balance
4. Has the department established (a) committee(s) as contemplated in Part VI E.5 (e) of Chapter 1 of the Public Service Regulations, 2001? If so, please provide the names of the members of the committee and the stakeholder(s) that they represent.	✓ 		Mmaphtui Nkoana, Boitumelo Makhaza, Choice Mokgothu ,Zweli Majova, Victor Matiwane, Ketshepileng Laka, Mmaletsatsi Mothibi , Batshegi Mere, Pauline Mmulutsi, Lerato Molanoka, Nobuhle Mavolwana, Francinah Mogashoa, Tshenolo Phiri, Jacob Matebesi, Gail Mokgosana, Terence Nakedi, Andreis Lethibelane , Judy Links, Dawn Molokomme, Nobuhle Mavolwane, Mmatselane Sefanyetso and Puleng Ramantsi
5. Has the department reviewed its employment policies and practices to ensure that these do not unfairly discriminate against employees on the basis of their HIV status? If so, list the employment policies/practices so reviewed.		~	EHW is in the process of reviewing four EHW policies and they will be approved by end of May 2019.
6. Has the department introduced measures to protect HIV-positive employees or those perceived to be HIV-positive from discrimination? If so, list the key elements of these measures.	✓ 		Create understanding environment towards HIV positive employees as well as to those who are not positive through education, training and awareness, introduce prevention and control measures, have emergency and first aid and provide counselling and support to HIV positive employees. Disciplinary actions are taken

Question	Yes	No	Details, if yes
			against any employee who discriminates or stigmatised HIV positive individuals by Labour Relations unit.
7. Does the department encourage its employees to undergo Voluntary Counselling and Testing? If so, list the results that you have you achieved.	$\checkmark$		280 employees already tested for the year 2018/2019 and know their status.
8. Has the department developed measures/indicators to monitor & evaluate the impact of its health promotion programme? If so, list these measures/indicators.	✓		Through submitting monthly, quarterly, annual reports and operational plans to EHW external and Department of Public Service and Administration to ensure proper implementation of the programme.

#### 5 <u>Labour Relations</u>

#### Table 3.12.1 Collective agreements for the period 1 April 2018 and 31 March 2019

Subject matter	Date
SALARY ADJUSTMENTS	18 APRIL 2018

#### Notes

• If there were no agreements, keep the heading and replace the table with the following:

Total number of Collective agreements None
--

The following table summarises the outcome of disciplinary hearings conducted within the department for the year under review.

Table 3.12.2 Misconduct and disciplinary hearings finalised for the period 1	April 2018 and 31 March
2019	

Outcomes of disciplinary hearings	Number	% of total
Correctional counselling	0	0%
Verbal warning	1/13 * 100	7,7%
Written warning	4/13 * 100	30,7%
Final written warning	5/13 * 100	38,5%
Suspended without pay	1/13 * 100	7,7%
Fine	0	0%
Demotion	0	0%
Dismissal	1/13 * 100	7.7%
Not guilty	0	0%
Case withdrawn	1/13 * 100	7,7%
Total	13	100%

#### Notes

• If there were no agreements, keep the heading and replace the table with the following:

Total number of Disciplinary hearings finalised	None
---	------

<u>Table 3.12.3 Types of misconduct addressed at disciplinary hearings for the period 1 April 2018 and</u> 31 March 2019

Type of misconduct	Number	% of total
IRREGULAR EXPENDITURE	2/23 * 100	8,7%
DERELICTION OF DUTIES	8/23 * 100	35%
GROSS NEGLIGENCE	8/23 * 100	35%
ABSENTEEISM	1/23 * 100	4,3%
THREATENING ANOTHER EMPLOEYEE WHILE ON DUTY	1/23 * 100	4,3%
CONTRAVENTION OF PFMA	2/23 * 100	8.7%
FAILURE TO REPORT LAPTOPS	1/23 * 100	4,3%
Total	23	100%

#### Table 3.12.4 Grievances logged for the period 1 April 2018 and 31 March 2019

Grievances	Number	% of Total
Number of grievances resolved	8/17 * 100	47%
Number of grievances not resolved	9/17 * 100	53%
Total number of grievances lodged	17	100%

#### Table 3.12.5 Disputes logged with Councils for the period 1 April 2018 and 31 March 2019

Disputes		Number	% of Total
Number of disputes upheld		3/5 * 100	60%
Number of disputes dismissed	105	2/5 * 100	40%
Total number of disputes lodged		5	100%

#### Table 3.12.6 Strike actions for the period 1 April 2018 and 31 March 2019

Total number of persons working days lost	10 People
Total costs working days lost	10 Days
Amount recovered as a result of no work no pay (R'000)	R4, 222.86

#### Table 3.12.7 Precautionary suspensions for the period 1 April 2018 and 31 March 2019

Number of people suspended	2
Number of people who's suspension exceeded 30 days	2
Average number of days suspended	90 Days
Cost of suspension(R'000)	R679,547.44

# 6 Skills development

This section highlights the efforts of the department with regard to skills development.

Occupational category	Gender	Number of employees				
		as at 1 April 2018	Internships	Skills Programmes & other short courses	Other forms of training	Total
Legislators, senior officials and managers	Female	15	0	24	6	30
	Male	37	0	21	5	26
Professionals	Female	67	0	27	6	33
	Male	79	0	39	6	45
Technicians and associate professionals	Female	49	0	134	8	142
	Male	53	0	101	6	107
Clerks	Female	234	0	57	0	57
	Male	142	0	51	0	51
Service and sales workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Skilled agriculture and fishery workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Craft and related trades workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Plant and machine operators and assemblers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Elementary occupations	Female	56	57	66	0	123
	Male	33	63	45	0	108
Sub Total	Female	421	57	308	20	385
	Male	344	63	257	17	337
Total		765	120	565	37	722

Table 0404 Training	needs identified for the	mariad 1 Amril 0010	and 21 March 2010
Table 3 13 Training	1 needs identified for the	period i April ZUTA	and 31 March 2019

Table 3.13.2 Training	provided for the	period 1 A	pril 2018 and 31 March 2019

Occupational	Gender	Number of	Training provided within the reporting period			
category		employees as at 1 April 2018	Learnerships	Skills Programmes & other short courses	Other forms of training	Total
Legislators, senior officials and managers	Female	15	0	12	0	12
	Male	37	0	10	1	11
Professionals	Female	67	0	119	2	121
	Male	79	0	76	3	79
Technicians and associate professionals	Female	49	0	97	6	103
	Male	53	0	43	4	47
Clerks	Female	234	0	169	0	169
	Male	142	0	83	0	83
Service and sales workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Skilled agriculture and fishery workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Craft and related trades workers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Plant and machine operators and assemblers	Female	0	0	0	0	0
	Male	0	0	0	0	0
Elementary occupations	Female	56	19	31	0	50
	Male	33	21	10	0	31
	Female	421	19	428	8	455
	Male	344	21	222	8	251
Total		765	40	117	24	706

#### 7 Injury on duty

Nature of injury on duty	Number	% of total
Required basic medical attention only	16	2.3%
Temporary Total Disablement	0	0%
Permanent Disablement	0	0%
Fatal	0	0%
Total	16	2.3%

#### Table 3.14.1 Injury on duty for the period 1 April 2018 and 31 March 2019

#### 8. Utilisation of Consultants

The following tables relates information on the utilisation of consultants in the department. In terms of the Public Service Regulations "consultant' means a natural or juristic person or a partnership who or which provides in terms of a specific contract on an ad hoc basis any of the following professional services to a department against remuneration received from any source:

- (a) The rendering of expert advice;
- (b) The drafting of proposals for the execution of specific tasks; and
- (c) The execution of a specific task which is of a technical or intellectual nature, but excludes an employee of a department.

<u>Table 3.15.1 Report on consultant appointments using appropriated funds for the period 1 April 20YY</u> and 31 March 2077

Project title	Total number of consultants	Duration	Contract value in
	that worked on project	(work days)	Rand
Not Applicable			

Total number of projects	Total individual consultants	Total duration Work days	Total contract value in Rand
Not Applicable			

<u>Table 3.15.2 Analysis of consultant appointments using appropriated funds, in terms of Historically</u> Disadvantaged Individuals (HDIs) for the period 1 April 20YY and 31 March 20ZZ

Project title	Percentage ownership by HDI groups	Percentage management by HDI groups	Number of consultants from HDI groups that work on the project
Not Applicable			

#### <u>Table 3.15.3 Report on consultant appointments using Donor funds for the period 1 April 20YY and 31</u> March 20ZZ

Project title	Total Number of	Duration	Donor and contract value in
	consultants that worked on project	(Work days)	Rand
Not Applicable			

Total number of projects	Total individual consultants	Total duration Work days	Total contract value in Rand
Not Applicable			

#### <u>Table 3.15.4 Analysis of consultant appointments using Donor funds, in terms of Historically</u> Disadvantaged Individuals (HDIs) for the period 1 April 20YY and 31 March 20ZZ

Project title	Percentage ownership by HDI groups	Percentage management by HDI groups	Number of consultants from HDI groups that work on the project
Not Applicable			

#### 9. <u>Severance Packages</u>

#### <u>Table 3.16.1 Granting of employee initiated severance packages for the period 1 April 2018 and 31</u> March 2019

Salary band	Number of applications received	Number of applications referred to the MPSA	Number of applications supported by MPSA	Number of packages approved by department
Lower skilled (Levels 1-2)	0	0	0	0
Skilled Levels 3-5)	0	0	0	0
Highly skilled production (Levels 6-8)	0	0	0	0
Highly skilled supervision(Levels 9-12)	0	0	0	0
Senior management (Levels 13-16)	0	0	0	0
Total	0	0	0	0



OFFICE OF THE PREMIER

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ANNUAL REPORT 2018/19









# Report of the auditor-general to the North West provincial legislature on vote no. 1: Office of the Premier

# Report on the audit of the financial statements

# **Qualified opinion**

- I have audited the financial statements of the Office of the Premier set out on pages 120 to 196, which comprise the appropriation statement, the statement of financial position as at 31 March 2019, and the statement of financial performance, statement of changes in net assets, and cash flow statement for the year then ended, as well as the notes to the financial statements, including a summary of significant accounting policies.
- 2. In my opinion, except for the possible effects of the matters described in the basis for qualified opinion section of this auditor's report, the financial statements present fairly, in all material respects, the financial position of the Office of the Premier as at 31 March 2019, and its financial performance and cash flows for the year then ended in accordance with the Modified Cash Standard (MCS) prescribed by National Treasury and the requirements of the Public Finance Management Act of South Africa, 1999 (Act No. 1 of 1999) (PFMA).

# Basis for qualified opinion

## **Transfers and subsidies**

3. The department incorrectly classified payments made to an implementing agent in the previous year as transfers and subsidies instead of goods and services or expenditure for capital assets. As a result transfers and subsidies was overstated and goods and services or expenditure for capital assets was understated by R55 000 000. In addition, the management fee paid to the agent of R5 500 000 as well as details relating to the principal-agent arrangement was not appropriately disclosed in note 42 to the financial statements as required by chapter 16 of the MCS.

# **Goods and services**

4. I was unable to obtain sufficient and appropriate audit evidence that goods or services were received for payments made in the previous year to contractors of R12 229 263 included in goods and services and for payments to an implementing agent of R55 000 000 included in transfers and subsidies. This was due to the information and explanations I considered necessary that could not be provided by management. I was unable to confirm the receipt of goods or services by alternative means. Consequently, I was unable to determine if any adjustments were necessary to transfers and subsidies or goods and services of R181 743 000 or R253 403 000 respectively relating to the previous year as disclosed in the statement of financial performance.



### Irregular expenditure

5. The framework on irregular expenditure issued with Instruction Note 1 of 2018-19 requires that irregular expenditure not confirmed or in the process of determination or investigation must be disclosed in the sub-note to the financial statements related to irregular expenditure. The department made payments of R49 500 000 to an implementing agent in the previous year where the payment was still in the process of determination or investigation relating to the department's responsibility in the procurement process. As these payments were not included in the amount disclosed in note 31.6 to the financial statements, irregular expenditure under determination or investigation was understated by R49 500 000.

# Context for the opinion

- 6. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the auditor-general's responsibilities for the audit of the financial statements section of this auditor's report.
- 7. I am independent of the department in accordance with sections 290 and 291 of the International Ethics Standards Board for Accountants' Code of ethics for professional accountants (IESBA code), parts 1 and 3 of the International Ethics Standards Board for Accountants' International Code of Ethics for Professional Accountants (including International Independence Standards) and the ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA codes.
- 8. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

# **Emphasis of matter**

9. I draw attention to the matters below. My opinion is not modified in respect of these matters.

#### Irregular and fruitless and wasteful expenditure

- 10. As disclosed in note 31 to the financial statements, irregular expenditure of R16 811 000 was incurred in the current year and irregular expenditure of R729 450 000 from prior years had not yet been resolved.
- As disclosed in note 32 to the financial statements, fruitless and wasteful expenditure of R672 000 was incurred in the current year and fruitless and wasteful expenditure of R5 804 000 from prior years had not yet been resolved.

#### **Restatement of corresponding figures**

12. As disclosed in note 44 to the financial statements, the corresponding figures for 31 March 2018 were restated as a result of an error in the financial statements of the department at, and for the year ended, 31 March 2019.

#### Underspending of the vote

13. As disclosed in the notes to the appropriation statement, the department materially underspent the budget by R87 395 000 on Programme 2: Institutional development.

# Other matter

14. I draw attention to the matter below. My opinion is not modified in respect of this matter.



#### Unaudited supplementary schedules

15. The supplementary information set out on pages 197 to 204 does not form part of the financial statements and is presented as additional information. I have not audited these schedules and, accordingly, I do not express an opinion thereon.

# Responsibilities of the accounting officer for the financial statements

- 16. The accounting officer, is responsible for the preparation and fair presentation of the financial statements in accordance with the MCS prescribed by National Treasury and the requirements of the PFMA and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.
- 17. In preparing the financial statements, the accounting officer is responsible for assessing the Office of the Premier's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the department or to cease operations, or there is no realistic alternative but to do so.

### Auditor-general's responsibilities for the audit of the financial statements

- 18. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.
- 19. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report.

# Report on the audit of the annual performance report

#### Introduction and scope

- 20. In accordance with the Public Audit Act of South Africa, 2004 (Act No. 25 of 2004) (PAA) and the general notice issued in terms thereof, I have a responsibility to report material findings on the reported performance information against predetermined objectives for selected programme presented in the annual performance report. I was engaged to perform procedures to raise findings but not to gather evidence to express assurance.
- 21. I was engaged to evaluate the usefulness and reliability of the reported performance information in accordance with the criteria developed from the performance management and reporting framework, as defined in the general notice, for the following selected programmes presented in the annual performance report of the department for the year ended 31 March 2019:

Programmes	Pages in the annual performance report
Programme 2 – Institutional development support	27 – 35

22. The material findings in respect of the usefulness and reliability of the selected programme are as follows:



# Programme 2 – Institutional development support

#### Indicator: Quarterly monitoring of the provincial legislative programme

23. I was unable to obtain sufficient appropriate audit evidence for the reported achievement of 11. This was due a lack of underlying information to support the reported information or due to the underlying information not being sufficiently complete and accurate for audit purposes. In addition, the source information for achieving the planned indicator was not clearly defined and the planned target for this indicator was not specific in clearly identifying the nature or required level of performance. I was unable to confirm the reported achievement by alternative means. Consequently, I was unable to determine whether any adjustment was required to the reported achievement of 11 in the annual performance report.

#### Various indicators

24. The reported achievement in the annual performance report did not agree to the supporting evidence provided for the indicators listed below. The supporting evidence provided indicated that the achievements of these indicators were as follows:

Indicator description	Reported achievement	Audited value
Number of local municipalities provided with shared ICT services	3	2
Number of citizen- centred newspapers produced	15	8

#### Various indicators

25. I was unable to obtain sufficient appropriate audit evidence for the reported achievements of the following indicators. This was due a lack of underlying information to support the reported information or due to the underlying information not being sufficiently complete and accurate for audit purposes. I was unable to confirm the reported achievements by alternative means. Consequently, I was unable to determine whether any adjustments were required to the reported achievements for these indicators as reported in the annual performance report:

Indicator description	Reported achievement
Number of NWPG sites with improved network performance	4
Number of government events promoted	26
Percentage of forensic investigations managed	100%
Number of interventions implemented towards achieving the national anti-corruption strategy	12
Number of minimum security standards coordinated	12

#### Various indicators

26. I was unable to obtain sufficient appropriate audit evidence for the reported achievements of the indicators listed below. This was due to limitations placed on the scope of my work. In addition, the planned targets for these indicators, were not specific in clearly identifying the nature or required level of performance. I was unable to confirm the reported achievements by alternative means. Consequently, I was unable to determine whether any adjustments were required to the reported achievements of these indicators in the annual performance report:

Indicator description	Planned target	Reported achievement
Number of provincial learning and development programmes facilitated	8	8
Percentage reduction of provincial spend on litigation monitored as at the beginning of the financial year	12%	0%



### Various indicators

27. I was unable to obtain sufficient appropriate audit evidence for the reported achievements of the indicators listed below. This was due a lack of underlying information to support the reported information or due to the underlying information not being sufficiently complete and accurate for audit purposes. I was unable to confirm the reported achievement by alternative means. In addition, the planned targets for these indicators, were not specific in clearly identifying the nature or required level of performance. Consequently, I was unable to determine whether any adjustments were required to the reported achievements of these indicators in the annual performance report:

Indicator description	Planned target	Reported achievement
Number of organisational development interventions provided to departments	2	2
Number of human resource practices interventions provided to departments	2	2
Number of communication initiatives coordinated to promote Bokone Bophirima corporate brand	20	20

# Other matter

28. I draw attention to the matter below.

### Achievement of planned targets

29. Refer to the annual performance report on pages 20 to 42 for information on the achievement of planned targets for the year and explanations provided for the under/ over achievement of a significant number of targets. This information should be considered in the context of the material findings on the usefulness and reliability of the reported performance information in paragraphs 23 to 27 of this report.

## Report on audit of compliance with legislation

#### Introduction and scope

- 30. In accordance with the PAA and the general notice issued in terms thereof, I have a responsibility to report material findings on the compliance of the department with specific matters in key legislation. I performed procedures to identify findings but not to gather evidence to express assurance.
- 31. The material findings on compliance with specific matters in key legislation are as follows:

#### Annual financial statements

32. The financial statements submitted for auditing were not prepared in accordance with the prescribed financial reporting framework and, as required by section 40(1)(a) and (b) of the PFMA. Material misstatements of disclosure items, identified by the auditors in the submitted financial statements were corrected, but the uncorrected material misstatements and supporting records that could not be provided resulted in the financial statements receiving a qualified opinion.

#### **Expenditure management**

33. Effective and appropriate steps were not taken to prevent irregular expenditure amounting to R16 811 000, as disclosed in note 31 to the annual financial statements, as required by section 38(1)(c)(ii) of the PFMA and treasury regulation 9.1.1. The majority of the irregular



expenditure disclosed in the financial statements was caused by deviations from competitive bidding in contravention with Treasury Regulation 16A6.4.

34. Effective steps were not taken to prevent fruitless and wasteful expenditure of R672 000 as disclosed in note 32 to the financial statements, as required by section 38(1)(c)(ii) of the PFMA and Treasury Regulation 9.1.1. The majority of the fruitless and wasteful expenditure was caused by interest charges on overdue accounts.

#### **Consequence management**

- 35. I was unable to obtain sufficient appropriate audit evidence that disciplinary steps were taken against officials who had incurred irregular expenditure as required by section 38(1)(h)(iii) of the PFMA. This was due to the fact that some instances of irregular expenditure not having been investigated.
- 36. I was unable to obtain sufficient appropriate audit evidence that investigations were conducted into all allegations of financial misconduct committed by officials, as required by Treasury Regulation 4.1.1.

#### Strategic planning and performance management

37. The specific information systems that were established by the department were inadequate to enable the monitoring of progress made towards achieving targets, core objectives and service delivery as required by Public Service Regulation 25(1)(e)(i) and (iii).

# **Other information**

- 38. The accounting officer is responsible for the other information. The other information comprises the information included in the annual report. The other information does not include the financial statements, the auditor's report thereon and those selected programmes presented in the annual performance report that have been specifically reported on in this auditor's report.
- 39. My opinion on the financial statements and findings on the reported performance information and compliance with legislation do not cover the other information and I do not express an audit opinion or any form of assurance conclusion thereon.
- 40. In connection with my audit, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements and the selected programmes presented in the annual performance report, or my knowledge obtained in the audit, or otherwise appears to be materially misstated.
- 41. If, based on the work I have performed, I conclude that there is a material misstatement in this other information, I am required to report that fact. I have nothing to report in this regard.

# Internal control deficiencies

- 42. I considered internal control relevant to my audit of the financial statements, reported performance information and compliance with applicable legislation; however, my objective was not to express any form of assurance thereon. The matters reported below are limited to the significant internal control deficiencies that resulted in the basis for qualified opinion, the findings on the annual performance report and the findings on compliance with legislation included in this report.
  - Leadership did not adequately exercise oversight responsibility regarding financial and performance reporting and compliance with legislation. The department did not have sufficient monitoring and reviewing controls to ensure that financial and performance



reports submitted for audit were accurate and complete and that action plans developed were adequately and timeously implemented.

- Management did not adequately monitor the outputs of risk management activities, to
  ensure the prior year qualification areas and control deficiencies are addressed.
  Furthermore, there was a lack of a proper records management system that could support
  the information reported in the annual performance report and as a result material errors
  and omissions were identified during the audit process.
- The effectiveness of the audit committee and internal audit's role as an assurance provider was compromised by management's inability to adequately address and react to internal audit's findings and recommendations.

#### **Other reports**

43. I draw attention to the following engagements conducted by various parties that had, or could have, an impact on the matters reported in the department's financial statements, reported performance information, compliance with applicable legislation and other related matters. These reports did not form part of my opinion on the financial statements or my findings on the reported performance information or compliance with legislation.

#### Investigation

44. The Directorate of Priority Crime Investigation (DPCI) was investigating a case of alleged corruption and fraud relating to a specific contract which was awarded in the 2016-17 financial year. The investigation was still in progress at the date of this report.

uditar-General

Pretoria

9 October 2019



Auditing to build public confidence



# Annexure – Auditor-general's responsibility for the audit

1. As part of an audit in accordance with the ISAs, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements, and the procedures performed on reported performance information for selected programmes and on the department's compliance with respect to the selected subject matters.

# **Financial statements**

2. In addition to my responsibility for the audit of the financial statements as described in the auditor's report, I also:

identify and assess the risks of material misstatement of the financial statements whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the department's internal control.

evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the accounting officer.

conclude on the appropriateness of the accounting officer's use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Office of the Premier's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements about the material uncertainty or, if such disclosures are inadequate, to modify the opinion on the financial statements. My conclusions are based on the information available to me at the date of the auditor's report. However, future events or conditions may cause a department to cease to continue as a going concern.

evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

# Communication with those charged with governance

- 3. I communicate with the accounting officer regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.
- 4. I also confirm to the accounting officer that I have complied with relevant ethical requirements regarding independence, and communicate all relationships and other matters that may reasonably be thought to have a bearing on my independence and where applicable, related safeguards.



#### Summary of significant accounting policies

The financial statements have been prepared in accordance with the following policies, which have been applied consistently in all material aspects, unless otherwise indicated. Management has concluded that the financial statements present fairly the department's primary and secondary information.

The historical cost convention has been used, except where otherwise indicated. Management has used assessments and estimates in preparing the annual financial statements. These are based on the best information available at the time of preparation.

Where appropriate and meaningful, additional information has been disclosed to enhance the usefulness of the financial statements and to comply with the statutory requirements of the Public Finance Management Act (PFMA), Act 1 of 1999 (as amended by Act 29 of 1999), and the Treasury Regulations issued in terms of the PFMA and the annual Division of Revenue Act.

1	Basis of preparation The financial statements have been prepared in accordance with the Modified Cash Standard.
2	<b>Going concern</b> The financial statements have been prepared on a going concern basis.
3	Presentation currency
	Amounts have been presented in the currency of the South African Rand (R) which is also the functional currency of the department.
4	Rounding
	Unless otherwise stated financial figures have been rounded to the nearest one thousand Rand (R'000).
5	Foreign currency translation
	Cash flows arising from foreign currency transactions are translated into South African Rands using the spot exchange rates prevailing at the date of payment / receipt.
6	Comparative information
6.1	Prior period comparative information
	Prior period comparative information has been presented in the current year's financial statements. Where necessary figures included in the prior period financial statements have been reclassified to ensure that the format in which the information is presented is consistent with the format of the current year's financial statements.
6.2	Current year comparison with budget
	A comparison between the approved, final budget and actual amounts for each programme and economic classification is included in the appropriation statement.

7	Revenue
7.1	Appropriated funds
	Appropriated funds comprises of departmental allocations as well as direct charges against the revenue fund (i.e. statutory appropriation).
	Appropriated funds are recognised in the statement of financial performance on the date the appropriation becomes effective. Adjustments made in terms of the adjustments budget process are recognised in the statement of financial performance on the date the adjustments become effective.
	The net amount of any appropriated funds due to / from the relevant revenue fund at the reporting date is recognised as a payable / receivable in the statement of financial position.
7.2	Departmental revenue
	Departmental revenue is recognised in the statement of financial performance when received and is subsequently paid into the relevant revenue fund, unless stated otherwise.
	Any amount owing to the relevant revenue fund at the reporting date is recognised as a payable in the statement of financial position.
7.3	Accrued departmental revenue
	Accruals in respect of departmental revenue (excluding tax revenue) are recorded in the notes to the financial statements when:
	<ul> <li>it is probable that the economic benefits or service potential associated with the transaction will flow to the department; and</li> <li>the amount of revenue can be measured reliably.</li> </ul>
	The accrued revenue is measured at the fair value of the consideration receivable.
	Accrued tax revenue (and related interest and / penalties) is measured at amounts receivable from collecting agents.
8	Expenditure
8.1	Compensation of employees
8.1.1	Salaries and wages
	Salaries and wages are recognised in the statement of financial performance on the date of payment.
8.1.2	Social contributions
	Social contributions made by the department in respect of current employees are recognised in the statement of financial performance on the date of payment.
	Social contributions made by the department in respect of ex-employees are classified as transfers to households in the statement of financial performance on the date of payment.

8.2	Other expenditure
	Other expenditure (such as goods and services, transfers and subsidies and payments for capital
	assets) is recognised in the statement of financial performance on the date of payment. The
	expense is classified as a capital expense if the total consideration paid is more than the capitalisation threshold.
8.3	Accrued expenditure payable
	Accrued expenditure payable is recorded in the notes to the financial statements when the goods
	are received or, in the case of services, when they are rendered to the department or in the case of transfers and subsidies when they are due and payable.
	Accrued expenditure payable is measured at cost.
8.4	Leases
8.4.1	Operating leases
	Operating lease payments made during the reporting period are recognised as current
	expenditure in the statement of financial performance on the date of payment.
	The operating lease commitments are recorded in the notes to the financial statements.
8.4.2	Finance leases
	Finance lease payments made during the reporting period are recognised as capital expenditure in the statement of financial performance on the date of payment.
	The finance lease commitments are recorded in the notes to the financial statements and are not apportioned between the capital and interest portions.
	Finance lease assets acquired at the end of the lease term are recorded and measured at the lower of:
	cost, being the fair value of the asset; or
	<ul> <li>the sum of the minimum lease payments made, including any payments made to acquire ownership at the end of the lease term, excluding interest.</li> </ul>
9	Aid Assistance
9.1	Aid assistance received
	Aid assistance received in cash is recognised in the statement of financial performance when
	received. In-kind aid assistance is recorded in the notes to the financial statements on the date of receipt and is measured at fair value.
	Aid assistance not spent for the intended purpose and any unutilised funds from aid assistance
	that are required to be refunded to the donor are recognised as a payable in the statement of
	financial position.

9.2	Aid assistance paid
	Aid assistance paid is recognised in the statement of financial performance on the date of payment. Aid assistance payments made prior to the receipt of funds are recognised as a receivable in the statement of financial position.
10	Cash and cash equivalents
	Cash and cash equivalents are stated at cost in the statement of financial position.
	Bank overdrafts are shown separately on the face of the statement of financial position as a current liability.
	For the purposes of the cash flow statement, cash and cash equivalents comprise cash on hand, deposits held, other short-term highly liquid investments and bank overdrafts.
11	Prepayments and advance
	Prepayments and advances are recognised in the statement of financial position when the department receives or disburses the cash.
	Prepayments and advances are initially and subsequently measured at cost.
	<indicate and="" are="" circumstances.="" expensed="" prepayments="" under="" what="" when=""></indicate>
12	Loans and receivables
	Loans and receivables are recognised in the statement of financial position at cost plus accrued interest, where interest is charged, less amounts already settled or written-off. Write-offs are made according to the department's write-off policy.
13	Investments
	Investments are recognised in the statement of financial position at cost.
14	Financial assets
14.1	Financial assets (not covered elsewhere)
	A financial asset is recognised initially at its cost plus transaction costs that are directly attributable to the acquisition or issue of the financial.
	At the reporting date, a department shall measure its financial assets at cost, less amounts already settled or written-off, except for recognised loans and receivables, which are measured at cost plus accrued interest, where interest is charged, less amounts already settled or written-off.
14.2	Impairment of financial assets
	Where there is an indication of impairment of a financial asset, an estimation of the reduction in the recorded carrying value, to reflect the best estimate of the amount of the future economic benefits expected to be received from that asset, is recorded in the notes to the financial statements.

15	Payablaa
15	<b>Payables</b> Loans and payables are recognised in the statement of financial position at cost.
	Loans and payables are recognised in the statement of infancial position at cost.
16	Capital Assets
16.1	Immovable capital assets
	Immovable capital assets are initially recorded in the notes to the financial statements at cost. Immovable capital assets acquired through a non-exchange transaction is measured at fair value as at the date of acquisition.
	Where the cost of immovable capital assets cannot be determined reliably, the immovable capital assets are measured at R1 unless the fair value of the asset has been reliably estimated, in which case the fair value is used.
	All assets acquired prior to 1 April 2002 (or a later date as approved by the OAG) may be recorded at R1.
	Immovable capital assets are subsequently carried at cost and are not subject to depreciation or impairment.
	Subsequent expenditure that is of a capital nature is added to the cost of the asset at the end of the capital project unless the immovable asset is recorded by another department in which case the completed project costs are transferred to that department.
16.2	Movable capital assets
	Movable capital assets are initially recorded in the notes to the financial statements at cost. Movable capital assets acquired through a non-exchange transaction is measured at fair value as at the date of acquisition.
	Where the cost of movable capital assets cannot be determined reliably, the movable capital assets are measured at fair value and where fair value cannot be determined; the movable assets are measured at R1.
	All assets acquired prior to 1 April 2002 (or a later date as approved by the OAG) may be recorded at R1.
	Movable capital assets are subsequently carried at cost and are not subject to depreciation or impairment.
	Biological assets are subsequently carried at fair value. [Add this sentence on biological assets if the department has elected to revalue its biological assets at reporting date]
	Subsequent expenditure that is of a capital nature is added to the cost of the asset at the end of the capital project unless the movable asset is recorded by another department/entity in which case the completed project costs are transferred to that department.
16.3	Intangible assets
	Intangible assets are initially recorded in the notes to the financial statements at cost. Intangible assets acquired through a non-exchange transaction are measured at fair value as at the date of acquisition.

	Internally generated intangible assets are recorded in the notes to the financial statements when the department commences the development phase of the project.
	Where the cost of intangible assets cannot be determined reliably, the intangible capital assets are measured at fair value and where fair value cannot be determined; the intangible assets are measured at R1.
	All assets acquired prior to 1 April 2002 (or a later date as approved by the OAG) may be recorded at R1.
	Intangible assets are subsequently carried at cost and are not subject to depreciation or impairment.
	Subsequent expenditure that is of a capital nature is added to the cost of the asset at the end of the capital project unless the intangible asset is recorded by another department/entity in which case the completed project costs are transferred to that department.
17	Provisions and Contingents
17.1	Provisions
	Provisions are recorded in the notes to the financial statements when there is a present legal or constructive obligation to forfeit economic benefits as a result of events in the past and it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation and a reliable estimate of the obligation can be made. The provision is measured as the best estimate of the funds required to settle the present obligation at the reporting date.
17.2	Contingent liabilities
	Contingent liabilities are recorded in the notes to the financial statements when there is a possible obligation that arises from past events, and whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not within the control of the department or when there is a present obligation that is not recognised because it is not probable that an outflow of resources will be required to settle the obligation or the amount of the obligation cannot be measured reliably.
17.3	Contingent assets
	Contingent assets are recorded in the notes to the financial statements when a possible asset arises from past events, and whose existence will be confirmed by the occurrence or non- occurrence of one or more uncertain future events not within the control of the department.
17.4	Commitments
	Commitments are recorded at cost in the notes to the financial statements when there is a contractual arrangement or an approval by management in a manner that raises a valid expectation that the department will discharge its responsibilities thereby incurring future expenditure that will result in the outflow of cash.

Unauthorised expenditure is recognised in the statement of financial position until such time as
the expenditure is either:
• approved by Parliament or the Provincial Legislature with funding and the related funds are received; or
<ul> <li>approved by Parliament or the Provincial Legislature without funding and is written off against the appropriation in the statement of financial performance; or</li> <li>transferred to receivables for recovery.</li> </ul>
Unauthorised expenditure is measured at the amount of the confirmed unauthorised expenditure.
Fruitless and wasteful expenditure
Fruitless and wasteful expenditure is recorded in the notes to the financial statements when confirmed. The amount recorded is equal to the total value of the fruitless and or wasteful expenditure incurred.
Fruitless and wasteful expenditure is removed from the notes to the financial statements when it is resolved or transferred to receivables for recovery.
Fruitless and wasteful expenditure receivables are measured at the amount that is expected to be recoverable and are de-recognised when settled or subsequently written-off as irrecoverable.
Irregular expenditure
Irregular expenditure is recorded in the notes to the financial statements when confirmed. The amount recorded is equal to the value of the irregular expenditure incurred unless it is impracticable to determine, in which case reasons therefor are provided in the note.
Irregular expenditure is removed from the note when it is either condoned by the relevant authority, transferred to receivables for recovery or not condoned and is not recoverable.
Irregular expenditure receivables are measured at the amount that is expected to be recoverable and are de-recognised when settled or subsequently written-off as irrecoverable.
Changes in accounting policies, accounting estimates and errors
Changes in accounting policies that are effected by management have been applied retrospectively in accordance with MCS requirements, except to the extent that it is impracticable to determine the period-specific effects or the cumulative effect of the change in policy. In such instances the department shall restate the opening balances of assets, liabilities and net assets for the earliest period for which retrospective restatement is practicable.
Changes in accounting estimates are applied prospectively in accordance with MCS requirements.
Correction of errors is applied retrospectively in the period in which the error has occurred in accordance with MCS requirements, except to the extent that it is impracticable to determine the period-specific effects or the cumulative effect of the error. In such cases the department shall restate the opening balances of assets, liabilities and net assets for the earliest period for which retrospective restatement is practicable.

22	Events after the reporting date
	Events after the reporting date that are classified as adjusting events have been accounted for in the financial statements. The events after the reporting date that are classified as non-adjusting events after the reporting date have been disclosed in the notes to the financial statements.
23	Principal-Agent arrangements
	The department is party to a principal-agent arrangement for [include details here]. In terms of the arrangement the department is the [principal / agent] and is responsible for [include details here]. All related revenues, expenditures, assets and liabilities have been recognised or recorded in terms of the relevant policies listed herein. Additional disclosures have been provided in the notes to the financial statements where appropriate.
24	Departures from the MCS requirements
	There were no departures from the Modified Cash Standard requirements, the financial statements present fairly the department's primary and secondary information and the department complied with the Modified Cash Standard.
25	Capitalisation reserve
	The capitalisation reserve comprises of financial assets and/or liabilities originating in a prior reporting period but which are recognised in the statement of financial position for the first time in the current reporting period. Amounts are recognised in the capitalisation reserves when identified in the current period and are transferred to the National/Provincial Revenue Fund when the underlying asset is disposed and the related funds are received.
26	Recoverable revenue
	Amounts are recognised as recoverable revenue when a payment made in a previous financial year becomes recoverable from a debtor in the current financial year. Amounts are either transferred to the National/Provincial Revenue Fund when recovered or are transferred to the statement of financial performance when written-off.
27	Related party transactions
	A related party transaction is a transfer of resources, services or obligations between the reporting entity and a related party. Related party transactions within the Minister's portfolio are recorded in the notes to the financial statements when the transaction is not at arm's length. Key management personnel are those persons having the authority and responsibility for planning, directing and controlling the activities of the department. The number of individuals and their full compensation is recorded in the notes to the financial statements to the financial statements.

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28	Inventories (Effective from 1 April 2017)
	At the date of acquisition, inventories are recorded at cost price in the notes to the financial statements
	Where inventories are acquired as part of a non-exchange transaction, the cost of inventory is its fair value at the date of acquisition.
	Inventories are subsequently measured at the lower of cost and net realisable value or the lower of cost and current replacement value.
29	Public-Private Partnerships
	Public Private Partnerships are accounted for based on the nature and or the substance of the partnership. The transaction is accounted for in accordance with the relevant accounting policies.
	A summary of the significant terms of the PPP agreement, the parties to the agreement, and the date of commencement thereof together with the description and nature of the concession fees received, the unitary fees paid, rights and obligations of the department are recorded in the notes to the financial statements.
30	Accruals and Payables not Recognised
	A summary of accruals and payables not recognised (other than those relating to employee benefits) is disclosed per economic classification. A presentation of a summarised aging of those accruals and payables not recognised differentiating between 30 day accruals and payables not recognised and those that are more than 30 days old is disclosed.

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Appropriation per programme									
		2018/19					201	2017/18	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Voted funds and Direct charges	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Programme									
1. Administration	127 440	-	(230)	127 210	115 597	11 613	90,9%	117 700	116 980
2. INSTITUTIONAL DEVELOPMENT	313 323	-	(181)	313 142	225 747	87 395	72,1%	419 500	414 440
3. Policy and Governance	165 690	-	411	166 101	159 690	6 411	96,1%	243 322	224 732
Programme sub total	606 453	-	-	606 453	501 034	105 419	82,6%	780 522	756 152
Statutory Appropriation			-	-	-	-		-	
	-	-	-	-	-	-		-	
	-	-	-	-	-	-		-	
TOTAL	606 453	-	-	606 453	501 034	105 419	82,6%	780 522	756 152
Reconciliation with Statement of Financial Performance									
Add:									
Departmental receipts				660				104	
NRF Receipts				-				-	
Aid assistance				-				-	
Actual amounts per Statement of Financial Performance (Total				607 113				780 626	
Ādd: Aid assistance					-				
Prior year unauthorised expenditure approved without funding									
Actual amounts per Statement of Financial Performance									
Expenditure					501 034				756 15
					501 034				

		2018/19 2017/							
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actu Expendi
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	535 348	(265)	-	535 083	455 406	79 677	85,1%	585 813	55
Compensation of employees	327 585	-	-	327 585	327 439	146	100,0%	304 588	30
Salaries and wages	289 003	(6 782)	(7)	282 214	282 113	101	100,0%	254 680	21
Social contributions	38 582	6 782	7	45 371	45 326	45	99,9%	49 908	
Goods and services	207 763	(937)	-	206 826	127 295	79 531	61,5%	281 225	2
Administrative fees	1 560	-	-	1 560	28	1 532	1,8%	200	
Advertising	24 632	(7 645)	-	16 987	3 559	13 428	21,0%	12 619	
Minor assets	1 496	(916)	-	580	159	421	27,4%	914	
Audit costs: External	8 500	1 090	-	9 590	9 034	556	94,2%	7 000	
Bursaries: Employees	250	(180)	-	70	50	20	71,4%	200	
Catering: Departmental activities	5 864	301	-	6 165	3 064	3 101	49,7%	2 996	
Communication (G&S)	12 409	9 061	-	21 470	5 567	15 903	25,9%	30 650	
Computer services	59 518	2 427		61 945	61 820	125	99,8%	48 720	
Consultants: Business and advisory services	2 590	2 621	-	5 211	921	4 290	17,7%	6 852	
Legal services	9 000	-	-	9 000	226	8 774	2,5%	5 708	
Contractors	175	2 385		2 560	53	2 507	2,1%	82 736	
Agency and support / outsourced services	822	(822)		-	-	-	· ·	570	
Fleet services (including government motor transport)	4 950	(363)		4 587	4 495	92	98,0%	4 296	
Consumable supplies	5 515	(2 194)	-	3 321	1 199	2 122	36.1%	5 237	
Consumable: Stationery, printing and office supplies	35 474	(12 282)		23 192	8 649	14 543	37.3%	32 499	
Operating leases	7 600	(2 000)		5 600	5 493	107	98,1%	8 075	
Property payments	2 150	(807)		1 343	1 143	200	85,1%	158	
Transport provided: Departmental activity	625	1 091		1 716	699	1 017	40,7%	1 391	
Travel and subsistence	15 524	4 760		20 284	14 645	5 639	72.2%	19 417	
Training and development	3 664	(93)	-	3 571	2 889	682	80.9%	6 384	
Operating payments	1 848	396	-	2 244	800	1 444	35,7%	1 721	
Venues and facilities	2 397	1 986		4 383	2 165	2 218	· ·	2 838	
Rental and hiring	1 200	247		1 447	637	810	44,0%	2 000	
Interest and rent on land	1200	672		672	672	010	100,0%		
Rent on land	-	672	-	672	672	-	100,0%	-	
Transfers and subsidies	57 939	265	-	58 204	42 704	15 500	· ·	189 002	1
Public corporations and private enterprises	63	205	-	63	42 / 04	15 500	98,4%	145 971	1
Public corporations and private enterprises	63	-	-	63	62	1	98,4%	145 37 1	1
Other transfers to public corporations	63	-	-	63	62	1	98.4%	145 37 1	
Households	57 876	265	-	58 141	42 642	15 499	73,3%	43 031	
Social benefits	2 876	(1 607)	-	1 269	1 261	15 455	· ·	1 790	
Other transfers to households	2 878	(1 607) 1 872	-	56 872	41 381	o 15 491	72.8%	41 241	
	13 166	10/2	-	13 166	2 924	10 242		5 707	
Payments for capital assets	13 166	-	-	13 166	Z 924	10 242	22,2%	5707	
Buildings and other fixed structures	-	-	-	-	-	-	-	-	
Buildings		-	-	-	-	-	-	-	
Machinery and equipment	13 166	-	-	13 166	2 924	10 242	22,2%	5 707	
Transport equipment	2 000	(2 000)	•	-	-				
Other machinery and equipment	11 166	2 000	•	13 166	2 924	10 242	22,2%	5 707	
Software and other intangible assets	· ·	-	•	-	-	•		-	
Payment for financial assets	· ·	-	-	-	-	-	•	•	
	606 453	-	-	606 453	501 034	105 419	82,6%	780 522	1

				2018/19				201	7/18
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
ıb programme									
1. <u>Premier Support</u>	21 224	(25)	(230)	20 969	17 679	3 290			18 82
2. Executive Council Support	7 690	252	-	7 942	7 584	358	1 · · ·		6 5.
3. <u>Director-General Support</u>	47 467	(738)	-	46 729	43 512	3 217	93,1%		51 53
4. <u>Financial Management</u>	51 059	511	-	51 570	46 822	4 7 4 8			40 08
	127 440	-	(230)	127 210	115 597	11 613	90,9%	117 700	116 9
conomic classification									
Current payments	120 930		(230)	120 700	112 693	8 007	93,4%	115 083	112 30
Compensation of employees	76 576		(230)	76 346	76 319	27	100,0%		77 49
Salaries and wages	67 233	244	(230)	67 247	67 227	20	100,0%		68 5'
Social contributions	9 343	(244)	-	9 099	9 092	7	· · ·		8 9
Goods and services	44 354	(31)		44 323	36 343	7 980			34.8
Administrative fees	60	-		60	28	32	46,7%	200	6
Advertising	280	32		312	244	68	78,2%	600	3
Minor assets	1 272	(995)	-	277	64	213			1
Audit costs: External	8 500	1 090		9 590	9 034	556			64
Bursaries: Employees	250	(180)		70	50	20	71,4%		1
Catering: Departmental activities	1 525	68		1 593	1 293	300	81,2%	854	11
Communication (G&S)	3 972	1 598		5 570	4 066	1 504	73,0%	1 575	12
Consultants: Business and advisory services	-	775		775	766	9	98,8%	360	9
Contractors	75	(16)		59	16	43	27,1%	14	:
Fleet services (including government motor transport)	4 950	(363)		4 587	4 495	92	98,0%	4 296	50
Consumable supplies	1 456	(182)		1 274	493	781	38,7%	1 373	10
Consumable: Stationery, printing and office supplies	2 038	(314)		1 724	1 193	531	69,2%	1 597	11
Operating leases	7 600	(2 000)	-	5 600	5 493	107	98,1%	8 075	59
Property payments	1 500	(1 300)	-	200	-	200		138	;
Transport provided: Departmental activity	10	7	-	17	6	11	35,3%	11	
Travel and subsistence	5 565	1 205	-	6 770	4 764	2 006	70,4%	5 543	77
Training and development	3 664	(93)	-	3 571	2 889	682	80,9%	3 508	26
Operating payments	562	11	-	573	357	216	62,3%	452	,
Venues and facilities	975	619	-	1 594	985	609	61,8%	728	
Rental and hiring	100	7	-	107	107	-	100,0%	10	
Interest and rent on land		31	-	31	31	-	100,0%	-	
Rent on land		31	-	31	31	-	100,0%	-	
Transfers and subsidies	2 540		-	2 540	916	1 624	36,1%	1 464	14
Households	2 540	-	-	2 540	916	1 624	36,1%	1 464	1.
Social benefits	2 540	(1 922)	-	618	617	1	99,8%	426	:
Other transfers to households		1 922	-	1 922	299	1 623	15,6%	1 038	10
Payments for capital assets	3 970		-	3 970	1 988	1 982	50,1%	1 153	3
Machinery and equipment	3 970	-	-	3 970	1 988	1 982	50,1%	1 153	3
Transport equipment	2 000	(2 000)	-	-	.	-			
Other machinery and equipment	1 970	2 000	-	3 970	1 988	1 982	50,1%	1 153	3
Payment for financial assets			-			-	.	.	
· · · · · · · · · · · · · · · · · · ·	127 440		(230)	127 210	115 597	11 613	90,9%	117 700	116

ogramme 2: INSTITUTIONAL DEVELOPMENT		2	J	2018/19	U	U	l.	201	7/18
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
b programme									
1. <u>Strategic Human Resources</u>	22 862	953	-	23 815	21 569	2 246	90,6%		19 22
2. Information CommunicationTechnology	103 262	2 085	(179)	105 168	101 860	3 308	96,9%		178 10
3. Legal Services	16 740	76	-	16 816	7 270	9 546	43,2%		10 00
4. <u>Communication Services</u>	62 860	(2 164)	(2)	60 694	22 400	38 294	36,9%		58 6
5. <u>Programme Support</u>	107 599	(950)		106 649	72 648	34 001	68,1%		148 4′
	313 323	-	(181)	313 142	225 747	87 395	72,1%	419 500	414 4
onomic classification									
Current payments	251 003	-	(181)	250 822	183 606	67 216	73,2%	308 834	287 93
Compensation of employees	100 431		(181)	100 250	100 141	109	99,9%	86 800	88.61
Salaries and wages	88 1 40	(20)	(181)	87 939	87 866	73	99,9%	72 469	77 4
Social contributions	12 291	20	-	12 311	12 275	36	99,7%	14 331	11 2
Goods and services	150 572	(641)	-	149 931	82 824	67 107	55,2%	222 034	199 2
Administrative fees	1 500	-	-	1 500		1 500	-	-	
Advertising	24 242	(7 656)	-	16 586	3 286	13 300	19,8%	10 599	80
Minor assets	130	66	-	196	92	104	46,9%	439	8
Catering: Departmental activities	3 203	(263)	-	2 940	708	2 232	24,1%	1 079	4
Communication (G&S)	7 911	7 530		15 441	1 139	14 302	7,4%	28 175	27 5
Computer services	58 993	2 387	-	61 380	61 259	121	99,8%	48 550	40 5
Consultants: Business and advisory services	2 090	1 846	-	3 936	155	3 781	3,9%	1 270	20
Legal services	9 000	-	-	9 000	226	8 774	2,5%		26
Contractors	100	2 378	-	2 478	15	2 463	0,6%		82 6
Agency and support / outsourced services	822	(822)	-	-	-		-	570	1
Consumable supplies	807	366	-	1 173	492	681	41,9%		13
Consumable: Stationery, printing and office supplies	32 876	(12 690)	-	20 186	7 108	13 078	35,2%		25 2
Property payments	650	493	-	1 143	1 143		100,0%		
Transport provided: Departmental activity	45	800	-	845	7	838	0,8%		1
Travel and subsistence	5 191	3 288	-	8 479	5 569	2 910	65,7%		65
Training and development		-	-		-		· .	2 876	
Operating payments	1 040	466	-	1 506	381	1 125	25,3%		3
Venues and facilities	972	1 180	-	2 152	931	1 221	43,3%	905	
Rental and hiring	1 000	(10)	-	990	313	677	31,6%		
Interest and rent on land		641	-	641	641	-	100,0%		
Rent on land		641	-	641	641		100,0%		
Transfers and subsidies	55 184			55 184	41 309	13 875	74,9%		118 2
Public corporations and private enterprises	63	_	-	63	62	1	98,4%		73 5
Public corporations	63	_	-	63	62	1	98,4%		73
Other transfers to public corporations	63	_	-	63	62	1	98,4%		73 !
Households	55 121	_		55 121	41 247	13 874	74,8%		44
Social benefits	121	50		171	165	6	96,5%		
Other transfers to households	55 000	(50)		54 950	41 082	13 868	74,8%		43
Payments for capital assets	7 136	(00)		7 136	832	6 304	11,7%		8
Buildings and other fixed structures	. 100				-				17
Buildings				.			.		11
Machinery and equipment	7 136	_	-	7 136	832	6 304	11,7%	3 121	2
Other machinery and equipment	7 136	_	-	7 136	832	6 304	11,7%		2
Software and other intangible assets	, 130		-	- 130	002	0.004		0121	3
Sottware and other intangible assets Payment for financial assets			-					-	J
r ayındını ivi inidiicidi asseis	313 323	-	(181)	313 142	225 747	87 395	72,1%	419 500	414

Programme 3: Policy and Governance		2	J	2018/19	J	0		201	7/18
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Sub programme									
1. Special Programmes	-	-	-	-	-	-	-	-	
2. Inter-Governmental Relations	6 683	196	-	6 879	5 783	1 096	84,1%	7 192	7 713
3. Provincial Policy Management	32 571	(44)	-	32 527	29 852	2 675	91,8%	187 155	109 076
4. Premier's Priority Programmes	9 435	305	411	10 151	8 687	1 464	85,6%	14 366	8 004
5. Programme Support	117 001	(457)	-	116 544	115 368	1 176	99,0%	34 609	99 93
	165 690	-	411	166 101	159 690	6 411	96,1%	243 322	224 73
Economic classification Current payments	163 415	(265)	411	163 561	159 107	4 454	97,3%	161 896	158 444
Compensation of employees	150 578	(200)	411	150 989	150 979	10	100,0%		139 055
Salaries and wages	133 630	(7 006)	404	127 028	127 020	8	100,0%		117 674
Salailes and Wayes Social contributions	16 948	7 006	7	23 961	23 959	2	100,0%		21 38
Social contributions Goods and services	12 837	(265)	1	12 572	23 333 8 128	4 444	64,7%	23 130	19 38
	110	· · · ·	-	89	29	4 444	32,6%	1 420	13 300
Advertising	94	(21) 13	-	107	25	104	2,8%		12
Minor assets	34	13	-	107	J	104	2,070	247	
Bursaries: Employees	4.400	-	-	4 (12)	1.000	-	- CE 40/	4.000	(
Catering: Departmental activities	1 136	496	-	1 632	1 063	569	65,1% 70.0%	1 063	1 09
Communication (G&S)	526	(67)	-	459	362	97	78,9%		(47
Computer services	525	40	-	565	561	4	99,3%		
Consultants: Business and advisory services	500	-	-	500	-	500	-	5 222	93
Contractors	-	23	-	23	22	1	95,7%	2 517	8 83
Consumable supplies	3 252	(2 378)	-	874	214	660	24,5%		1 22
Consumable: Stationery, printing and office supplies	560	722	-	1 282	348	934	27,1%		36
Transport provided: Departmental activity	570	284	-	854	686	168	80,3%	1 330	1 12
Travel and subsistence	4 768	267	-	5 035	4 312	723	85,6%	5 132	4 79
Operating payments	246	(81)	-	165	62	103	37,6%	514	41
Venues and facilities	450	187	-	637	249	388	39,1%	1 205	34
Rental and hiring	100	250	-	350	217	133	62,0%	34	
Transfers and subsidies	215	265	-	480	479	1	99,8%	79 993	62 09/
Public corporations and private enterprises	-	-	-	-	-	-	-	79 893	61 74
Public corporations	-	-	-	-	-	-	-	79 893	61 74
Other transfers to public corporations	.		-	-	-	-	-	79 893	61 74
 Households	215	265	-	480	479	1	99,8%	100	35
Social benefits	215	265	-	480	479	1	99,8%	100	353
Payments for capital assets	2 060	-		2 060	104	1 956	5,0%	1 433	4 19
Machinery and equipment	2 060	-	-	2 060	104	1 956	5,0%	1 433	4 19
Other machinery and equipment	2 060	-	-	2 060	104	1 956	5,0%	1 433	4 19
Payment for financial assets	.	-		-	_		· ·	-	
- "J	165 690		411	166 101	159 690	6 411	96,1%	243 322	224 73

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#### Subprogramme: 1.1: Premier Support

				2018/19				201	7/18
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	19 009	90	(230)	18 869	17 202	1 667	91,2%	19 580	18 712
Compensation of employees	14 709	(910)	(230)	13 569	13 560	9	99,9%	14 459	11 908
Salaries and wages	14 312	(910)	(230)	13 172	13 168	4	100,0%	13 494	11 531
Social contributions	397			397	392	5	98,7%	965	377
Goods and services	4 300	1 000	-	5 300	3 642	1 658	68,7%	5 121	6 804
Minor assets				-		-	-	37	
Catering: Departmental activities	20	77		97	52	45	53,6%	100	49
Communication (G&S)	568	(237)		331	211	120	63,7%	1 010	886
Contractors	35	(20)		15	-	15	-	6	6
Fleet services (including government motor transport)				-		-	-	21	7
Consumable supplies	303	(78)		225	88	137	39,1%	212	159
Consumable: Stationery, printing and office supplies	365	(106)		259	259		100,0%	248	139
Property payments				-		-	-	78	78
Transport provided: Departmental activity	10			10	-	10	-	-	
Travel and subsistence	2 7 4 1	1 437		4 178	2 898	1 280	69,4%	3 279	5 383
Training and development				-				-	
Operating payments	58	(20)		38	37	1	97,4%	30	42
Venues and facilities	200	(53)		147	97	50	66,0%	100	55
Rental and hiring				-				-	
Interest and rent on land	-	-		-	-	-		-	
Transfers and subsidies	2 215	(115)	-	2 100	477	1 623	22,7%	126	75
Households	2 215	(115)	-	2 100	477	1 623	22,7%	126	75
Social benefits	2 215	(2 037)		178	178	-	100,0%		75
Other transfers to households		1 922		1 922	299	1 623	15,6%		
Payments for capital assets		-	-	-			· ·	18	40
Machinery and equipment	_				-			18	40
Other machinery and equipment							.	18	40
Payment for financial assets						-	.		
Total	21 224	(25)	(230)	20 969	17 679	3 290	84,3%	19 724	18 827

Subprogramme: 1.2: Executive Council Support	1	2	3		5	6	7	8	
				2018/19				201	7/18
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	7 570	302	-	7 872	7 568	304	96,1%	7 941	6 48
Compensation of employees	6 253	302		6 555	6 554	1	100,0%	6 311	5 50
Salaries and wages	5 550	307		5 857	5 856	1	100,0%	5 518	4 90
Social contributions	703	(5)		698	698		100,0%	793	59.
Goods and services	1 317	-	-	1 317	1 014	303	77,0%	1 630	98
Minor assets	20	(20)		-		-		30	
Catering: Departmental activities	375	(160)		215	159	56	74,0%	250	20
Communication (G&S)	104	(50)		54	47	7	87,0%	80	3
Consumable supplies	70	(25)		45	33	12	73,3%	140	9:
Consumable: Stationery, printing and office supplies	190	(124)		66	61	5	92,4%	190	
Travel and subsistence	348	158		506	377	129	74,5%	500	38
Operating payments	10	(10)		-				80	
Venues and facilities	200	231		431	337	94	78,2%	350	26
Rental and hiring				-		-		10	
Interest and rent on land		-	-	-	-	-		-	
Transfers and subsidies	50	(50)		-			-	100	
Households	50	(50)	-	-	-	-		100	
Social benefits	50	(50)		-				100	
Payments for capital assets	70		-	70	16	54	22,9%	115	43
Machinery and equipment	70	-	-	70	16	54	22,9%	115	42
Other machinery and equipment	70			70	16	54	22,9%	115	42
Payment for financial assets				-		-			
Total	7 690	252		7 942	7 584	358	95,5%	8 156	6 52

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#### Subprogramme: 1.3: Director-General Support

				2018/19				201	7/18
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	47 387	(936)	-	46 451	43 234	3 217	93,1%	50 229	49 931
Compensation of employees	36 431	64	-	36 495	36 491	4	100,0%	41 764	42 848
Salaries and wages	30 748	278		31 026	31 023	3	100,0%	33 317	36 989
Social contributions	5 683	(214)		5 469	5 468	1	100,0%	8 447	5 859
Goods and services	10 956	(1 000)		9 956	6 743	3 213	67,7%	8 465	7 083
Administrative fees						-	- 1	100	39
Advertising	280	32		312	244	68	78,2%	600	370
Minor assets	2	55		57		57		77	91
Bursaries: Employees	250	(180)		70	50	20	71,4%	200	113
Catering: Departmental activities	1 100	178		1 278	1 079	199	84,4%	442	835
Communication (G&S)	193			193	153	40	79,3%	335	232
Consultants: Business and advisory services		138		138	130	8	94,2%	360	176
Contractors		4		4	4	-	100,0%	-	
Consumable supplies	777	(15)		762	236	526	31,0%	761	631
Consumable: Stationery, printing and office supplies	703	(54)		649	355	294	54,7%	459	308
Property payments	1 500	(1 300)		200		200	-	-	
Transport provided: Departmental activity		7		7	6	1	85,7%	11	7
Travel and subsistence	1 682	(300)		1 382	896	486	64,8%	1 204	1 511
Training and development	3 664	(93)		3 571	2 889	682	80,9%	3 508	2 618
Operating payments	230	70		300	85	215	28,3%	230	17
Venues and facilities	475	451		926	509	417	55,0%	178	135
Rental and hiring	100	7		107	107		100,0%	-	
Interest and rent on land	-	-		-	-		-	-	
Transfers and subsidies	80	198	-	278	278		100,0%	1 038	1 136
Households	80	198		278	278		100,0%	1 038	1 136
Social benefits	80	198		278	278		100,0%		99
Other transfers to households				.				1 038	1 037
Payments for capital assets	_	-	-	.	.			669	471
Machinery and equipment	-	-		.	.		-	669	471
Other machinery and equipment				.			-	669	471
Payment for financial assets				.			.		
Total	47 467	(738)	-	46 729	43 512	3 217	93,1%	51 936	51 538

Subprogramme: 1.4: Financial Management	1	2	3	2018/19	5	6	7	8	1/40
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	46 964	544		47 508	44 689	2 819	94,1%	37 333	37 176
Compensation of employees	19 183	544	-	19 727	19 714	13	99,9%	15 787	17 236
Salaries and wages	16 623	569		17 192	17 180	12	99,9%	13 565	15 085
Social contributions	2 560	(25)		2 535	2 534	1	100,0%	2 222	2 151
Goods and services	27 781	(31)	-	27 750	24 944	2 806	89,9%	21 546	19 940
Administrative fees	60			60	28	32	46,7%	100	28
Minor assets	1 250	(1 030)		220	64	156	29,1%	84	52
Audit costs: External	8 500	1 090		9 590	9 034	556	94,2%	7 000	6 411
Catering: Departmental activities	30	(27)		3	3	-	100,0%	62	45
Communication (G&S)	3 107	1 885		4 992	3 655	1 337	73,2%	150	76
Consultants: Business and advisory services		637		637	636	1	99,8%		795
Contractors	40			40	12	28	30,0%	8	29
Fleet services (including government motor transport)	4 950	(363)		4 587	4 495	92	98,0%	4 275	5 024
Consumable supplies	306	(64)		242	136	106	56,2%	260	199
Consumable: Stationery, printing and office supplies	780	(30)		750	518	232	69,1%	700	737
Operating leases	7 600	(2 000)		5 600	5 493	107	98,1%	8 075	5 966
Property payments				-		-	-	60	
Travel and subsistence	794	(90)		704	593	111	84,2%	560	494
Operating payments	264	(29)		235	235	-	100,0%	112	69
Venues and facilities	100	(10)		90	42	48	46,7%	100	15
Interest and rent on land		31	-	31	31	-	100,0%	-	-
Rent on land		31		31	31	-	100,0%	-	
Transfers and subsidies	195	(33)		162	161	1	99,4%	200	197
Households	195	(33)	-	162	161	1	99,4%	200	197
Social benefits	195	(33)		162	161	1	99,4%	200	197
Payments for capital assets	3 900	-		3 900	1 972	1 928	50,6%	351	2 715
Machinery and equipment	3 900	-	-	3 900	1 972	1 928	50,6%	351	2 715
Transport equipment	2 000	(2 000)		.		-			
Other machinery and equipment	1 900	2 000		3 900	1 972	1 928	50,6%	351	2 715
Payment for financial assets				.					
Total	51 059	511		51 570	46 822	4 748	90,8%	37 884	40 088

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#### Subprogramme: 2.1: Strategic Human Resources

				2018/19				201	7/18
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	22 566	952	-	23 518	21 553	1 965	91,6%	26 893	18 911
Compensation of employees	18 154	952	-	19 106	19 106	-	100,0%	19 615	15 459
Salaries and wages	16 039	856		16 895	16 895	-	100,0%	15 637	13 701
Social contributions	2 115	96		2 211	2 211	-	100,0%	3 978	1 758
Goods and services	4 412	-	-	4 412	2 447	1 965	55,5%	7 278	3 452
Advertising	350	(350)		-		-	-	400	16
Minor assets				-		-	-	208	66
Catering: Departmental activities	567	(195)		372	96	276	25,8%	575	166
Communication (G&S)	158			158	143	15	90,5%	220	115
Computer services	110			110		110	-	-	
Consultants: Business and advisory services	182	162		344	155	189	45,1%	420	28
Contractors	8	6		14	14	-	100,0%	600	827
Agency and support / outsourced services				-		-	-	150	20
Consumable supplies	225	(7)		218	62	156	28,4%	900	231
Consumable: Stationery, printing and office supplies	829	(48)		781	372	409	47,6%	650	508
Travel and subsistence	1 435	(43)		1 392	1 092	300	78,4%	2 600	1 391
Operating payments	178	105		283	10	273	3,5%	255	5
Venues and facilities	370	370		740	503	237	68,0%	300	79
Transfers and subsidies	16	1	-	17	16	1	94,1%	430	9
Households	16	1		17	16	1	94,1%	430	9
Social benefits	16	1		17	16	1	94,1%	430	9
Payments for capital assets	280	-		280	-	280	-	331	301
Machinery and equipment	280	-		280	-	280	-	331	301
Other machinery and equipment	280			280		280	-	331	301
Payment for financial assets				-		-	-	-	
Total	22 862	953		23 815	21 569	2 246	90,6%	27 654	19 221

Subprogramme: 2.2: Information CommunicationTechnology	1	2	3	4	5	6	7	8	9
				2018/19				2017	7/18
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	99 359	2 000	(179)	101 180	100 974	206	99,8%	184 036	172 029
Compensation of employees	35 655	-	(179)	35 476	35 459	17	100,0%	31 884	32 881
Salaries and wages	31 111	(4)	(179)	30 928	30 911	17	99,9%	26 831	28 608
Social contributions	4 544	4		4 548	4 548	-	100,0%	5 053	4 273
Goods and services	63 704	1 359	-	65 063	64 874	189	99,7%	152 152	139 148
Advertising	252	(252)		-		-	-	-	1
Minor assets	34	56		90	77	13	85,6%	106	721
Catering: Departmental activities	95	(60)		35	35	-	100,0%	110	35
Communication (G&S)	295	204		499	499	-	100,0%	27 450	27 193
Computer services	58 883	2 387		61 270	61 259	11	100,0%	48 550	40 514
Contractors	42	(41)		1	-	1	-	72 186	70 005
Agency and support / outsourced services	822	(822)		-		-	-	-	1
Consumable supplies		311		311	311	-	100,0%	480	475
Consumable: Stationery, printing and office supplies	1 353	(1 126)		227	165	62	72,7%	1 420	835
Property payments	650	493		1 143	1 143	-	100,0%	-	(1 900)
Travel and subsistence	1 278	(50)		1 228	1 174	54	95,6%	1 470	1 106
Operating payments		199		199	189	10	95,0%	280	154
Venues and facilities		60		60	22	38	36,7%	100	10
Interest and rent on land		641	-	641	641	-	100,0%	-	
Rent on land		641		641	641	-	100,0%	-	1
Transfers and subsidies	23	85	-	108	107	1	99,1%	180	396
Households	23	85	-	108	107	1	99,1%	180	396
Social benefits	23	85		108	107	1	99,1%	180	396
Payments for capital assets	3 880	-	-	3 880	779	3 101	20,1%	1 969	5 682
Machinery and equipment	3 880	-	-	3 880	779	3 101	20,1%	1 969	1 846
Other machinery and equipment	3 880			3 880	779	3 101	20,1%	1 969	1 846
Payment for financial assets				-			-	-	L
Total	103 262	2 085	(179)	105 168	101 860	3 308	96,9%	186 185	178 107

#### Subprogramme: 2.3: Legal Services

				2018/19				201	7/18
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	16 704	112	-	16 816	7 270	9 546	43,2%	15 341	9 958
Compensation of employees	6 250	112	-	6 362	6 361	1	100,0%	7 051	5 986
Salaries and wages	5 493	112		5 605	5 604	1	100,0%	5 954	5 290
Social contributions	757			757	757	-	100,0%	1 097	696
Goods and services	10 454	-	-	10 454	909	9 545	8,7%	8 290	3 972
Advertising	70			70		70	-	270	53
Minor assets	24			24		24	-	22	16
Catering: Departmental activities	90			90		90	-	90	
Communication (G&S)	120			120	49	71	40,8%	100	36
Legal services	9 000			9 000	226	8 774	2,5%	5 708	2 694
Consumable supplies	150	20		170	60	110	35,3%	100	1
Consumable: Stationery, printing and office supplies	130			130	46	84	35,4%	1 200	861
Travel and subsistence	700	(20)		680	450	230	66,2%	700	311
Operating payments	70			70	30	40	42,9%	-	
Venues and facilities	100			100	48	52	48,0%	100	
Transfers and subsidies	36	(36)	-	-	-	-	-	34	-
Households	36	(36)	-	-	-	-	-	34	
Social benefits	36	(36)		-		-	-	34	
Payments for capital assets		-	-	-	-	-	-	70	49
Machinery and equipment	.	-	-	-	-	-	-	70	49
Other machinery and equipment				-		-	-	70	49
Payment for financial assets				-		-	-	-	
Total	16 740	76	-	16 816	7 270	9 546	43,2%	15 445	10 007

Subprogramme: 2.4: Communication Services	1	2	3		5	6	7	1 0 5		
				2018/19				201	7/18	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure	
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	
Current payments	61 992	(2 164)	(2)	59 826	22 390	37 436	37,4%	57 051	56 761	
Compensation of employees	11 119	(164)	(2)	10 953	10 876	77	99,3%	9 935	9 951	
Salaries and wages	9 783	(164)	(2)	9 617	9 575	42	99,6%	8 462	8 765	
Social contributions	1 336			1 336	1 301	35	97,4%	1 473	1 186	
Goods and services	50 873	(2 000)	-	48 873	11 514	37 359	23,6%	47 116	46 690	
Advertising	23 355	(7 054)		16 301	3 286	13 015	20,2%	9 590	7 800	
Minor assets	67			67	3	64	4,5%	84	48	
Catering: Departmental activities	10	11		21	21	-	100,0%	106	18	
Communication (G&S)		7 314		7 314	291	7 023	4,0%	190	107	
Consultants: Business and advisory services		992		992		992	-	550		
Contractors		1 913		1 913		1 913	-	7 199	11 770	
Consumable supplies	268			268	8	260	3,0%	371	238	
Consumable: Stationery, printing and office supplies	26 973	(8 713)		18 260	6 344	11 916	34,7%	26 399	22 982	
Property payments				-		-	-	-	1 900	
Transport provided: Departmental activity		400		400	7	393	1,8%	50	99	
Travel and subsistence		2 625		2 625	1 403	1 222	53,4%	2 227	1 544	
Operating payments		162		162	53	109	32,7%	100		
Venues and facilities	200	350		550	98	452	17,8%	250	184	
Interest and rent on land		-	-	-	-	-	-	-	120	
Rent on land				-		-	-	-	120	
Transfers and subsidies	13	-	-	13	10	3	76,9%	400	99	
Households	13	-	-	13	10	3	76,9%	400	99	
Social benefits	13			13	10	3	76,9%	400	99	
Payments for capital assets	855	-		855	-	855	-	130	1 829	
Buildings and other fixed structures		-	-	-	-	-	-	-	1 770	
Buildings				-		-	-	-	1 770	
Machinery and equipment	855	-	-	855		855	-	130	59	
Other machinery and equipment	855			855		855	-	130	59	
Payment for financial assets						-	-	-		
Total	62 860	(2 164)	(2)	60 694	22 400	38 294	36,9%	57 581	58 689	

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#### Subprogramme: 2.5: Programme Support

				2018/19				2017/18	
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	50 382	(900)	-	49 482	31 419	18 063	63,5%	25 513	30 280
Compensation of employees	29 253	(900)	-	28 353	28 339	14	100,0%	18 315	24 335
Salaries and wages	25 714	(820)		24 894	24 881	13	99,9%	15 585	21 039
Social contributions	3 539	(80)		3 459	3 458	1	100,0%	2 730	3 296
Goods and services	21 129		-	21 129	3 080	18 049	14,6%	7 198	5 945
Administrative fees	1 500	-		1 500		1 500	-	-	
Advertising	215	-		215		215	-	339	212
Minor assets	5	10		15	12	3	80,0%	19	-
Catering: Departmental activities	2 441	(19)		2 422	556	1 866	23,0%	198	181
Communication (G&S)	7 338	12		7 350	157	7 193	2,1%	215	102
Consultants: Business and advisory services	1 908	692		2 600		2 600	-	300	2 070
Contractors	50	500		550	1	549	0,2%	220	48
Agency and support / outsourced services				-		-	-	420	118
Consumable supplies	164	42		206	51	155	24,8%	345	358
Consumable: Stationery, printing and office supplies	3 591	(2 803)		788	181	607	23,0%	226	90
Property payments						-	-	20	7
Transport provided: Departmental activity	45	400		445		445	-		26
Travel and subsistence	1 778	776		2 554	1 450	1 104	56,8%	1 745	2 148
Training and development				-		-	-	2 876	361
Operating payments	792			792	99	693	12,5%	120	162
Venues and facilities	302	400		702	260	442	37,0%	155	62
Rental and hiring	1 000	(10)		990	313	677	31,6%	-	
Transfers and subsidies	55 096	(50)		55 046	41 176	13 870	74,8%	106 501	117 737
Public corporations and private enterprises	63			63	62	1	98,4%	66 078	73 500
Public corporations	63	-	-	63	62	1	98,4%	66 078	73 500
Other transfers to public corporations	63			63	62	1	98,4%	66 078	73 500
Households	55 033	(50)		54 983	41 114	13 869	74,8%	40 423	44 237
Social benefits	33			33	32	1	97,0%	220	244
Other transfers to households	55 000	(50)		54 950	41 082	13 868	74,8%	40 203	43 993
Payments for capital assets	2 121	-		2 121	53	2 068	2,5%	621	399
Machinery and equipment	2 121			2 121	53	2 068	2,5%	621	399
Other machinery and equipment	2 121			2 121	53	2 068	2,5%	621	399
Payment for financial assets						-	ĺ .	-	
Total	107 599	(950)		106 649	72 648	34 001	68,1%	132 635	148 416

Subprogramme: 3.2: Inter-Governmental Relations	1	2	3	4	5	6	7	8	
				2018/19				2017	//18
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	6 548	196	-	6 744	5 783	961	85,8%	7 032	7 638
Compensation of employees	4 985	196	-	5 181	5 180	1	100,0%	5 610	7 279
Salaries and wages	4 281	198		4 479	4 479	-	100,0%	5 010	7 279
Social contributions	704	(2)		702	701	1	99,9%	600	-
Goods and services	1 563	-	-	1 563	603	960	38,6%	1 422	359
Advertising						-	-	70	1
Minor assets	75	-		75		75	-	22	
Catering: Departmental activities	110	15		125	8	117	6,4%	75	54
Communication (G&S)	23	2		25	24	1	96,0%	60	37
Consumable supplies	227	(2)		225	2	223	0,9%	85	77
Consumable: Stationery, printing and office supplies	183	-		183		183	-	90	19
Travel and subsistence	858	(15)		843	569	274	67,5%	900	166
Venues and facilities	87			87		87	-	120	5
Payments for capital assets	135	-	-	135	-	135	-	160	75
Machinery and equipment	135	-	-	135	-	135	-	160	75
Other machinery and equipment	135			135		135		160	75
Payment for financial assets				-					
Total	6 683	196		6 879	5 783	1 096	84,1%	7 192	7 713

#### Subprogramme: 3.3: Provincial Policy Management

				2018/19				201	7/18
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	30 987	(36)	-	30 951	29 708	1 243	96,0%	106 362	43 563
Compensation of employees	27 190	(36)	-	27 154	27 150	4	100,0%	97 391	35 592
Salaries and wages	26 223	(2 165)		24 058	24 054	4	100,0%	86 339	31 663
Social contributions	967	2 129		3 096	3 096	-	100,0%	11 052	3 929
Goods and services	3 797	-	-	3 797	2 558	1 239	67,4%	8 971	7 971
Advertising				-		-	-	300	90
Minor assets	-	10		10		10	-	141	55
Catering: Departmental activities	386	(83)		303	72	231	23,8%	168	150
Communication (G&S)	179	12		191	190	1	99,5%	500	(182)
Computer services	525	40		565	561	4	99,3%	-	
Consultants: Business and advisory services	500	-		500		500	-	4 422	435
Contractors				-		-	-	55	3 528
Consumable supplies	346	(122)		224	135	89	60,3%	1 074	678
Consumable: Stationery, printing and office supplies	40	188		228	48	180	21,1%	600	240
Transport provided: Departmental activity	-	6		6	5	1	83,3%	230	329
Travel and subsistence	1 441	242		1 683	1 536	147	91,3%	722	2 191
Operating payments	17	-		17	11	6	64,7%	454	326
Venues and facilities	363	(293)		70		70	-	305	131
Transfers and subsidies	48	(8)		40	40		100,0%	79 993	61 846
Public corporations and private enterprises	-	-	-	-	-	-	-	79 893	61 741
Public corporations	-	-	-	-	-	-	-	79 893	61 741
Other transfers to public corporations				-		-	-	79 893	61 741
Households	48	(8)	-	40	40		100,0%	100	105
Social benefits	48	(8)		40	40		100,0%	100	105
Payments for capital assets	1 536	-		1 536	104	1 432	6,8%	800	3 667
Machinery and equipment	1 536	-	-	1 536	104	1 432	6,8%	800	3 667
Other machinery and equipment	1 536			1 536	104	1 432	6,8%	800	3 667
Payment for financial assets						-	· .		
Total	32 571	(44)		32 527	29 852	2 675	91,8%	187 155	109 076

Subprogramme: 3.4: Premier's Priority Programmes	1	2	3	4	5	6	7	8	9
				2018/19				201	7/18
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	9 435	305	411	10 151	8 687	1 464	85,6%	14 257	7 988
Compensation of employees	5 325	305	411	6 041	6 040	1	100,0%	7 580	805
Salaries and wages	4 558	305	404	5 267	5 266	1	100,0%	6 600	717
Social contributions	767		7	774	774	-	100,0%	980	88
Goods and services	4 110	-	-	4 110	2 647	1 463	64,4%	6 677	7 183
Advertising	-	29		29	29		100,0%	950	38
Minor assets		3		3	3		100,0%	50	(8)
Catering: Departmental activities	466	564		1 030	913	117	88,6%	700	801
Communication (G&S)	40	-		40	1	39	2,5%	240	1
Contractors		23		23	22	1	95,7%	1 917	5 260
Consumable supplies	2 232	(2 137)		95	42	53	44,2%	121	24
Consumable: Stationery, printing and office supplies	-	562		562	137	425	24,4%	120	64
Transport provided: Departmental activity	405	345		750	587	163	78,3%	800	502
Travel and subsistence	836	(88)		748	447	301	59,8%	1 015	303
Operating payments	31	(31)		-			.	60	60
Venues and facilities	-	480		480	249	231	51,9%	670	138
Rental and hiring	100	250		350	217	133	62,0%	34	
Transfers and subsidies	-	-		-	-			-	
Payments for capital assets	-	-		-	-			109	16
Machinery and equipment	-	-			-	-		109	16
Other machinery and equipment						-	-	109	16
Payment for financial assets				-		-	-	-	
Total	9 435	305	411	10 151	8 687	1 464	85,6%	14 366	8 004

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# Subprogramme: 3.5: Programme Support

				2018/19				2017	//18
	Adjusted Appropriation	Shifting of Funds	Virement	Final Appropriation	Actual Expenditure	Variance	Expenditure as % of final appropriation	Final Appropriation	Actual Expenditure
Economic classification	R'000	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000
Current payments	116 445	(730)	•	115 715	114 929	786	99,3%	34 245	99 255
Compensation of employees	113 078	(465)		112 613	112 609	4	100,0%	28 886	95 383
Salaries and wages	98 568	(5 344)		93 224	93 221	3	100,0%	18 368	78 015
Social contributions	14 510	4 879		19 389	19 388	1	100,0%	10 518	17 368
Goods and services	3 367	(265)		3 102	2 320	782	74,8%	5 359	3 872
Advertising	110	(50)		60		60		100	
Minor assets	19	-		19		19		34	121
Bursaries: Employees									(1)
Catering: Departmental activities	174			174	70	104	40,2%	120	94
Communication (G&S)	284	(81)		203	147	56	72,4%	100	97
Computer services				-				170	
Consultants: Business and advisory services								800	498
Contractors								545	47
Consumable supplies	447	(117)		330	35	295	10,6%	388	444
Consumable: Stationery, printing and office supplies	337	(28)		309	163	146	52,8%	197	41
Transport provided: Departmental activity	165	(67)		98	94	4	95,9%	300	293
Travel and subsistence	1 633	128		1 761	1 760	1	99,9%	2 495	2 138
Operating payments	198	(50)		148	51	97	34,5%		25
Venues and facilities		-						110	75
Transfers and subsidies	167	273		440	439	1	99,8%		248
Households	167	273		440	439	1	99,8%		248
Social benefits	167	273		440	439	1	99,8%		248
Payments for capital assets	389			389		389		364	436
Machinery and equipment	389			389		389	.	364	436
Other machinery and equipment	389			389		389	.	364	436
Payment for financial assets				.			.		
Total	117 001	(457)		116 544	115 368	1 176	99,0%	34 609	99 939

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# Notes to the Appropriation Statement

Detail of transfers and subsidies as per Appropriation Act (after Virement):								
	Detail of these transactions can be viewed in the note o	on Transfers and subs	dies and Annexu	ıre 1 (A-H) to tl	ne Annual Financial State			
	Detail of specifically and exclusively appropriated	d amounts voted (aft	er Virement):					
	Detail of these transactions can be viewed in note 1 (Annual Appropriation) to the Annual Financial Statements.							
	Detail on payments for financial assets							
	Detail of these transactions per programme can be view	ved in the note to Pay	ments for financia	al assets to the	e Annual Financial Statem			
	Explanations of material variances from Amounts	Voted (after vireme	nt):					
		Final	Actual	Variance	Variance as a %			
	Per programme:	Appropriation	Expenditure		of Final Approp.			
		R'000	R'000	R'000	%			
	Programme name							
	Administration Inadequate needs analysis on office furniture and office on Premier's Discretionary fund amounting to R1.6 milli planned trips to be travelled.				Underperformance			
	Administration Inadequate needs analysis on office furniture and office on Premier's Discretionary fund amounting to R1.6 milli	e equipment (R1.9 mill	on) resulting in u	Inderspending.	Underperformance lion due to reduced			
	Administration Inadequate needs analysis on office furniture and office on Premier's Discretionary fund amounting to R1.6 milli planned trips to be travelled. Programme name	e equipment (R1.9 mill ion, and Travelling & s 313 142 Ig factors were: Contra llion) due to non receiv n (R1.5 million) of Ikat wards, Public Lecture Government also had	on) resulting in u ubsistance amou 225 747 ct cancellation o al of claims from isong school of C series regarding	Inderspending. Inting to R2 mi 87 395 f ICT & Commi the State and Government, SI sec 100, Care	Underperformance lion due to reduced 27,9% unication project Private Attorneys, ills research project er exhibition and			

(In the case of surpluses on programmes, a detailed explanation must be given as to whether it is as a result of a saving or underspending.)

4,2	Per economic classification:	Final Appropriation	Actual Expenditure	Variance	Variance as a % of Final Approp.
		R'000	R'000	R'000	%
	Current expenditure	535 083	455 406	79 677	14,9
	Compensation of employees	327 585	327 439	146	0,0
	Goods and services	206 826	127 295	79 531	0,4
	Interest and rent on land	672	672	0	0,0
	Transfers and subsidies	58 204	42 704	15 500	26,6
	Public corporations and private enterprises	63	62	1	0,0
	Households	58 141	42 642	15 499	0,3
	Payments for capital assets	13 166	2 924	10 242	77,6
	Machinery and equipment	13 166	2 924	10 242	0,8
	Payments for financial assets				

The program is underspending and the main contributing factors were: Contract cancellation of ICT & Communication project (R34 million), Savings realised on Legal costs (R8.8 million) due to non receival of claims from the State and Private Attorneys, unspend funds which were reserved for the accreditation (R1.5 million) of Ikatisong school of Government, Skills research project (R2.5 million), Batho Pele Public Service Excellence Awards, Public Lecture series regarding sec 100, Career exhibition and Expos, Seminar, (R11 million) etc. Travelling & subsistance amounting to R5.6 million due to reduced planned trips to be travelled.

Underperformance on Premier's Discretionary fund amounting to R1.6 million. Ikatisong School of Government also had an unspent amount on bursaries (R13.8 million) for non employees due to inadequate management system of beneficiaries.

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Inadequate needs analysis on office furniture, office equipment and ICT equipment resulting in underspending.

# **Statement of Financial Performance**

	Note	2018/19 R'000	2017/18 R'000
REVENUE			
Annual appropriation	<u>1</u>	606 453	780 522
Statutory appropriation	<u>1</u> <u>2</u> <u>3</u>	-	-
Departmental revenue	<u>3</u>	660	104
NRF Receipts		-	-
Aid assistance	<u>4</u>	-	-
TOTAL REVENUE		607 113	780 626
EXPENDITURE			
Current expenditure			
Compensation of employees	5	327 439	305 163
Goods and services	<u>6</u>	127 295	253 403
Interest and rent on land	5 6 7 4	672	120
Aid assistance	<u>4</u>	-	-
Total current expenditure		455 406	558 686
Transfers and subsidies			
Transfers and subsidies	9	42 704	181 743
Aid assistance	<u>9</u> <u>4</u>	_	_
Total transfers and subsidies	_	42 704	181 743
Expenditure for capital assets			
Tangible assets	10	2 924	11 887
Intangible assets	<u>10</u> <u>10</u>	_	3 836
Total expenditure for capital assets		2 924	15 723
Unauthorised expenditure approved without funding	<u>11</u>	-	-
Payments for financial assets	<u>8</u>	-	-
TOTAL EXPENDITURE		501 034	756 152
SURPLUS/(DEFICIT) FOR THE YEAR		106 079	24 474
			24 414
Reconciliation of Net Surplus/(Deficit) for the year			
Voted Funds		105 419	24 370
Annual appropriation			23 983
Conditional grants			-
Departmental revenue and NDE Dessints	10	660	- 104
Departmental revenue and NRF Receipts Aid assistance	<u>19</u> <u>4</u>	000	104
SURPLUS/(DEFICIT) FOR THE YEAR	<u>4</u>	106 079	24 474
SUNFLUS/(ULFIGIT) FUR HIL TEAK		100 07 3	<u> </u>

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# **Statement of Financial Position**

	Note	2018/19 R'000	2017/18 R'000
ASSETS			
Current Assets		105 154	47 876
Unauthorised expenditure	<u>11</u>	-	-
Cash an cash equivalents	<u>12</u>	22 011	10 098
Other financial assets	<u>12</u> <u>13</u> <u>14</u> <u>15</u> <u>17</u> <u>4</u> <u>4</u>		-
Prepayments and advances	<u>14</u>		-
Receivables	<u>15</u>	83 143	37 778
Loans	<u>17</u>		-
Aid assistance prepayments	<u>4</u>		-
Aid assistance receivable	<u>4</u>	_	-
Non-Current Assets		23 216	356
Investments	16		-
Receivables	15	23 216	356
Loans	17		-
Other financial assets	<u>16</u> <u>15</u> <u>17</u> <u>13</u>	_	-
TOTAL ASSETS		128 370	48 232
LIABILITIES			
Current Liabilities		105 570	25 432
Voted funds to be surrendered to the Revenue Fund	<u>18</u>	105 419	24 370
Departmental revenue and NRF Receipts to be surrendered to the Revenue Fund	<u>19</u>	48	_
Bank overdraft	20		_
Payables	21	103	1 062
Aid assistance repayable	4	<u> </u>	-
Aid assistance unutilised	20 21 <u>4</u> <u>4</u>	_	_
Non-Current Liabilities			
Payables	<u>22</u>	-	-
			25 (22)
TOTAL LIABILITIES		105 570	25 432
NET ASSETS		22 800	22 800
Represented by:			
Capitalisation reserve			
Recoverable revenue		22 800	22 800
Retained funds			
Revaluation reserves		-	-
TOTAL		22 800	22 800

# Statement of Change in Net Assets

NET ASSETS	Note	2018/19 R'000	2017/18 R'000
Capitalisation Reserves			
Opening balance		-	-
Transfers:			
Movement in Equity			-
Movement in Operational Funds			-
Other movements			
Closing balance			<u> </u>
Recoverable revenue			
Opening balance		22 800	22 800
Transfers			
Irrecoverable amounts written off	<u>8,3</u>		-
Debts revised			
Debts recovered (included in departmental receipts)			-
Debts raised			-
Closing balance		22 800	22 800
Retained funds			
Opening balance		-	-
Transferred from voted funds to be surrendered			
(Parliament/Legislatures ONLY)			-
Utilised during the year			-
Other			-
Closing balance		<u> </u>	
Revaluation Reserves			
Opening balance		-	-
Revaluation adjustment (Housing departments)			-
Transfers			-
Other			
Closing balance			<u> </u>
TOTAL		22 800	22 800

## **Cash Flow Statement**

	Note	2018/19 R'000	2017/18 R'000
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts		607 480	780 976
Annual appropriated funds received	<u>1,1</u>	606 453	780 522
Statutory appropriated funds received	<u>2</u>		-
Departmental revenue received	2 3 <u>3,3</u>	1 027	454
Interest received	<u>3,3</u>		-
NRF Receipts			-
Aid assistance received	<u>4</u>	-	-
Net (increase)/ decrease in working capital		(69 184)	(8 980)
Surrendered to Revenue Fund		(25 349)	(17 386)
Surrendered to RDP Fund/Donor		-	-
Current payments		(454 734)	(558 566)
Interest paid	<u>7</u>	(672)	(120)
Payments for financial assets		-	-
Transfers and subsidies paid		(42 704)	(181 743)
Net cash flow available from operating activities	<u>23</u>	14 837	14 181
CASH FLOWS FROM INVESTING ACTIVITIES			
Distribution/dividend received		-	-
Payments for capital assets	<u>10</u> <u>3,4</u>	(2 924)	(15 723)
Proceeds from sale of capital assets	<u>3,4</u>	-	-
(Increase)/ decrease in Ioans		-	-
(Increase)/ decrease in investments		-	-
(Increase)/ decrease in other financial assets		<u> </u>	-
Net cash flows from investing activities		(2 924)	(15 723)
CASH FLOWS FROM FINANCING ACTIVITIES			
Increase/ (decrease) in net assets		-	-
Increase/ (decrease) in non-current payables		-	-
Net cash flows from financing activities			-
Net increase/ (decrease) in cash and cash equivalents		11 913	(1 542)
Cash and cash equivalents at beginning of period		10 098	11 640
Unrealised gains and losses within cash and cash equivalents			-
Cash and cash equivalents at end of period	<u>24</u>	22 011	10 098

### 1

1,1	Annual Appropriation		2018/19			2017/18		
				Funds not				
		Final	Actual Funds	requested/	Final	Appropriation		
		Appropriation	Received	not received	Appropriation	Received		
	Programmes	R'000	R'000	R'000	R'000	R'000		
	Administration	127 210	127 210	-	116 012	116 012		
	INSTITUTIONAL DEVELOPMENT	313 142	313 142		419 359	419 359		
	Policy and Governance	166 101	166 101	-	245 151	245 151		
	Total	606 453	606 453		780 522	780 522		

Provide an explanation for funds not requested/ not received

The total budget of R606 453 appropriated to the Office was requested and received as at 31 March 2019

1,2	Conditional grants**	Note	2018/19 R'000	2017/18 R'000
	Total grants received	47	<u> </u>	
	Provincial grants included in Total Grants received			

(\*\* It should be noted that the Conditional grants are included in the amounts per the Final Appropriation in Note 1.1) The Office does not have conditional grants

		2018/19	2017/18
		R'000	R'000
2	Statutory Appropriation		
	0		-
	0		-
	Actual Statutory Appropriation received		
	,		

The Office does not have statutory appropriation

		Note	2018/19 R'000	2017/18 R'000
3	Departmental Revenue			
	Tax revenue		-	-
	Sales of goods and services other than capital assets	<u>3,1</u>	275	249
	Fines, penalties and forfeits	<u>3,2</u>	-	-
	Interest, dividends and rent on land	<u>3,3</u>	-	-
	Sales of capital assets	<u>3,4</u>	-	-
	Transactions in financial assets and liabilities	<u>3,5</u>	752	205
	Transfer received	<u>3,6</u>	-	-
	Total revenue collected		1 027	454
	Less: Own revenue included in appropriation	<u>19</u>	367	350
	Departmental revenue collected		660	104

The Office has during the year over collected revenue amounting to R660, 000

		Note	2018/19 R'000	2017/18 R'000
3,1	Sales of goods and services other than capital assets	<u>3</u>		
	Sales of goods and services produced by the department		269	249
	Sales by market establishment			-
	Administrative fees			-
	Other sales		269	249
	Sales of scrap, waste and other used current goods		6	-
	Total		275	249

Included in this amount is R6000 of revenue realised from scrapping of disposed assets during the financial year

			2018/19	2017/18
		Note	R'000	R'000
3,2	Fines, penalties and forfeits	<u>3</u>		
	Fines		-	-
	Penalties		-	-
	Forfeits		-	-
	Total		_	-

The Office does not have fines, penalties and forfeits

		Note	2018/19 R'000	2017/18 R'000
3,3	Interest, dividends and rent on land	<u>3</u>		
	Interest		-	-
	Dividends		-	-
	Rent on land		-	-
	Total			<u> </u>

The Office does not have interest, dividends and rent on land

		Note	2018/19 R'000	2017/18 R'000
3,4	Sales of capital assets	<u>3</u>		
	Tangible assets		-	-
	Buildings and other fixed structures	<u>41</u>	-	-
	Machinery and equipment	<u>39</u>	-	-
	Heritage assets	<u>39</u>	-	-
	Specialised military assets	<u>39</u>	-	-
	Land and subsoil assets	<u>41</u>	-	-
	Biological assets	<u>39</u>	-	-
	Intangible assets		-	-
	Software	<u>40</u>	-	-
	Mastheads and publishing titles	40	-	-
	Patents, licences, copyright, brand names, trademarks	<u>40</u>	-	-
	Recipes, formulae, prototypes, designs, models	40	-	-
	Services and operating rights	40	-	-

#### Total

The Office does not have sales of capital assets

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3,5	Transactions in financial assets and liabilities	<b>Note</b> <u>3</u>	2018/19 R'000	2017/18 R'000
	Loans and advances		-	-
	Receivables		-	-
	Forex gain		-	-
	Stale cheques written back		-	-
	Other Receipts including Recoverable Revenue		752	205
	Gains on GFECRA		-	-
	Total		752	205

			2018/19	2017/18
		Note	R'000	R'000
3,6	Transfers received	<u>3</u>		
	Other governmental units		-	-
	Higher education institutions		-	-
	Foreign governments		-	-
	International organisations		-	-
	Public corporations and private enterprises		-	-
	Households and non-profit institutions		-	-
	Total		-	-

The Office did not receive revenue from transfers

### 3,7 Cash received not recognised (not included in the main note) - 2018/19

Name of entity	Amount received R'000	Amount paid to Revenue Fund R'000	Balance R'000
Total			

Cash received not recognised (not included in the main note) - 2017/18

Name of entity	Amount received R'000	Amount paid to Revenue Fund R'000	Balance R'000
			-
			-
			-
			-
			-
			-
Total			

Not applicable to the Office during 2018/19.

4	Aid Assistance	Note	2018/19 R'000	2017/18 R'000
	Opening Balance			
	Prior period error			
	As restated		-	<u> </u>
	Transferred from statement of financial performance		-	-
	Transferred to/from retained funds			-
	Paid during the year			
	Closing Balance		<u> </u>	<u> </u>

Not applicable to the Office during 2018/19.

			2018/19	2017/18
		Note	R'000	R'000
4,1	Analysis of balance by source	<u>4</u>		
	Aid assistance from RDP			-
	Aid assistance from other sources			-
	CARA			-
	Closing Balance			<u> </u>
	-			

Not applicable to the Office during 2018/19.

			2018/19	2017/18
		Note	R'000	R'000
4,2	Analysis of balance	<u>4</u>		
	Aid assistance receivable			-
	Aid assistance prepayments (Not expensed)			-
	Aid assistance unutilised			-
	Aid assistance repayable			-
	Closing balance			
	Aid assistance not requested/not received			

Not applicable to the Office during 2018/19.

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#### 4.2.1 Aid assistance prepayments (expensed) - 2018/19

	Amount as at 1 April 2018	Less: Received in the current year	Add/Less: Other	Add: Current Year prepayments	Amount as at 31 March 2019
	R'000	R'000	R'000	R'000	R'000
Goods and services					-
Interest and rent on land					-
Transfers and subsidies					-
Capital assets					-
Other					-
Closing balance			-	-	-

Not applicable to the Office during 2018/19.

#### Aid assistance prepayments (expensed) - 2017/18

	Amount as at 1 April 2017 R'000	Less: Received in the current year R'000		Add: Current Year prepayments R'000	Amount as at 31 March 2018 R'000
Goods and services	-	-	-	-	-
Interest and rent on land	-	-	-	-	-
Transfers and subsidies	-	-	-	-	-
Capital assets	-	-	-	-	-
Other	-	-	-	-	-
Closing balance		-	-	-	

Not applicable to the Office during 2018/19.

4,3	Prior period error	Note	2017/18 R'000
	Nature of prior period error		
	Relating to 20WW/XX (affecting the opening balance)		-
	Relating to 2017/18		-
	Total prior period errors		
	iotai pitoi pettoa ettois		

Not applicable to the Office during 2018/19.

			2018/19	2017/18
		Note	R'000	R'000
4,4	Aid assistance expenditure per economic classification			
	Current		-	-
	Capital		-	-
	Transfers and subsidies		-	-
	Total aid assistance expenditure			

149

Not applicable to the Office during 2018/19.

5	Compe	nsation of Employees	Note	2018/19 R'000	2017/18 R'000
	5,1	Salaries and wages			
		Basic salary		233 075	217 915
		Performance award		1 510	1 921
		Service Based		169	143
		Compensative/circumstantial		3 936	2 507
		Periodic payments		-	-
		Other non-pensionable allowances		43 423	41 102
		Total		282 113	263 588

		Note	2018/19 R'000	2017/18 R'000
5,2	Social Contributions			
	Employer contributions			
	Pension		28 881	26 680
	Medical		16 379	14 835
	UIF		-	-
	Bargaining council		66	60
	Official unions and associations		-	-
	Insurance		-	-
	Total		45 326	41 575
	Total compensation of employees		327 439	305 163
	Average number of employees		784	795

	Note	2018/19 R'000	2017/18 R'000
6 Goods and services		20	67
Administrative fees		28 3 559	67
Advertising	0.1		8 580
Minor assets	<u>6,1</u>	159	1 162
Bursaries (employees)		50	112
Catering		3 064	2 632
Communication		5 567	28 736
Computer services	<u>6,2</u>	61 820	40 514
Consultants: Business and advisory services		921	4 002
Infrastructure and planning services		-	-
Laboratory services		-	-
Scientific and technological services		-	-
Legal services		226	2 694
Contractors		53	91 521
Agency and support / outsourced services		-	136
Entertainment		-	-
Audit cost – external	<u>6,3</u>	9 034	6 411
Fleet services		4 495	5 031
Inventory	<u>6,4</u>	-	-
Consumables	<u>6,5</u>	9 848	30 431
Housing		-	-
Operating leases		5 493	5 966
Property payments	<u>6,6</u>	1 143	85
Rental and hiring		637	2
Transport provided as part of the departmental activities		699	1 256
Travel and subsistence	<u>6,7</u>	14 645	19 073
Venues and facilities		2 165	1 153
Training and development		2 889	2 979
Other operating expenditure	<u>6,8</u>	800	860
Total		127 295	253 403

			2018/19	2017/18
		Note	R'000	R'000
6,1	Minor assets	<u>6</u>		
	Tangible assets		159	418
	Buildings and other fixed structures		-	-
	Biological assets		-	-
	Heritage assets		-	-
	Machinery and equipment		159	418
	Transport assets		-	-
	Specialised military assets		-	-
			·	,,
	Intangible assets		-	744
	Software		-	744
	Mastheads and publishing titles		-	-
	Patents, licences, copyright, brand names, trademarks		-	-
	Recipes, formulae, prototypes, designs, models		-	-
	Services and operating rights		-	-
	Total		159	1 162

6,2	Computer services	<b>Note</b> <u>6</u>	2018/19 R'000	2017/18 R'000
	SITA computer services		31 009	-
	External computer service providers Total		30 811 61 820	40 514 <b>40 514</b>
		Note	2018/19 R'000	2017/18 R'000
6,3	Audit cost – external	<u>6</u>		
·	Regularity audits	-	9 034	6 411
	Performance audits		-	-
	Investigations		-	-

Environmental audits	-	-
Computer audits	-	-
Total	9 034	6 411

		Note	2018/19 R'000	2017/18 R'000
6,4	Inventory	<u>6</u>	11000	i tobo
	Clothing material and accessories	-	-	-
	Farming supplies		-	-
	Food and food supplies		-	-
	Fuel, oil and gas		-	-
	Learning and teaching support material		-	-
	Materials and supplies		-	-
	Medical supplies		-	-
	Medicine		-	-
	Medsas inventory interface		-	-
	Other supplies	<u>6.4.1</u>	-	
	Total			_
6.4.1	Other Supplies			
	Ammunition and security supplies		-	-
	Assets for distribution		-	-
	Machinery and equipment		-	-
	School furniture		-	-
	Sports and recreation		-	-
	Library material		-	-
	Other assets for distribution		-	.
	Other			
	Total			

	Note	2018/19 R'000	2017/18 R'000
6,5 Consumables	<u>6</u>		
Consumable supplies		1 200	3 606
Uniform and clothing		52	102
Household supplies		550	465
Building material and supplies		-	-
Communication accessories		295	-
IT consumables		236	2 948
Other consumables		67	91
Stationery, printing and office supplies		8 648	26 825
Total		9 848	30 431

			2018/19	2017/18
		Note	R'000	R'000
6,6	Property payments	<u>6</u>		
	Municipal services		-	-
	Property management fees		-	-
	Property maintenance and repairs		1 143	7
	Other		-	78
	Total		1 143	85
	Total		1 14J	0.0

			2018/19	2017/18
		Note	R'000	R'000
6,7 Trav	el and subsistence	<u>6</u>		
Local			14 645	18 807
Forei	gn		-	266
Total			14 645	19 073

		Note	2018/19 R'000	2017/18 R'000
6,8	Other operating expenditure	<u>6</u>		
	Professional bodies, membership and subscription fees		-	163
	Resettlement costs		292	383
	Other		508	314
	Total		800	860

7			Note	2018/19 R'000	2017/18 R'000
7	Interest	and Rent on Land paid		672	120
	Rent on				
	Total			672	120
8	Doumor	nts for financial assets	Note	2018/19 R'000	2017/18 R'000
0		losses through criminal conduct		-	-
	Theft	,	<u>8,4</u>	-	-
		aterial losses	<u>8,1</u>	-	-
		e of equity on of loans for policy purposes		-	-
		aterial losses written off	<u>8,2</u>	-	-
	Debts w	ritten off	<u>8,3</u> 8,5	-	-
	Forex lo		<u>8,5</u>	-	-
	Debt tak	e overs on GFECRA		-	-
	Total				
	8,1	Other material losses Nature of other material losses (Group major categories, but list material items) Incident Disciplinary Steps taken/ Criminal proceedings	Note <u>8</u>	2018/19 R'000	2017/18 R'000 - -
	8,2	Other material losses written off Nature of losses (Group major categories, but list material items)	Note <u>8</u>	- 2018/19 R'000	- 2017/18 R'000 - -
		Total			-

Not applicable to the Office during 2018/19.

		Note	2018/19 R'000	2017/18 R'000
8,3	Debts written off	<u>8</u>		
	Nature of debts written off			
	(Group major categories, but list material items: (debt written off relating to irregular expenditure, debt written off relating to recoverable revenue and other debts written off must be listed.)			
	Irregular expenditure written off			-
	Total			
	Recoverable revenue written off			
	Total			- - -
	Other debt written off			<u>-</u>
				-
	Total			
	Total debt written off			
Not appl	icable to the Office during 2018/19.			
8,4	Details of theft	Note <u>8</u>	2018/19 R'000	2017/18 R'000
	Nature of theft (Group major categories, but list material items)			<u>-</u>
	Total			- - -
Not appl	icable to the Office during 2018/19.			
			2018/19	2017/18
8,5	Forex losses	Note <u>8</u>	R'000	R'000
·	Nature of losses	-		
	(Group major categories, but list material items)			
				-
	Total			

Not applicable to the Office during 2018/19.

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			2018/19	2017/18
		Note	R'000	R'000
9	Transfers and Subsidies			
	Provinces and municipalities	48, 49		-
	Departmental agencies and accounts	ANNEXURE 1B	-	-
	Higher education institutions	ANNEXURE 1C	-	-
	Foreign governments and international organisations	ANNEXURE 1E	-	-
	Public corporations and private enterprises	ANNEXURE 1D	62	134 854
	Non-profit institutions	ANNEXURE 1F	-	-
	Households	ANNEXURE 1G	42 642	46 889
	Total	_	42 704	181 743

		Note	2018/19 R'000	2017/18 R'000
10	Expenditure for capital assets			
	Tangible assets		2 924	11 887
	Buildings and other fixed structures	<u>41</u>	-	1 770
	Heritage assets	<u>39,41</u>	-	-
	Machinery and equipment	<u>39</u>	2 924	10 117
	Specialised military assets	<u>39</u>		-
	Land and subsoil assets	<u>41</u>		-
	Biological assets	<u>39</u>	-	-
	Intangible assets	<u>40</u>	-	3 836
	Software		-	3 836
	Mastheads and publishing titles			-
	Patents, licences, copyright, brand names, trademarks		-	-
	Recipes, formulae, prototypes, designs, models		-	-
	Services and operating rights		-	-

Total

The following amounts have been included as project costs in Expenditure for capital assets: Compensation of employees Goods and services Total

10,1 Analysis of funds utilised to acquire capital assets - 2018/19

Tangible assets	Voted Funds R'000 2 924	Aid assistance R'000 -	TOTAL R'000 2 924
Buildings and other fixed structures			-
Heritage assets			-
Machinery and equipment	2 924		2 924
Specialised military assets			-
Land and subsoil assets			-
Biological assets			-
Intangible assets		-	
Software			-
Mastheads and publishing titles			-
Patents, licences, copyright, brand names, trademarks			-
Recipes, formulae, prototypes, designs, models			-
Services and operating rights			-
Total	2 924	-	2 924

156

2 924

### 10,2 Analysis of funds utilised to acquire capital assets - 2017/18

·		Voted Funds R'000	Aid assistance R'000	TOTAL R'000
	Tangible assets	11 886		11 886
	Buildings and other fixed structures	1 770	-	1 770
	Heritage assets		-	
	Machinery and equipment	10 116	-	10 116
	Specialised military assets	-	-	-
	Land and subsoil assets	-	-	-
	Biological assets			-
	Intangible assets	3 837		3 837
	Software	3 837	•	3 837
	Mastheads and publishing titles	-	-	
	Patents, licences, copyright, brand names, trademarks	-		-
	Recipes, formulae, prototypes, designs, models		-	-
	Services and operating rights	-		-
	Total	15 723		15 723
10,3	Finance lease expenditure included in Expenditure for capital assets Tangible assets		2018/19 R'000	2017/18 R'000
	Buildings and other fixed structures			
	Heritage assets			
	Machinery and equipment		1 559	5 696
	Specialised military assets		1 000	0.000
	Land and subsoil assets			
	Biological assets			· ·
	Total		1 559	5 696

		lote	2018/19 R'000	2017/18 R'000
	rised Expenditure			
11,1	Reconciliation of unauthorised expenditure			
	Opening balance		-	
		1,5		
	As restated		-	
	Unauthorised expenditure - discovered in the current year (as restated)			
	Less: Amounts approved by Parliament/Legislature with funding			
	Less: Amounts approved by Parliament/Legislature without funding and written off in the Statement of Financial Performance		-	
	Current	ſ		
	Capital			
	Transfers and subsidies			
	Less: Amounts transferred to receivables for recovery	15		
	Closing balance	-		
		-		
	Analysis of closing balance		R'000	R'000
	Unauthorised expenditure awaiting authorisation			
	Unauthorised expenditure approved without funding and not derecognised			
	Total	-	-	
The offic	e did not incur any unauthorised expenditure during 2018/19.			
11,2	Analysis of unauthorised expenditure awaiting authorisation per economic class	ification	2018/19 R'000	2017/18 R'000
,_	Current	, inclusion	11000	11000
	Capital			
	Transfers and subsidies			
	Total	-		
		=		
The offic	e did not incur any unauthorised expenditure during 2018/19.			
			2018/19	2017/18
			R'000	R'000
11,3	Analysis of unauthorised expenditure awaiting authorisation per type		11,000	
11,3	Analysis of unauthorised expenditure awaiting authorisation per type Unauthorised expenditure relating to overspending of the vote or a main division within th	e vote	11 000	
11,3			N 000	

The office did not incur any unauthorised expenditure during 2018/19.

11,4	Details of unauthorised expenditue	e - current year Disciplinary steps taken/criminal pr	oceedinge	2018/19 R'000	
	mcident	Disciplinary steps taken/clininar pi	oceeunigs		
	Total			<u> </u>	
The offic	e did not incur any unauthorised expen	diture during 2018/19.			
11,5	Prior period error		Note		2017/18
	Nature of prior period error				R'000
	Relating to 20WW/XX (affecting the o	pening balance)		ſ	
	Relating to 2017/18				
	Total			-	
The offic	e dioes not have any Prior year error u	nder Unathorised Exenditure.			
				2018/19	2017/18
			Note	R'000	R'000
	<b>d Cash Equivalents</b> ated Paymaster General Account			22 011	10 C
Cash rec Disburse				-	
Cash on	hand			-	
	nts (Domestic) nts (Foreign)				
Total				22 011	10 0
The Offic	ce does not have any borrowing facilitie	s or restricted cash balances.			
				2018/19	2017/18
Other Fi	nancial Assets		Note	R'000	R'000
Current					
	Local				
	Total			<u> </u>	
	Foreign				
	Total			·	
Total Cu	ırrent other financial assets			<u> </u>	
Not appli	icable to the Office during 2018/19.				
				2018/19	2017/18
Non-Cur	rent		Note	R'000	R'000
	Local				
	Total			<u> </u>	
	Total			·	
Total No	on-Current other financial assets			<u> </u>	
	icable to the Office during 2018/19.				

14	Prepayments and Advances	Note	2018/19 R'000	2017/18 R'000
	Staff advances			_
			-	-
	Travel and subsistence		-	-
	Prepayments (Not expensed)	<u>14,2</u>	-	-
	Advances paid (Not expensed)	<u>14,1</u>	-	-
	SOCPEN advances		-	-
	Total	-	<u> </u>	-
	lotal	=	- ,	-

#### 14,1 Advances paid (Not expensed)

	Note	Balance as at 1 April 2018	Less: Amount expensed in current year	Add/Less: Other	Add: Current Year advances	Balance as at 31 March 2019
	14	R'000	R'000	R'000	R'000	R'000
National departments						-
Provincial departments						-
Public entities						-
Other institutions						-
Total			-	-	-	

	Note	Balance as at 1 April 2017	Less: Amount expensed in current year	Add/Less: Other	Add: Current Year advances	Balance as at 31 March 2018
Advances paid (N	14	R'000	R'000	R'000	R'000	R'000
National departments		-	-	-	-	-
Provincial departments		-	-	-	-	-
Public entities		-	-	-	-	-
Other institutions		-	-	-	-	-
Total		-	-	-	-	-

### 14,2 Prepayments (Not expensed)

	Note	Balance as at 1 April 2018	Less: Amount expensed in current year	Add/Less: Other	Add: Current Year prepayments	Balance as at 31 March 2019
	14	R'000	R'000	R'000	R'000	R'000
Listed by economic clas	sification					
Goods and services						-
Interest and rent on land						-
Transfers and subsidies						-
Capital assets						-
Other						-
Total		-	-	-	-	-

	Note	Balance as at 1 April 2017	Less: Amount expensed in current year	Add/Less: Other	Add: Current Year prepayments	Balance as at 31 March 2018
Prepayments (Not	14	R'000	R'000	R'000	R'000	R'000
Listed by economic cl	assification					
Goods and services		-	-	-	-	-
Interest and rent on la	nd	-	-	-	-	-
Transfers and subsidie	s	-	-	-	-	-
Capital assets		-	-	-	-	-
Other		-	-	-	-	-
Total			-	-	-	

#### 14,3 Prepayments (Expensed)

	'Balance as at 1 April 2018 R'000	Less: Received in the current year R'000	Add/Less: Other R'000	Add: Current Year prepayments R'000	Amount as at 31 March 2019 R'000
Listed by economic classification					
Goods and services	2 239	(2 239)		3 425	3 425
Interest and rent on land					-
Transfers and subsidies					-
Capital assets					-
Other					-
Total	2 239	(2 239)	-	3 425	3 425

The amount relates to software licences and lease costs prepayed in line with the contracted services by the Office

	'Balance as at 1 April 2017	Less: Received in the current year	Add/Less: Other	Add: Current Year prepayments	Amount as at 31 March 2018
Prepayments (Expensed)	R'000	R'000	R'000	R'000	R'000
Listed by economic classification					
Goods and services	-	-	-	-	-
Interest and rent on land	-	-	-	-	-
Transfers and subsidies	-	-	-	-	-
Capital assets	-	-	-	-	-
Other	-	-	-	-	-
Total	_	-	-	-	

#### 14,4 Advances paid (Expensed)

	Balance as at 1 April 2018	Less: Received in the current year	Add/Less: Other	Add: Current Year advances	Amount as at 31 March 2019
	R'000	R'000	R'000	R'000	R'000
National departments					-
Provincial departments					-
Public entities					-
Other institutions					-
Total	-	-	-	-	-

Advances paid (Expensed)	Balance as at 1 April 2017 R'000	Less: Received in the current year R'000	Add/Less: Other R'000	Add: Current Year advances R'000	Amount as at 31 March 2018 R'000
National departments	-	-	-	-	-
Provincial departments	-	-	-	-	-
Public entities	-	-	-	-	-
Other institutions	-	-	-	-	-
Total	-	-	-		

				2018/19			2017/18		
		Note	Current R'000	Non-current R'000	Total R'000	Current R'000	Non-current R'000	Total R'000	
15	Receivables								
	Claims recoverable	<u>15,1</u>	20 181	94	20 275	14 061	93	14 154	
	Trade receivables	<u>15,2</u>			-	195	-	195	
	Recoverable expenditure	15,3	62 400		62 400	26		26	
	Staff debt	15,4			-	-	-	-	
	Fruitless and wasteful expenditure	<u>15,6</u>		22 800	22 800	22 800	-	22 800	
	Other receivables	<u>15,5</u>	562	322	884	696	263	959	
	Total		83 143	23 216	106 359	37 778	356	38 134	

			2018/19	2017/18
		Note	R'000	R'000
15,1	Claims recoverable	<u>15</u>		
	National departments			-
	Provincial departments		20 192	14 071
	Foreign governments			-
	Public entities		83	83
	Private enterprises			-
	Higher education institutions			-
	Households and non-profit institutions			-
	Local governments			-
	Total		20 275	14 154

			2018/19	2017/18
		Note	R'000	R'000
15,2	Trade receivables	<u>15</u>		
	(Group major categories, but list material items)			
	Trade receivable related to NW Provincial Aids Council			195
				-
				-
	Total			195

15,3	Recoverable expenditure (disallowance accounts)	<b>Note</b> <u>15</u>	2018/19 R'000	2017/18 R'000
	(Group major categories, but list material items)			
	Amount paid on behalf of Economy, Enterprise, Development(EED)		62 399	-
	Pension Recoverable			26
	Salary tax debt		1	-
				-
	Total		62 400	26

During the current year an amount of R62 399 000 was paid to NWDC on behalf of EED.

During adjustment budget NWDC was transferred to EED with the total budget previously appropriated to Office of the Premier

		Note	2018/19 R'000	2017/18 R'000
15,4	Staff debt	<u>15</u>		
	(Group major categories, but list material items)			
				-
	Total			

			2018/19	2017/18
		Note	R'000	R'000
15,5	Other receivables	<u>15</u>		
	(Group major categories, but list material items)			
	Debt control account		884	521
	Receivable from Revenue Fund		-	51
	Supplier overpayment			387
				<u> </u>
	Total		884	959

			2018/19	2017/18
		Note	R'000	R'000
15,6	Fruitless and wasteful expenditure	<u>15</u>		
	Opening balance		22 800	22 800
	Less amounts recovered			-
	Less amounts written off			-
	Transfers from note 32 Fruitless and Wasteful expenditure			-
	Interest			-
	Total		22 800	22 800

		Note	2018/19 R'000	2017/18 R'000
15,7	Impairment of receivables			
	Estimate of impairment of receivables		132	132
	Total		132	132

		Note	2018/19 R'000	2017/18 R'000
Investm	nents			11000
Non-Cu	rrent			
	Shares and other equity			
	(List investments at cost)			
	Total		-	
			2018/19	2017/18
		Note	R'000	R'000
	Securities other than shares	Annex 2A		
	(List investments at cost)			
	Total		-	
Total no	on-current		-	
			2018/19	2017/18
		Note	R'000	R'000
	s of non current investments			
	balance		-	
	s in cash			
	ls for cash h movements			
Closing	balance			
Not appl	licable to the Office during 2018/19.			
	-			
			2018/19	2017/18
		Note	R'000	R'000
16,1	Impairment of investments			
	Estimate of impairment of investments			
	Total		-	

Not applicable to the Office during 2018/19.

		Note	2018/19 R'000	2017/18 R'000
17	Loans			
	Public corporations			
	Higher education institutions			
	Foreign governments			
	Private enterprises		•	•
	Non-profit institutions		-	
	Staff loans		•	•
	Total		<u> </u>	
		Note	2018/19 R'000	2017/18 R'000
	Analysis of Balance			
	Opening balance			
	New Issues			
	Repayments			
	Write-offs			· .
	Closing balance			
	Not applicable to the Office during 2018/19.			
	17,1 Impairment of loans	Note	2018/19 R'000	2017/18 R'000
	Estimate of impairment of loans			
	Total			

Not applicable to the Office during 2018/19.

		Note	2018/19 R'000	2017/18 R'000
	unds to be Surrendered to the Revenue Fund			( a a = 1
Opening		10.0	24 370	16 874
Prior per		<u>18,2</u>		40.074
As resta			24 370	16 874
	from statement of financial performance (as restated)	44	105 419	24 370
	authorised expenditure for current year	<u>11</u> <u>1,1</u>		-
	nds not requested/not received	<u>1,1</u>	-	-
Transferr ONLY)	ed to retained revenue to defray excess expenditure (Parliament/Legislatures	<u>18,1</u>		-
Paid duri	ng the year		(24 370)	(16 874
Closing			105 419	24 370
18,1	Voted funds/(Excess expenditure) transferred to the retained funds (Parliament Opening balance Transfer from the statement of financial performance Transfer from Departmental Revenue to defray excess expenditure <b>Closing balance</b>	Note <u>18</u> <u>19</u>	R'000	R'000
18,2	Prior period error	Note		2017/18 R'000
	Nature of prior period error	<u>18</u>		
	Relating to 20WW/XX (affecting the opening balance)			
	Relating to 2017/18		1	

Total

-

		Note	2018/19 R'000	2017/18 R'000
19	Departmental revenue and NRF Receipts to be surrendered to the Revenue Fund			
	Opening balance		-	58
	Prior period error			
	As restated	<u>19,1</u>	·	58
	Transfer from Statement of Financial Performance (as restated)		660	104
	Own revenue included in appropriation		367	350
	Transfer from aid assistance	<u>4</u>		-
	Transfer to voted funds to defray expenditure (Parliament/Legislatures ONLY)	<u>18,1</u>		-
	Paid during the year		(979)	(512)
	Closing balance		48	-

19,1	Prior period error	Note	2017/18 R'000
	Nature of prior period error Relating to 20WW/XX (affecting the opening balance)	<u>19</u>	_
	Relating to 2017/18	<u>19</u>	
	Total		·

			2018/19	2017/18
		Note	R'000	R'000
20	Bank Overdraft			
	Consolidated Paymaster General Account			-
	Fund requisition account			-
	Overdraft with commercial banks (Local)			-
	Overdraft with commercial banks (Foreign)			-
	Total		-	-

Not applicable to the Office during 2018/19.

		Note	2018/19 R'000	2017/18 R'000
21	Payables - current			
	Amounts owing to other entities		-	-
	Advances received	<u>21,1</u>	-	-
	Clearing accounts	<u>21,2</u>	91	153
	Other payables	<u>21,3</u>	12	909
	Total		103	1 062

21,1	Advances receive	d			Note <u>21</u>	2018/19 R'000	2017/18 R'000
	National department Provincial departme Public entities Other institutions Total				Annex 8B Annex 8B Annex 8B Annex 8B	<u>.</u>	- - 
21,2	Clearing accounts		torial amounts)		<b>Note</b> <u>21</u>	2018/19 R'000	2017/18 R'000
	(Identify major cates Income Tax (SARS) Pension Fund Government Employ Housing (Refund to	vee Housing Sche	eme			89 2	144 1 8
	Total				-	91	153
21,3	Other payables				<b>Note</b> <u>21</u>	2018/19 R'000	2017/18 R'000
	(Identify major cate Public Works (Mark Payables related to	et Establishment	)			12	40 869 -
	Total				-	12	909
Devid			One to two years	2018/ Two to three years	More than three years	Total	2017/18 Total
Payable	es – non-current	Note	R'000	R'000	R'000	R'000	R'000
Amounts entities Advance	s owing to other s received	<u>22,1</u>	R'000		R'000	R'000 - -	R'000 -
Amounts entities	s owing to other s received		R'000		R'000	R'000 - - - -	R'000 - - - -
Amounts entities Advance Other pa <b>Total</b>	s owing to other s received	<u>22,1</u> 22,2	R'000		R'000	- - 	- - 
Amounts entities Advance Other pa <b>Total</b>	s owing to other s received ıyables	<u>22,1</u> <u>22,2</u> Iring 2018/19.	R'000		R'000 - Note 22	R'000 - - - 2018/19 R'000	R'000 - - - - - - - - - - - - - - - - - -
Amounts entities Advance Other pa <b>Total</b> Not appl	s owing to other s received yables icable to the Office du	22,1 22,2 Iring 2018/19. d	R'000		Note	- - - 2018/19	- - - - - - - - - - - - - - - - - - - -
Amounts entities Advance Other pa <b>Total</b> Not appl 22,1	s owing to other s received yables icable to the Office du <b>Advances receive</b> National department Provincial department Public entities Other institutions	22,1 22,2 rring 2018/19. d	R'000		Note 22 Annex 8B Annex 8B Annex 8B Annex 8B	- - - 2018/19	- - - - - - - - - - - - - - - - - - - -
Amounts entities Advance Other pa <b>Total</b> Not appl 22,1	s owing to other s received yables icable to the Office du Advances receive National department Provincial department Public entities Other institutions Total	22.1 22.2 uring 2018/19. d ts nts			Note 22 Annex 8B Annex 8B Annex 8B Annex 8B	- - - 2018/19	- - - - - - - - - - - - - - - - - - - -

22

Not applicable to the Office during 2018/19.

OFFICE OF THE PREMIER

ANNUAL REPORT 2018/19

	Note	2018/19 R'000	2017/18 R'000
23	Net cash flow available from operating activities		
	Net surplus/(deficit) as per Statement of Financial Performance	106 079	24 474
	Add back non cash/cash movements not deemed operating activities	(91 242)	(10 293)
	(Increase)/decrease in receivables	(68 225)	(9 647)
	(Increase)/decrease in prepayments and advances	-	-
	(Increase)/decrease in other current assets	-	-
	Increase/(decrease) in payables – current	(959)	667
	Proceeds from sale of capital assets		-
	Proceeds from sale of investments		-
	(Increase)/decrease in other financial assets	-	-
	Expenditure on capital assets	2 924	15 723
	Surrenders to Revenue Fund	(25 349)	(17 386)
	Surrenders to RDP Fund/Donor		-
	Voted funds not requested/not received		-
	Own revenue included in appropriation	367	350
	Other non-cash items		-
	Net cash flow generated by operating activities	14 837	14 181

		Note	2018/19 R'000	2017/18 R'000
24	Reconciliation of cash and cash equivalents for cash flow purposes			
	Consolidated Paymaster General account		22 011	10 098
	Fund requisition account		-	-
	Cash receipts		-	-
	Disbursements		-	-
	Cash on hand		-	-
	Cash with commercial banks (Local)		-	-
	Cash with commercial banks (Foreign)		-	-
	Total		22 011	10 098

Garda			Note	2018/19 R'000	2017/18 R'000
5	5	ssets			
ZJ,1	Liable to	Nature			
	Motor vehicle guarantees	Employees	Annex 3A		-
	Housing loan guarantees	Employees	Annex 3A		-
	Other guarantees		Annex 3A		-
	Claims against the department		Annex 3B	157 165	153 281
	Intergovernmental payables (uno	confirmed balances)	Annex 5	-	1 167
	Environmental rehabilitation liab	ility	Annex 3B		-
	Other		Annex 3B		-
	Total		_	157 165	154 448
	Conting 25,1	25,1 Contingent liabilities Liable to Motor vehicle guarantees Housing loan guarantees Other guarantees Claims against the department Intergovernmental payables (und Environmental rehabilitation liab Other	Liable toNatureMotor vehicle guaranteesEmployeesHousing loan guaranteesEmployeesOther guaranteesClaims against the departmentIntergovernmental payables (unconfirmed balances)Environmental rehabilitation liabilityOther	Contingent liabilities and contingent assets         25,1 Contingent liabilities         Liable to       Nature         Motor vehicle guarantees       Employees       Annex 3A         Housing loan guarantees       Employees       Annex 3A         Other guarantees       Employees       Annex 3A         Other guarantees       Annex 3A         Intergovernmental payables (unconfirmed balances)       Annex 5         Environmental rehabilitation liability       Annex 3B         Other       Annex 3B	NoteR'000Contingent liabilities25,1Contingent liabilitiesLiable toNatureMotor vehicle guaranteesEmployeesMotor vehicle guaranteesEmployeesHousing loan guaranteesEmployeesOther guaranteesEmployeesOther guaranteesAnnex 3AClaims against the departmentAnnex 3BIntergovernmental payables (unconfirmed balances)Annex 3BOtherOtherOtherAnnex 3BOtherAnnex 3B

Amounts disclosed are of litigations currently underway against the office; of which judgement will determine the occurence or non-occurrence of the payments.

The claims against the department are as follows:

1. Dispute arising from failure to pay for legal services rendered on behalf of Kgosi Mogale of Bapo Ba Mogale: Khanyisa Mogale - R4 170 000

2. Rescission of Court Order 50/15 for the taxation which was submitted: Mosetlhi Matlhaku - R2 637 000

3. Contractual dispute and cancellation of an out of court settlement agreement: Valor IT - R146 474 000

4. Lasbour matter - Contractual Settlement dispute : KL Sebego - R3 445 000

5. Contractual dispute - Claim for services rendered (Breach of contract by OOP): Iron Mountain - 439 000

Contingent assets Nature of contingent asset	Note	2018/19 R'000	2017/18 R'000
Livifusion		75 337	75 337
Total		75 337	75 337

The Office has instituted a claim against Livifusion amounting to R75 337 000, based on amounts previously paid without substantiation.

		Note	2018/19 R'000	2017/18 R'000
26	Commitments			
	Current expenditure			
	Approved and contracted		4 824	125 418
	Approved but not yet contracted		-	-
			4 824	125 418
	Capital Expenditure			
	Approved and contracted		185	32 279
	Approved but not yet contracted		-	198 000
			185	230 279
	Total Commitments		5 009	355 697

Indicate whether a commitment is for longer than a year

Included in the approved and contracted commitments (Current) is an amount of R 2 816 which relates to a contract ending 31 March 2021

27					2018/19 R'000	2017/18 R'000
27	Accrual 27,1	is and payables not recognised Accruals Listed by economic classification Goods and services Interest and rent on land	<b>30 days</b> 1 800	<b>30+ days</b> 1 228	Total 3 028	<b>Total</b> 5 917
		Transfers and subsidies Capital assets Other	174		174	-
		Total	1 974	1 228	3 202	5 917
	Adminis Institutio	<b>by programme level</b> tration inal Development nd Governance		Note	<b>2018/19</b> <b>R'000</b> 2 324 628 250	<b>2017/18</b> <b>R'000</b> 1 620 4 160 137
	Total			_	3 202	5 917
	27,2	Payables not recognised Listed by economic classification Goods and services Interest and rent on land Transfers and subsidies Capital assets Other	<b>30 days</b> 2 539	30+ days	Total 2 539 - - -	<b>Total</b> 657 - - -
		Total	2 539	-	2 539	657
	Adminis Institutio	<b>by programme level</b> tration anal Development nd Governance		Note 	2018/19 R'000 360 1 990 189 2 539	2017/18 R'000 163 272 222 657
	Confirme	<b>d in the above totals are the following:</b> ed balances with departments ed balances with other government entities		Note Annex 5 Annex 5	2018/19 R'000 748 587 1 335	2017/18 R'000 243  243
28	Leave er Service Perform	<b>ee benefits</b> ntitlement bonus ance awards leave commitments		Note	2018/19 R'000 20 112 9 147 5 257 8 911 267 43 694	2017/18 R'000 18 174 8 497 4 583 8 703 401 40 358
	1 9101			-	45 034	90 JJU

At this stage the Office is not able to reliably measure the long term portion of the long service awards.

Included in the leave entitlement is negative leave balances to the value of R139, 225,52. The deficit in the leave is based on the fact that certain number of days are allocated as leave per cycle and negative leave balances will accumulate if an employee takes leave in excess of his/her balance during the cycle.

#### 29 Lease commitments

29,1 Operating leases

2018/19	Specialised military assets	Land	Buildings and other fixed structures	Machinery and equipment	Total
	R'000	R'000	R'000	R'000	R'000
Not later than 1 year			2 092		2 092
Later than 1 year and not later than 5 y	ears				-
Later than five years					-
Total lease commitments	-		- 2 092		2 092
2017/18	Specialised military assets	Land	Buildings and other fixed structures	Machinery and equipment	Total
	R'000	R'000	R'000	R'000	R'000
Not later than 1 year	-		- 2 016	-	2 016
Later than 1 year and not later than 5	-			-	-
Later than five years	-			-	-
Total lease commitments	-		- 2 016	·	2 016

The Office of the Premier does not have any material leasing arrangement

Office of the Premier does not have any sub-leasing arrangement

		2018/19	2017/18
		R'000	R'000
Rental earned on sub-leased assets	<u>3</u>		-
Total		<u> </u>	<u> </u>

.....

Office of the Premier does not have any sub-leasing arrangement

#### 29,2 Finance leases \*\*

2018/19	Specialised military assets	Land	Buildings and other fixed structures	Machinery and equipment	Total
	R'000	R'000	R'000	R'000	R'000
Not later than 1 year				1 230	1 230
Later than 1 year and not later than 5 y	ears			752	752
Later than five years					-
Total lease commitments	-			1 982	1 982
2017/18	Specialised military assets	Land	Buildings and other fixed structures	Machinery and equipment	Total
	R'000	R'000	R'000	R'000	R'000
Not later than 1 year	-			3 307	3 307
Later than 1 year and not later than 5	-			1 418	1 418
Later than five years	-			-	-
Total lease commitments	-			4 725	4 725

\*\* This note excludes leases relating to public private partnerships as they are separately disclosed to note no. 35.

The Office of the Premier does not have any material leasing arrangement

Office of the Premier does not have any sub-leasing arrangement

					2018/19 R'000	2017/18 R'000
	Rental earned on sub-leased assets <b>Total</b>			<u>3</u>		
Office of	f the Premier does not have any sub-lea	asing arrangement				
29,3	Operating lease future revenue					
	2018/19	Specialised military assets	Land	Buildings and other fixed structures	Machinery and equipment	Total
		R'000	R'000	R'000	R'000	R'000
	Not later than 1 year					
	Later than 1 year and not later than 5 Later than five years	years				
	Total operating lease revenue receivable	-			-	
	2017/18	Specialised military assets	Land	Buildings and other fixed structures	Machinery and equipment	Total
		R'000	R'000	R'000	R'000	R'000
	Not later than 1 year	-			-	
	Later than 1 year and not later than 5	-			-	
	Later than five years	-			-	
	Total operating lease revenue	-			-	
	receivable					
Not appl	receivable					
Not appl				Note	2018/19 R'100	2017/18 R'000
	icable to the Office during 2018/19.			Note	2018/19 R'000	2017/18 R'000
	icable to the Office during 2018/19. I departmental revenue			Note		
<b>Accrued</b> Tax reve	icable to the Office during 2018/19. I departmental revenue	ssets		Note		
Accrued Tax reve Sales of Fines, p	icable to the Office during 2018/19. <b>I departmental revenue</b> nue goods and services other than capital a enalties and forfeits	ssets		Note		
<b>Accrued</b> Tax reve Sales of Fines, p Interest,	icable to the Office during 2018/19. I departmental revenue nue goods and services other than capital a enalties and forfeits dividends and rent on land	ssets		Note		
Accrued Tax reve Sales of Fines, pr Interest, Sale of c	icable to the Office during 2018/19. I departmental revenue nue goods and services other than capital a enalties and forfeits dividends and rent on land capital assets	ssets		Note		
Accrued Tax reve Sales of Fines, pr Interest, Sale of d Transact	icable to the Office during 2018/19. I departmental revenue nue goods and services other than capital a enalties and forfeits dividends and rent on land capital assets ions in financial assets and liabilities	ssets		Note		
Accrued Tax reve Sales of Fines, po Interest, Sale of co Transact Transfers	icable to the Office during 2018/19. I departmental revenue nue goods and services other than capital a enalties and forfeits dividends and rent on land capital assets	ssets		Note		
Accrued Tax reve Sales of Fines, pr Interest, Sale of d Transact	icable to the Office during 2018/19. I departmental revenue nue goods and services other than capital a enalties and forfeits dividends and rent on land capital assets ions in financial assets and liabilities	ssets		Note		
Accrued Tax reve Sales of Fines, po Interest, Sale of o Transact Transfers Other Total	icable to the Office during 2018/19. I departmental revenue nue goods and services other than capital a enalties and forfeits dividends and rent on land capital assets ions in financial assets and liabilities	ssets		Note		
Accrued Tax reve Sales of Fines, po Interest, Sale of o Transact Transfers Other Total	icable to the Office during 2018/19. I departmental revenue nue goods and services other than capital a enalties and forfeits dividends and rent on land capital assets ions in financial assets and liabilities s received	ssets			R'000	R'000
Accrued Tax reve Sales of Fines, po Interest, Sale of d Transact Transfers Other Total Not appl	icable to the Office during 2018/19. I departmental revenue nue goods and services other than capital a enalties and forfeits dividends and rent on land capital assets ions in financial assets and liabilities s received icable to the Office during 2018/19.			Note	R'000	R'000
Accrued Tax reve Sales of Fines, po Interest, Sale of o Transact Transfers Other Total	icable to the Office during 2018/19. I departmental revenue nue goods and services other than capital a enalties and forfeits dividends and rent on land capital assets ions in financial assets and liabilities s received icable to the Office during 2018/19. Analysis of accrued departmental				R'000	R'000
Accrued Tax reve Sales of Fines, po Interest, Sale of d Transact Transfers Other Total Not appl	icable to the Office during 2018/19. I departmental revenue nue goods and services other than capital a enalties and forfeits dividends and rent on land capital assets ions in financial assets and liabilities s received icable to the Office during 2018/19. Analysis of accrued departmental Opening balance				R'000	R'000
Accrued Tax reve Sales of Fines, po Interest, Sale of d Transact Transfers Other Total Not appl	icable to the Office during 2018/19. I departmental revenue nue goods and services other than capital a enalties and forfeits dividends and rent on land capital assets ions in financial assets and liabilities s received icable to the Office during 2018/19. Analysis of accrued departmental Opening balance Less: Amounts received				R'000	R'000
Accrued Tax reve Sales of Fines, po Interest, Sale of d Transact Transfers Other Total Not appl	icable to the Office during 2018/19. I departmental revenue nue goods and services other than capital a enalties and forfeits dividends and rent on land capital assets ions in financial assets and liabilities s received icable to the Office during 2018/19. Analysis of accrued departmental Opening balance Less: Amounts received Add: Amounts recognised	revenue			R'000	R'000
Accrued Tax reve Sales of Fines, po Interest, Sale of d Transact Transfers Other Total Not appl	icable to the Office during 2018/19. I departmental revenue nue goods and services other than capital a enalties and forfeits dividends and rent on land capital assets ions in financial assets and liabilities s received icable to the Office during 2018/19. Analysis of accrued departmental Opening balance Less: Amounts received	<b>revenue</b> s irrecoverable			R'000	R'000

Not Applicable

OFFICE OF THE PREMIER

			2018/19 R'000	2017/18 R'000
30,2	Accrued department revenue written off			
	Nature of losses			
	(Group major categories, but list material items)			
	Total			
Not App	licabla			
ioi Appi				
			2018/19	2017/18
30,3	Impairment of accrued departmental revenue	Note	R'000	R'000
50,5	Estimate of impairment of accrued departmental revenue			
	Total			
Not App	licable			
			2018/19	2017/18
		Note	R'000	R'000
rregula	r expenditure			
31,1	Reconciliation of irregular expenditure			
	Opening balance		729 450	547 01
	Prior period error			(14 00
	As restated		729 450	533 00
	Add: Irregular expenditure - relating to prior year		15 655	2 72
	Add: Irregular expenditure - relating to current year		1 156	193 72
	Less: Prior year amounts condoned			
	Less: Current year amounts condoned			
	Less: Amounts not condoned and recoverable			
	Less: Amounts not condoned and not recoverable			
	Irregular expenditure awaiting condonation		746 261	729 45
	Analysis of awaiting condonation per age classification			
	Current year		1 156	193 72
	Prior years		745 105	535 72
	Total		746 261	729 45

31

Included in the total amount of irregular expenditure reported in the prior year is an amount of R12 229 263 relating to a cancelled contract where futher investigation and disciplinary action is currently underway

31,2	Details of irregular expenditure – Incident	added current year (relating to current and prior years) Disciplinary steps taken/criminal proceedings	2018/19 R'000
	Did not go through competitive bidding	none	15655
	Non-tax compliant	none	201
	Writtent qoutations not obtained from	none	955
	Total	-	16 811

31,3	Details of irregular expenditure condoned Incident Condoned by (condoning authority) None	2018/19 R'000	
	Total		
31,4	Details of irregular expenditure recoverable (not condoned) Incident Condoned by (condoning authority) None	2018/19 R'000	
	Total		
31,5	Details of irregular expenditure removed - not recoverable (not condoned) Incident Not condoned by (condoning authority) None	2018/19 R'000 -	
	Total	<u>-</u>	
31,6	Details of irregular expenditure under determination or investigation (not included in t Incident Telkom - Voice & Data lines Under determination SITA - Groupwise and Gwava Under determination	<b>2018/19</b> t <b>he R'000</b> 51 524 16 808	
	Total	68 332	
31,7	Prior period error Note		2017/18 R'000
	Nature of prior period error Amount de-recognised Amount previously disclosed as condoned instead of de-recognised		<b>(14 008)</b> (14 008)
	Relating to 2017/18 Previously understated irregular expenditure Amount de-recognised		<b>128 820</b> 106 935 21 885
	Total		114 812

	31,8	Details of the non-compliance who committee for contracts arranged Incident None	ere an institution was not represented in a bid by other institutions	2018/19 R'000 -	
		Total		<u> </u>	
32		and wasteful expenditure		2018/19 R'000	2017/18 R'000
	32,1	Reconciliation of fruitless and was Opening balance	steful expenditure	5 804	4 987
		Prior period error As restated		5 804	4 987
		Fruitless and wasteful expenditure – Fruitless and wasteful expenditure –		672	696 121
		Less: Amounts resolved Less: Amounts transferred to receive	bles for recovery <u>15,6</u>		-
		Closing balance		6 476	5 804
	32,2	Analysis of awaiting resolution pe	r aconomic classification		
	52,2	Current Capital		6 476	5 804
		Transfers and subsidies			
		Total		6 476	5 804
	32,3	Incident	to current & prior years) fruitless and wasteful expe Disciplinary steps taken/criminal proceedings	R'000	
		Interest charged	Under investigation	672	
		Total		672	
	32,4	Prior period error	Note		2017/18 R'000
		Nature of prior period error Relating to 2017/18 (affecting the ope Incorrect capturing of opening balance			
		Relating to 2017/18			
		Total			
	32,5	Details of fruitless and wasteful ex Incident	xpenditure under investigation (not in the main note)	2018/19 R'000	
		Total		<u>-</u>	

	Note	2018/19 R'000	2017/18 R'000
Related party transactions			
Revenue received			
Tax revenue			
Sales of goods and services other than capital assets			
Fines, penalties and forfeits			
Interest, dividends and rent on land			
Sales of capital assets			
Transactions in financial assets and liabilities			
Transfers received			
Total		<u> </u>	
Payments made			
Goods and services			
Interest and rent of land			
Expenditure for capital assets			
Payments for financial assets			
Transfers			
Total			
		2018/19	2017/18
	Note	R'000	R'000
Year end balances arising from revenue/payments			
Receivables from related parties			
Payables to related parties			
Total			
		2018/19	2017/18
Leave to fire we related warding	Note	R'000	R'000
Loans to/from related parties			
Non-interest bearing loans to/(from)			
Interest bearing loans to/(from)			
Total		_	
		2018/19	2017/18
	Note	R'000	R'000
Other			
Guarantees issued/received			
List other contingent liabilities between department and related party			
Total			
		2018/19	
	Note	R'000	
In kind goods and services provided/received			

#### Total

List related party relationships

All Provincial Departments and Youth Enterpreneurship Services are related party to Office of the Premier.

OFFICE OF THE PREMIER

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		No. of	2018/19 R'000	2017/18 R'000
34	Key management personnel	Individuals		
	Political office bearers (provide detail below)	2	2 026	2 260
	Officials:			-
	Level 15 - 16	9	10 169	11 521
	Level 14 (incl CFO if at a	13	13 855	13 097
	lower)	2	120	
	Level 14 (Acting Allowance) Family members of key management personnel	2	120	-
			20.470	20.070
	Total	_	26 170	26 878
			2018/19	2017/18
		No. of	R'000	R'000
		Individuals		
	Key management personnel (Parliament/Legislatures)			
	Speaker to Parliament/the Legislature			-
	Deputy Speaker to Parliament/the Legislature			-
	Secretary to Parliament/ the Legislature			-
	Deputy Secretary			-
	Chief Financial Officer			-
	Legal Advisor			-
	Other			-
	Total	—	-	-

#### 35 Public Private Partnership

cession fee received	Note	R'000	R'000
		-	-
Base fee received			-
Variable fee received			-
Other fees received please specify			-
			-
			-
			-
			-
			-
			-
ary fee paid		_	_
Fixed component			-
Indexed component			-
······································			
Analysis of indexed component		-	-
Compensation of employees			-
Goods and Services(excluding lease payments)			-
Operating leases			-
Interest			-
tal/(Liabilities)		_	_
Tangible rights			-
Intangible rights			-
Property			-
Plant and equipment			-
Loans			-
ſ		_	_
Prepayments and advances			-
Pre-production obligations			-
Other obligations			-

#### Any guarantees issued by the department are disclosed in Note 25.1

Office of the Premier does not have any Public Private Partnership transactions.

36	Impairment (Other than receivables, accrued departmental revenue, loans and investm Please specify	Note ents)	2018/19 R'000	2017/18 R'000 -
	Total			

The Office does not have any impairments for the year ended 31 March 2019.

			2018/19	2017/18
		Note	R'000	R'000
37	Provisions			
	Please specify			-
				-
				-
				-
	Total			-

The Office has not performed any provisions for the year ended 31 March 2019.

#### 37,1 Reconciliation of movement in provisions - 2018/19

	Provision 1	Provision 2	Provision 3	Provision 4	Total provisions
	R'000	R'000	R'000	R'000	R'000
Opening balance					-
Increase in provision					-
Settlement of provision					-
Unused amount reversed					-
Reimbursement expected from third party					-
Change in provision due to change in estimation of inputs					-
– Closing balance	-	-	-	-	

#### Reconciliation of movement in provisions - 2017/18

	Provision 1	Provision 2	Provision 3	Provision 4	Total provisions
	R'000	R'000	R'000	R'000	R'000
Opening balance	-	-	-	-	-
Increase in provision	-	-	-	-	-
Settlement of provision	-	-	-	-	-
Unused amount reversed	-	-	-	-	-
Reimbursement expected from third party	-	-	-	-	-
Change in provision due to change in estimation of inputs	-	-	-	-	-
Closing balance	-	-	-	-	

38	Non-adjusting events after reporting date	2018/19
	Include an estimate of the financial effect of the subsequent non-adjusting events or a statement that such an estimate cannot be made.	R'000

Total	

#### 39 Movable Tangible Capital Assets

#### MOVEMENT IN MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019

	Opening balance R'000	Value adjustments R'000	Additions R'000	Disposals R'000	Closing balance R'000
HERITAGE ASSETS	-	-	-	-	-
Heritage assets	-		-	-	
MACHINERY AND EQUIPMENT	110 217	-	1 365	7 035	104 547
Transport assets	-		-	-	-
Computer equipment	49 961		1 118	3 534	47 545
Furniture and office equipment	9 530		55	1 607	7 978
Other machinery and equipment	50 726		192	1 894	49 024
SPECIALISED MILITARY ASSETS	-	-	-	-	-
Specialised military assets	-		-	-	-
BIOLOGICAL ASSETS	-	-	-	-	-
Biological assets	-		-	-	
TOTAL MOVABLE TANGIBLE CAPITAL Assets	110 217	-	1 365	7 035	104 547

### Movable Tangible Capital Assets under investigation

Included in the above total of the movable tangible capital assets per the asset register are assets that are under investigation:	Number	Value R'000
Heritage assets	-	
Machinery and equipment	97	1 432
Specialised military assets	-	-
Biological assets	-	-

#### Additions

#### 39,1 ADDITIONS TO MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019

	Cash	Non-cash	(Capital work-in- progress current costs and finance lease payments)	Received current, not paid (Paid current year, received prior year	Total
	R'000	R'000	R'000	R'000	R'000
HERITAGE ASSETS	-			-	-
Heritage assets					-
MACHINERY AND EQUIPMENT	2 924		- (1 559)	-	1 365
Transport assets					-
Computer equipment	1 118				1 118
Furniture and office equipment	55				55
Other machinery and equipment	1 751		(1 559)		192
SPECIALISED MILITARY ASSETS	-			-	-
Specialised military assets					-
BIOLOGICAL ASSETS	-			-	-
Biological assets					-
TOTAL ADDITIONS TO MOVABLE TANGIBLE CAPITAL ASSETS	2 924		- (1 559)		1 365

Disposals

39,2 DISPOSALS OF MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019

	Sold for cash	Non-cash disposal	Total disposals	Cash received Actual
	R'000	R'000	R'000	R'000
HERITAGE ASSETS	-	-	-	
Heritage assets			-	
MACHINERY AND EQUIPMENT	-	7 035	7 035	6
Transport assets	-	-	-	
Computer equipment	-	3 534	3 534	3
Furniture and office equipment	-	1 607	1 607	1
Other machinery and equipment	-	1 894	1 894	2
SPECIALISED MILITARY ASSETS	-	-	-	-
Specialised military assets			-	
BIOLOGICAL ASSETS	-	-	-	-
Biological assets			-	
TOTAL DISPOSAL OF MOVABLE TANGIBLE CAPITAL ASSETS	-	7 035	7 035	6

#### 39,3 Movement for 2017/18

MOVEMENT IN MOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2018

	Opening balance R'000	Prior period error R'000	Additions R'000	Disposals R'000	Closing balance R'000
HERITAGE ASSETS		-	-		<u> </u>
Heritage assets	-		-	-	-
MACHINERY AND EQUIPMENT	104 174	2 658	4 438	1 053	110 217
Transport assets	1 021		-	1 021	-
Computer equipment	46 114	1 772	2 107	32	49 961
Furniture and office equipment	7 813	151	1 566	-	9 530
Other machinery and equipment	49 226	735	765	-	50 726
SPECIALISED MILITARY ASSETS	-	-	-	-	-
Specialised military assets	-		-	-	-
BIOLOGICAL ASSETS Biological assets	- -	-	-	-	- -
TOTAL MOVABLE TANGIBLE CAPITAL ASSETS	104 174	2 658	4 438	1 053	110 217
39.3.1 Prior period error			Note		2017/18 R'000
Nature of prior period error Relating to 2018/19 (affecting the op Assets in the prior year understated	e ,	d			<b>2 658</b> 2 658
Deleting to 2017/40					
Relating to 2017/18					
Total					2 658

#### 39,4 Minor assets

MOVEMENT IN MINOR ASSETS PER THE ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019

	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
	R'000	R'000	R'000	R'000	R'000	R'000
Opening balance	-	744	-	14 195	-	14 939
∨alue adjustments						-
Additions				159		159
Disposals				422		422
TOTAL MINOR ASSETS	-	744	-	13 932	-	14 676
	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
Number of R1 minor assets				289		289
Number of minor assets at cost		349		6 893		7 242

Minor Capital Assets under investigation

	Number	Value
Included in the above total of the minor capital assets per the asset register are assets that are under investigation:		R'000
Specialised military assets	-	-
Intangible assets	-	-
Heritage assets		
Machinery and equipment	1 521	2 961
Biological assets	-	-

	R'000	R'000	R'000	equipment R'000	assets R'000	Total R'000
	-	-	-	12 922	-	12 92
	-	-	-	918	-	91
	-	744	-	462	-	1 20
	-	-	-	107	-	10
SETS	-	744	-	14 195	-	14 93
	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
	-	-	-	20	-	20
ssets at	-	349	-	6 229	-	6 578
0F -	-	349	-	6 249		6 59
riod error				Note		2017/18 R'000
to 2018/19	(affecting the oper	-	nd fair valuation			91: 91:
to 2017/18	3					
	of prior peri to 2018/19 ssets overs	Specialised military assets or assets ssets at OF - riod error to 2018/19 (affecting the open	SSETS - 744 Specialised Intangible assets or assets ssets at - 349 OF - 349 riod error to 2018/19 (affecting the opening balance) ssets overstated in the prior year, reinstatements an	SSETS - 744 - Specialised Intangible assets Heritage assets or assets	-       -       107         SSETS       -       744       -       14 195         or assets       -       -       -       14 195         or assets       -       -       -       20         ssets at       -       -       -       20         OF       -       349       -       6 229         OF       -       349       -       6 249         riod error       -       -       6 249         of prior period error       to 2018/19 (affecting the opening balance)       -       Note         seets overstated in the prior year, reinstatements and fair valuation       -       -       -	SSETS       -       107       -         SSETS       -       744       -       14 195       -         or assets       -       -       -       14 195       -         or assets       -       -       -       20       -         or assets       -       -       -       20       -         OF       -       349       -       6 229       -         OF       -       349       -       6 249       -         riod error       -       349       -       6 249       -         of prior period error       -       2018/19 (affecting the opening balance)       -       Note         seets overstated in the prior year, reinstatements and fair valuation       -       -       -       -

39,5 Movable assets written off

MOVABLE ASSETS WRITTEN OFF FOR THE YEAR ENDED 31 MARCH 2019

	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
	R'000	R'000	R'000	R'000	R'000	R'000
ssets written off						
TAL MOVABLE						
	-	-	-	-	-	
SETS WDITTEN ALE						
SETS WRITTEN OFF						
SETS WRITTEN OFF						
	TEN OFF FOR THE	YEAR ENDED 31 MA	RCH 2018			
		YEAR ENDED 31 MA	RCH 2018			
	Specialis-			Machinery and	Biological	
	Specialis- ed	YEAR ENDED 31 MA Intangible assets	RCH 2018 Heritage assets	Machinery and	Biological	Total
	Specialis- ed military			Machinery and equipment	Biological assets	Total
SETS WRITTEN OFF OVABLE ASSETS WRIT	Specialis- ed				5	Total R'000

	R.000	R.000	R.000	R.	000	R'000	R1000
Assets written off	-	-		-	-	-	
TOTAL MOVABLE ASSETS WRITTEN OFF	-			-	-	-	_

#### 39,6 S42 Movable Capital Assets

MAJOR ASSETS TO BE TRANSFERRED IN TERMS OF \$42 OF THE PFMA - 31 MARCH 2019						
	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
No of Assets	-					-
Value of the asset (R'000)						-
MINOR ASSETS TO BE TRA	ANSFERRED IN TE	RMS OF S42 OF THE	PFMA - 31 MARC	H 2019		
	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
No of Assets	-					-
Value of the asset (R'000)						-
MAJOR ASSETS TO BE TR	ANSEERRED IN TE		F PEMA 31 MARC	`H 2018		
	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
No of Assets		-	-	-		-
Value of the asset (R'000)	-	-	-	-	-	-

#### MINOR ASSETS TO BE TRANSFERRED IN TERMS OF S42 OF THE PFMA - 31 MARCH 2018

	Specialised military assets	Intangible assets	Heritage assets	Machinery and equipment	Biological assets	Total
No of Assets	-	-	-	-	-	-
Value of the asset (R'000)	-	-	-	-	-	-

#### 40 Intangible Capital Assets

#### MOVEMENT IN INTANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019

	Opening balance	Value adjustments	Additions	Disposals	Closing balance
	R'000	R'000	R'000	R'000	R'000
SOFTWARE	3 836		-	-	3 836
MASTHEADS AND PUBLISHING TITLES	-		-	-	-
PATENTS, LICENCES, COPYRIGHT, BRAND NAMES, TRADEMARKS	-		-	-	-
RECIPES, FORMULAE, PROTOTYPES, Designs, models	-		-	-	-
SERVICES AND OPERATING RIGHTS	-		-	-	-
TOTAL INTANGIBLE CAPITAL ASSETS	3 836	-	-	-	3 836

#### Intangible Capital Assets under investigation

	Number	Value
Included in the above total of the intangible capital assets per the asset register are assets that are under investigation:		R'000
Software		
Mastheads and publishing titles		
Patents, licences, copyright, brand names, trademarks		
Recipes, formulae, prototypes, designs, models		
Services and operating rights		

#### 40,1 ADDITIONS TO INTANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019

	Cash	Non-cash	(Development work-in-progress current costs )	Received current, not paid (Paid current year, received prior year	Total
	R'000	R'000	R'000	R'000	R'000
SOFTWARE					-
MASTHEADS AND PUBLISHING TITLES					-
PATENTS, LICENCES, COPYRIGHT, BRAND NAMES, TRADEMARKS					-
RECIPES, FORMULAE, PROTOTYPES, DESIGNS, MODELS					-
SERVICES AND OPERATING RIGHTS					-
TOTAL ADDITIONS TO INTANGIBLE CAPITAL ASSETS		-			

Disposals

### 40,2 DISPOSALS OF INTANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019

	Sold for cash	Non-cash disposal	Total disposals	Cash received Actual
	R'000	R'000	R'000	R'000
SOFTWARE			-	
MASTHEADS AND PUBLISHING TITLES			-	
PATENTS, LICENCES, COPYRIGHT, BRAND NAMES, TRADEMARKS			-	
RECIPES, FORMULAE, PROTOTYPES, DESIGNS, MODELS			-	
SERVICES AND OPERATING RIGHTS			-	
TOTAL DISPOSAL OF INTANGIBLE CAPITAL ASSETS	-			

#### Movement for 2017/18

#### 40,3 MOVEMENT IN INTANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2018

	Opening balance R'000	Prior period error R'000	Additions R'000	Disposals R'000	Closing balance R'000
SOFTWARE	-	-	3 836	-	3 836
MASTHEADS AND PUBLISHING TITLES	-	-	-	-	-
PATENTS, LICENCES, COPYRIGHT, BRAND NAMES, TRADEMARKS	-	-	-	-	-
RECIPES, FORMULAE, PROTOTYPES, DESIGNS, MODELS	-	-	-	-	-
SERVICES AND OPERATING RIGHTS	-	-	-	-	-
TOTAL INTANGIBLE CAPITAL ASSETS	-	-	3 836	<u> </u>	3 836

40.3.1	Prior period error	Note	2017/18 R'000
	Nature of prior period error		
	Relating to 20WW/XX (affecting the opening balance)		-
	Relating to 2017/18		
	Total		-

### 41 Immovable Tangible Capital Assets

### MOVEMENT IN IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019

	Opening balance R'000	Value adjustments R'000	Additions R'000	Disposals R'000	Closing balance R'000
BUILDINGS AND OTHER FIXED Structures	27 646	-	-	20 873	6 773
Dwellings	-		-	-	-
Non-residential buildings	1 770		-	-	1 770
Other fixed structures	25 876		-	20 873	5 003
HERITAGE ASSETS		-	-	-	<u> </u>
Heritage assets	-		-		
LAND AND SUBSOIL ASSETS	<u> </u>	-	-	<u> </u>	
Land	-		-	-	-
Mineral and similar non-regenerative resources	-			-	
TOTAL IMMOVABLE TANGIBLE CAPITAL Assets	27 646			20 873	6 773

### Immovable Tangible Capital Assets under investigation

	Number	Value
Included in the above total of the immovable tangible capital assets per the asset register are assets that are under investigation:		R'000
Buildings and other fixed structures		
Heritage assets		

Land and subsoil assets

Additions

#### 41,1 ADDITIONS TO IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019

	Cash	Non-cash	(Capital work-in- progress current costs and finance lease payments)	Received current, not paid (Paid current year, received prior year	Total
	R'000	R'000	R'000	R'000	R'000
BUILDINGS AND OTHER FIXED STRUCTURES	-			-	-
Dwellings					-
Non-residential buildings					-
Other fixed structures					-
HERITAGE ASSETS		-		-	-
Heritage assets					-
LAND AND SUBSOIL ASSETS				-	_
Land					-
Mineral and similar non-regenerative resources					-
-	L				
TOTAL ADDITIONS TO IMMOVABLE Tangible capital assets		-		-	
	-				

Disposals

#### 41,2 DISPOSALS OF IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2019

	Sold for cash	Non-cash disposal	Total disposals	Cash received Actual
	R'000	R'000	R'000	R'000
BUILDINGS AND OTHER FIXED STRUCTURES	-	20 873	20 873	-
Dwellings Non-residential buildings			-	
Other fixed structures		20 873	20 873	-
HERITAGE ASSETS	-	-	-	<u> </u>
Heritage assets			-	
LAND AND SUBSOIL ASSETS		-	-	
Land Mineral and similar non-regenerative resources			-	
Milleral and Similar horeseyenciative resources			_	
TOTAL DISPOSAL OF IMMOVABLE TANGIBLE CAPITAL ASSETS	-	20 873	20 873	

The street lights related to MRRRP was transferred to the Mafikeng Local Municipality in the 2018/19 financial year

#### Movement for 2017/18

### 41,3 MOVEMENT IN IMMOVABLE TANGIBLE CAPITAL ASSETS PER ASSET REGISTER FOR THE YEAR ENDED 31 MARCH 2018

		Opening balance R'000	Prior period error R'000	Additions R'000	Disposals R'000	Closing balance R'000
BUILDIN Struct	NGS AND OTHER FIXED TURES	-	-	27 646	-	27 646
Dwelling	s	-		-	-	-
Non-resi	idential buildings	-		1 770	-	1 770
Other fix	ked structures	-		25 876	-	25 876
HERITA	GE ASSETS	-	-	_	-	-
Heritage	assets	-		-	-	-
Land Mineral a	ND SUBSOIL ASSETS and similar non-regenerative resources		-	-	-	
TOTAL ASSETS	IMMOVABLE TANGIBLE CAPITAL	-	-	27 646	-	27 646
41.3.1	Prior period error			Note		2017/18 R'000
	Nature of prior period error Relating to 20WW/XX (affecting the op	pening balance)				
	Relating to 2017/18 Correction on incorrect classification f Correction on incorrect classification f WIP completed in 2017/18 financial y <b>Total</b>	rom dwelings to Other	Ū			27 646 1 770 5 002 20 874 27 646

The project of the street lights related to MRRRP has been completed and accounted for as immovable asset, the close out repo

#### Capital Work-in-progress 41,4 CAPITAL WORK-IN-PROGRESS AS AT 31 MARCH 2019

	Note	Opening Balance 1 April 2018	Current Year WIP	Ready for use (Assets to the AR) / Contracts terminated	Closing Balance 31 March 2019
	Annexure 7	R'000	R'000	R'000	R'000
Heritage assets		-	-	-	-
Buildings and other fixed structures		-	-		-
Machinery and equipment		-			-
Intangible assets		-	-	-	-
TOTAL		-	-	-	-
		1			

Age analysis on ongoing projects	Number of	Number of projects		
	Planned, construction not started	Planned, construction started	Total R'000	
Oto 1year				
1to 3year(s)				
3to 5 years				
Longer than 5 years				
Total	-	-		

Accruals and payables not recognised relating to Capital WIP [Amounts relating to progress certificates received but not paid at year end and therefore	2018/19 R'000	2017/18 R'000
Total		

### CAPITAL WORK-IN-PROGRESS AS AT 31 MARCH 2018

Note	Opening Balance	Prior period error	Current Year WIP	Ready for use (Assets to the AR) / Contracts terminated	Closing Balance 31 March 2018
Annexure 7	R'000	R'000	R'000	R'000	R'000
Heritage assets	-	-	-	-	-
Buildings and other fixed structures	20 874	-	-	(20 874)	-
Machinery and equipment	-	-	-	-	-
Intangible assets	-	-	-	-	-
TOTAL	20 874	-	-	(20 874)	

The project of the street lights related to MRRRP has been completed and accounted for as immovable asset, the close out report was received during the period under review

Age analysis on ongoing projects	Number o	Number of projects			
	Planned, construction not started	Planned, construction started	Total R'000		
Oto 1year	-	-	-		
1to 3 year(s)	-	-	-		
3to 5 years	-	-	-		
Longer than 5 years		-			
Total	-	-	-		

Include discussion on projects longer than 5 years in capital work in progress

#### Immovable assets written off

### 41,5 IMMOVABLE ASSETS WRITTEN OFF FOR THE YEAR ENDED 31 MARCH 2019

	Buildings and other fixed structures	Heritage assets	Land and subsoil assets	Total
	R'000	R'000	R'000	R'000
Immovable assets written off				
TOTAL IMMOVABLE ASSETS WRITTEN DFF		· -	-	
	HE YEAR ENDED 31	MARCH 2018		
IMMOVABLE ASSETS WRITTEN OFF FOR T	HE YEAR ENDED 31 Buildings and other fixed structures	MARCH 2018 Heritage assets	Land and subsoil assets	Total
	Buildings and other fixed			Total R'000
	Buildings and other fixed structures	Heritage assets	subsoil assets	

642		
54Z	Immovable	assets

41,6 Assets to be transferred in terms of S42 of the PFMA - 2018/19

6	Assets to be transferred in terms of S42 of the PFMA - 2018/19	No of Assets	Value of Assets R'000
	BUILDINGS AND OTHER FIXED STRUCTURES	2 752	25 876
	Dwellings		
	Non-residential buildings		
	Other fixed structures	2 752	25 876
	HERITAGE ASSETS	-	-
	Heritage assets		
	LAND AND SUBSOIL ASSETS	-	-
	Land		
	Mineral and similar non-regenerative resources		
	TOTAL	2 752	25 876

The street lights related to MRRRP was transferred to Mafikeng Local Municipality during the period under review

Assets to be transferred in terms of S42 of the PFMA - 2017/18	No of Assets	Value of Assets R'000
BUILDINGS AND OTHER FIXED STRUCTURES	-	-
Dwellings	-	-
Non-residential buildings	-	-
Other fixed structures	-	-
HERITAGE ASSETS		
Heritage assets	-	-
LAND AND SUBSOIL ASSETS	<u> </u>	
Land	-	-
Mineral and similar non-regenerative resources	-	-
TOTAL	<u> </u>	

Include discussion here where deemed relevant

				2018/19	2017/18
41,7	Immovable assets additional information		Note		
а	Unsurveyed land	Estimated completion date	<u>Annexure 9</u>	Area	Area
b	Properties deemed vested Land parcels		<u>Annexure 9</u>	Number	- Number
	Facilities				
	Schools				-
	Clinics				-
	Hospitals				-
	Office buildings				-
	Dwellings				-
	Storage facilities				-
	Other				-

#### 42 Principal-agent arrangements

		2018/19	2017/18
42,1	Department acting as the principal	Fee pa	id
		R'000	R'000
	Nepo Data Dynamics	1 142	20 516
	North West Development Corporation		-
			-
	Total	1 142	20 516

The estimate are calculated in line with MCS par and taking consideration of the transsion. The supplier contract the office was cancelled during the year under review .

42,2	Department acting as the agent					
42.2.1	Revenue received for agency acti	vities			2018/19 R'000	2017/18 R'000
	Include a list of the entities for which amounts received for these agency d		an agent and the			-
	Total					
42.2.2	Reconciliation of funds and disbu	rsements - 2018/19				
	Category of revenue/expenditure	per arrangement		Total funds received R'000	Expenditure incurred against funds R'000	
	Total			<u>.</u>	-	
42.2.3 Receiva	Reconciliation of carrying amount bles	of receivables and p	ayables - 2018/19			
		Opening balance	Revenue principal is entitled to	Less: Write- offs/settlements/ waivers	principal	Closing balance
Name o	f entity	R'000	R'000	R'000	R'000	R'000 - -
TOTAL				-	<u>-</u>	- - -
Payable	S			Expenses		
Name o	f entity		Opening balance R'000	incurred on behalf of principal R'000	Cash paid on behalf of principal R'000	Closing balance R'000
TOTAL		-	-	-		- - - -
		191		BEDORT 2018/	19	

#### 43 Change in accounting estimate

During the year the following changes were made to the estimations employed in the accounting for transactions, assets, liabilities, events and circumstances

	Value derived using the original estimate	Value derived using the amended estimate	R-value impact of change in estimate
Accounting estimate change 1: Provide a description of the change in estmate			
Line item 1 affected by the change			
Line item 2 affected by the change			
Line item 3 affected by the change			
Line item 4 affected by the change			
Line item 5 affected by the change			

Provide a description of the estimated impact on future periods

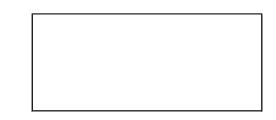
Value derived using the original estimate	Value derived using the amended estimate	R-value impact of change in estimate
•		0

Accounting estimate change 2: Provide a description of the change in estmate Line item 1 affected by the change Line item 2 affected by the change Line item 3 affected by the change Line item 4 affected by the change Line item 5 affected by the change



Provide a description of the estimated impact on future periods

Accounting estimate change 3: Provide a description of the change in estmate Line item 1 affected by the change Line item 2 affected by the change Line item 3 affected by the change Line item 4 affected by the change Line item 5 affected by the change Value derived Value derived using the using the original amended estimate estimate



Provide a description of the estimated impact on future periods

#### d a d Prio 44

Prior period errors					
44,1	Correction of prior period errors	Note	Amount bef error correction R'000	Prior period error R'000	Restated amount R'000
	Annual appropriation				-
	Final appropriation				-
	Administration		115 002	2 698	117 700
	Institutional development		419 992	(492)	419 500
	Policy and governance		245 528	(2 206)	243 322
	Actual expenditure				-
	Administration		112 628	4 353	116 981
	Institutional development		398 587	15 853	414 440
	Policy and governance		244 937	(20 206)	224 731
	Net effect	I	1 536 674	·	1 536 674

Some budget shifts and virements were effected on the appropriation statement without the relevant approval, as a result there was misalignment of amounts reported on the appropriation statement and the amounts reported on the financial statements. Amounts on the annual appropriation were restated to agree to amounts on the PER.

Assets	Note			-
Immovable tangible capital assets-other fixed structures(WIP)	Note 41	-	20 874	20 874
Capital work in progress	Note 41,4	20 874	(20 874)	-
Movable tangible capital assets-computer equipment	Note 39,3	81 374	(33 185)	48 189
Movable tangible capital assets-furniture and office equipment	Note 39,3	20 398	(11 019)	9 379
Movable tangible capital assets-other machinery and equipment	Note 39,3	5 787	44 204	49 991
Net effect	I .	128 433		128 433

1. Immovable assets incorrectly classified in the prior year

2. Capital work in progress transferred to immovable assets in the prior year

3. Correction of movable tangible capital assets subclassifications

4. Movable tangible assets were reinstated and fair valued in the current year affecting the opening balance

Commitments	Note 26			
Approved and contracted - Current		117 314	8 104	125 418
				-
Net effect		117 314	8 104	125 418
	•			

Commitments erroneously understated in the prior year.

Irregular Ex penditure	Note 31			-
Prior period error		-	(14 008)	(14 008)
Less: Prior year amounts condoned		(21 885)	21 885	-
Net effect	_	(21 885)	7 877	(14 008)

Amounts were incorrectly classified as condoned instead of prior period error. Corrections were effected to record amounts as prior period error

Irregular Ex penditure	Note 31		-
Over R500 000 tender bidding not followed	-	30 781	30 781
Limitation to test whether extensions approved exceed 15% of the original contract	-	16 028	16 028
The final decision on which qoutation to accept was not made by an appropriately delegated official. Service provider with the lowest point not selected		8 979	8 979
Market analysis not conducted	-	14 945	14 945
Deviation from other SCM processes	2 034	832	2 866
Implementing agent not following SCM processes	75 491	27 816	103 307
Not using SITA contract, legal fees, transfer from NWPCA & less than 3 qoutes	11 985	-	11 985
Payment not approved according to financial delegation	-	6 979	6 979
Overspending on compensation of employees 2017/18	-	575	575
Net effect	89 510	106 935	196 445

Correction of prior period understatement of irregular expenditure

### 5 INVENTORIES (Effective from date determined in a Treasury instruction)

#### 45,1 Inventories for the year ended 31 March 2019

	Note	Insert major category R'000	Insert major category R'000	Insert major category R'000	Insert major category R'000	Total R'000
	<u>Annexure 6</u>					
Opening balance						-
Add/(Less): Adjustments to p	orior year balances					-
Add: Additions/Purchases - 0	Cash					-
Add: Additions - Non-cash						-
(Less): Disposals						-
(Less): Issues						-
Add/(Less): Received current,	not paid (Paid curr	ent year, received pri	or year)			-
Add/(Less): Adjustments						-
Closing balance	-	-	-	-	-	

#### Inventories for the year ended 31 March 2018

Note	Insert major category R'000	Insert major category R'000	Insert major category R'000	Insert major category R'000	Total R'000
<u>Annexure 6</u> Opening balance					
	-	-	-	-	-
Add/(Less): Adjustments to prior year balance	-ss	-	-	-	-
Add: Additions/Purchases - Cash	-	-	-	-	-
Add: Additions - Non-cash	-	-	-	-	-
(Less): Disposals	-	-	-	-	-
(Less): Issues	-	-	-	-	-
Add/(Less): Received current, not paid (Paid c	ur -	-	-	-	-
Add/(Less): Adjustments	-	-	-	-	-
Closing balance	-	-	-	-	-
-					

#### 45,2 Land parcels held for Human Settlement

Note	2018/19 R'000	2017/18 R'000
<u>Annexure 6</u>		
Opening balance		-
Add/(Less): Adjustments to prior year balances		-
Add: Additions/Purchases - Cash		-
Add: Additions - Non-cash		-
(Less): Disposals		-
(Less): Issues		-
Add/(Less): Received current, not paid (Paid current year, received prior year)		-
Add/(Less): Adjustments		-
Closing balance	-	
=		

#### 45,3 Work in progress for the year ended 31 March 2019

Note	Opening balance R'000	Additions during year R'000	(Ready for use / Suspended) R'000	Closing balance R'000
<u>Annexure 6</u>				
Clearing				-
Infrastructure				-
Structure of houses				-
Adjustments				-
Total	-	-		
1				

Work in progress for the year ended 31 March 2018 Note	Opening balance R'000	Additions during year R'000	(Ready for use / Suspended) R'000	Closing balance R'000
<u>Annexure 6</u>				
Clearing	-	-	-	-
Infrastructure	-	-	-	-
Structure of houses	-	-	-	-
Adjustments	-	-	-	-
Total	-	-		
•				

#### 45,4 Houses ready for use

Note	Quantity R'000	2018/19 R'000	Quantity R'000	2017/18 R'000
<u>Annexure 6</u>				
Opening balance				-
Add/(Less): Adjustments to prior year balances				-
Add: Ready for use in current year				-
Less: Issued to beneficiaries				-
Add/(Less): Adjustments				-
Closing balance	-	-	-	-

### ANNEXURE 1D

### STATEMENT OF TRANSFERS/SUBSIDIES TO PUBLIC CORPORATIONS AND PRIVATE ENTERPRISES

	TRANSFER ALLOCATION				EXPENDITURE				2017/18	
NAME OF PUBLIC Corporation/private enterprise	Adjusted appropriation Act	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available funds transferred	Capital	Current	Final Appropriation	
	R'000	R'000	R'000	R'000	R'000	%	R'000	R'000	R'000	
Public corporations										
Transfers	11 750	-	(11687)	63	62	<b>98,4</b> %	-	138 093	145 971	
Youth Enterprise Services	11 750	-	(11687)	63	62	98,4%		58 200	66 078	
North West Development Corporation	-			-	-			79 893	79 893	
Subsidies	-	-	-	-	-		-	-	-	
				-						
Sub total: Public corporations	11 750	-	(11 687)	- 63	62	98,4%		138 093	145 971	
	11750		(1100/]	05	02	JU,470		130 033	145 57 1	
Private enterprises										
Transfers	-	-	-	-	-		-	-	-	
				-						
Subsidies		-		-	-		_	-	-	
				-						
				-						
Sub total: Provate enterprises	-	-	-	-	-	· -	-	-	-	
TOTAL	11 750	-	(11687)	63	62	98,4%		138 093	145 971	

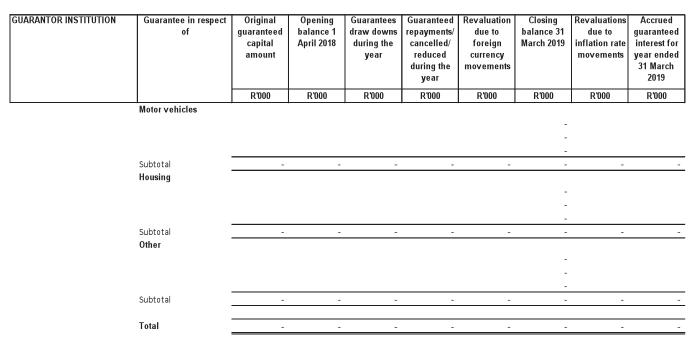
### ANNEXURE 1G STATEMENT OF TRANSFERS TO HOUSEHOLDS

		TRANSFER	ALLOCATION		EXPEN	DITURE	2017/18
HOUSEHOLDS	Adjusted appropriation Act	Roll Overs	Adjustments	Total Available	Actual Transfer	% of Available funds transferred	Final Appropriation
nousenueus	R'000	R'000	R'000	R'000	R'000	%	R'000
Transfers	1						
Leave Gratuity	1 267			1 267	1 261	100%	1 183
, Bursaries (Non-Employees)	54 950			54 950	41 082	75%	32 916
Payment/Refund & Rem-ACT/grace	1 922			1 922	299	16%	-
Injury on duty	2			2	-	0%	2
	58 141	-	-	- 58 141	42 642		34 101
Subsidies							
				-			
				-			
				-			
		-	-	-	-		-
Total	58 141		-	58 141	42 642		34 101

Expenditure in this category relates to payment of bursaries for non-employees and gratuities upon terminations

#### ANNEXURE 3A

STATEMENT OF FINANCIAL GUARANTEES ISSUED AS AT 31 MARCH 2019 - LOCAL



ANNEXURE 3A (continued)

STATEMENT OF FINANCIAL GUARANTEES ISSUED AS AT 31 MARCH 2019 - FOREIGN

GUARANTOR INSTITUTION	Guarantee in respect of	Original guaranteed capital amount	Opening balance 1 April 2018	Guarantees draw downs during the year	repayments/ cancelled/ reduced/ released during the year	Revaluations	balance 31 March 2019	Guaranteed interest for year ended 31 March 2019	Realised losses not recoverable i.e. claims paid out
	Motor vehicles	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000
	MULUI VEIIICIES						-		
	Subtotal	-	-	-	-	-	-	-	-
	Housing								
	Subtotal <b>Other</b>	-			-	-	-		-
							-		
	Subtotal	-	-	-	-	-	-	-	-
	Total	-	-	-	-	-	-	-	-
Not applicable for Office of the	Premier in 2018/19								

### ANNEXURE 3B

STATEMENT OF CONTINGENT LIABILITIES AS AT 31 MARCH 2019

NATURE OF LIABILITY	Opening balance 1 April 2018	Liabilities incurred during the year	Liabilities paid/ cancelled/ reduced during the year	Liabilites recoverable (Provide details hereunder)	Closing balance 31 March 2019
	R'000	R'000	R'000	R'000	R'000
Claims against the department	-			-	
Dispute arising with: Khanyisa Mogale	4 170				4 170
Rescission of Cour Order: Mosetlhi Matlhaku	2 637				2 637
Dispute arising with: Valor IT	146 474				146 474
Contractual Settlement dispute: KL Sebego		3 445			3 445
Contractual dispute: Iron Mountain		439			439
Subtotal	153 281	3 884	-	-	- 157 165
Environmental liability					_
					-
Subtotal		-	-	-	-
Other					
					-
Subtotal		-	-	-	
TOTAL	153 281	3 884	-	-	157 165

### ANNEXURE 3B (continued)

STATEMENT OF CONTINGENT LIABILITIES AS AT 31 MARCH 2019

Nature of liabilities recoverable		Details of liability and recoverablity	Movement during the year	Closing balance 31 March 2019
	R'000		R'000	R'000
				-
				-
Total			-	-

# **ANNEXURE 4**

CLAIMS RECOVERABLE

	Confirmed balance outstanding		Unconfirm outsta	ed balance nding	Total	
GOVERNMENT ENTITY	31/03/2019	31/03/2018	31/03/2019	31/03/2018	31/03/2019	31/03/2018
	R'000	R'000	R'000	R'000	R'000	R'000
DEPARTMENTS						
NW: Department of Health	7 920		22		7 942	-
NW: Department of Public Works & Roads			5 760	5 770	5 760	5 770
NW: Department of COSATMA	720				720	-
NW: Department of Education & Sports Dev.						
GCIS			1		1	-
	8 640	-	5 783	5 770	14 423	5 770
OTHER GOVERNMENT ENTITIES						
Moses Kotane Local Municipality			83		83	-
					-	-
					-	-
		-	83	-	83	-
Total	8 640	-	5 866	5 770	14 506	5 770

#### ANNEXURE 5 INTER-GOVERNMENT PAYABLES

	Confirme outsta	d balance nding	Unconfirm outsta	ed balance nding	Total	
GOVERNMENT ENTITY	31/03/2019	31/03/2018	31/03/2019	31/03/2018	31/03/2019	31/03/2018
	R'000	R'000	R'000	R'000	R'000	R'000
DEPARTMENTS	•					
Current						
DIRCO	315	-	-	-	315	-
NW: Department of COSATMA	433	-	-	-	433	-
					-	-
Subtotal	748	-	-	-	748	-
Non-current						
Non-current					_	_
					_	-
Subtotal		-	-	-	-	-
Total Departments	748	-	-	-	748	-
OTHER GOVERNMENT ENTITY Current NORTH WEST DEVELOPMENT CORPORATION NORTH WEST TOURISM BOARD SOUTH AFRICAN BROADCASTING CORPORATION STATE INFORMATION TECHNOLOGY	83 127 219 158	- - -	- - -	- - -	83 127 219 158	- - -
Subtotal	587	-	-	_	587	-
Non-current					- - -	- - -
Subtotal					-	-
Subioral		-	-	-	-	-
Total Other Government Entities	587	-	-	-	587	-
TOTAL INTERGOVERNMENTAL	1 335	-	-	-	1 335	_

### ANNEXURE 7

Movement in Capital Work-in-Progress

MOVEMENT IN CAPITAL WORK IN PROGRESS FOR THE YEAR ENDED 31 MARCH 2019

	Opening balance		Current Year Capital WIP	Ready for use (Asset register) / Contract terminated	Closing balance
	R'000		R'000	R'000	R'000
HERITAGE ASSETS		_	-		
Heritage assets					-
MACHINERY AND EQUIPMENT	-		-	-	-
Transport assets	-		-	-	-
Computer equipment					-
Furniture and office equipment				-	-
Other machinery and equipment			-	-	-
SPECIALISED MILITARY ASSETS			-		
Specialised military assets					
BIOLOGICAL ASSETS	-		-	-	-
Biological assets					-
BUILDINGS AND OTHER FIXED STRUCTURES	-		-	-	-
Dwellings					-
Non-residential buildings					-
Other fixed structures					-
LAND AND SUBSOIL ASSETS	-		-	-	-
Land					-
Mineral and similar non-regenerative resources		l			
COMPUTER SOFTWARE	_		_	-	-
Computer Software					-
MASTHEADS AND PUBLISHING TITLES					
Mastheads and publishing titles	<u> </u>		-	-	
	<u> </u>	I			II
TRADEMARKS			-	-	
Patents, Licences, Copyright, Brand names, Trademarks					-
MODELS	-		-	-	-
Recipes, formulae, prototypes, designs, models					-
SERVICES AND OPERATING RIGHTS	_		-	_	_
Services and operating rights					-
	J				
TOTAL	-		-	-	-

### MOVEMENT IN CAPITAL WORK-IN-PROGRESS FOR THE YEAR ENDED 31 MARCH 2018

	Opening balance	Prior period errors	Current Year Capital WIP	Ready for use (Asset register) / Contract terminated	Closing balance
	R'000	R'000	R'000	R'000	R'000
HERITAGE ASSETS		-	-		-
Heritage assets	<u> </u>			]	-
MACHINERY AND EQUIPMENT	-	-	-	-	-
Transport assets			-		-
Computer equipment					-
Furniture and office equipment					-
Other machinery and equipment				-	-
SPECIALISED MILITARY ASSETS	-	-	-	-	-
Specialised military assets					-
BIOLOGICAL ASSETS Biological assets	-	-	-		
Diological assets	<u> </u>				-
BUILDINGS AND OTHER FIXED STRUCTURES	20 874	-	-	(20 874)	
Dwellings					-
Non-residential buildings					-
Other fixed structures	20 874			(20 874)	-
LAND AND SUBSOIL ASSETS	_	-	-	_	_
Land					-
Mineral and similar non-regenerative resources					-
COMPUTER SOFTWARE	-	-	-		
Computer Software	<u> </u>			]	-
MASTHEADS AND PUBLISHING TITLES	-	-	-	-	_
Mastheads and publishing titles					-
	•			, ,	
TRADEMARKS		_	-	·	
Patents, Licences, Copyright, Brand names, Trademarks					-
MODELS	_	-	_	-	_
Recipes, formulae, prototypes, designs, models					
, .,	<u> </u>			I I	
SERVICES AND OPERATING RIGHTS		-	-	<u> </u>	
Services and operating rights					-
TOTAL	20.074			(20.974)	
	20 874	-	-	(20 874)	-

The project of the street lights related to MRRRP has been completed and accounted for as immovable asset, the close out report was received during the period under review



North West Provincial Government

# **Office of the Premier**

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