



health

Department of
Health
North West Province
REPUBLIC OF SOUTH AFRICA

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HUMAN RESOURCE SERVICES DIRECTORATE

TO : ALL EMPLOYEES: NORTH WEST DEPARTMENT OF HEALTH

DATE : 06 MAY 2019

SUBJECT : ADVERTISEMENT OF POSTS: DEPARTMENT OF HEALTH
CIRCULAR NO: 2 OF 2019

Attached find a list of vacant posts in the North West Department of Health.

NOTE: In line with the Employment Equity Plan of the Department of Health it is our intention to achieve equity in the workplace by offering opportunities for promotion and fair treatment through the elimination of unfair discrimination.

People with disabilities are encouraged to apply.

Applications must be submitted on form Z83, obtainable from any Public Service Department or www.dpsa.gov.za and should be accompanied by a detailed CV and certified copies of qualifications.

Applicants should state the applicable reference number.

Candidates requiring additional information regarding the above posts must direct their enquiries to the relevant person indicated.

Please note: It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Applications should be forwarded in time, since any application received after the closing date will, as a rule not be accepted. Failure to comply with the above instructions will disqualify applicants. The successful candidates will be subject to security clearance and reference checking.

Correspondence will be limited to short-listed candidates only.

Applicants are respectfully informed that, if no correspondence is received within 3 months of the closing date, they must accept that their applications were unsuccessful. The Department reserves the right not to make any appointments.

PLEASE NOTE: THIS IS AN INTERNAL ADVERT WHICH IS RESTRICTED TO HEALTH PROFESSIONALS COMPLETING COMMUNITY SERVICE IN JUNE 2019 IN THE NORTH WEST DEPARTMENT OF HEALTH.

NB: PERMANENT EMPLOYEES WHO ARE SERVING COMMUNITY SERVICE IN THE DEPARTMENT ARE ALSO ENCOURAGED TO APPLY AS THERE WILL BE NO LONGER AUTOMATIC TRANSLATION TO HIGHER POSTS



Dr M. Tlhogane

Chief Director: Corporate Services

North West Department of Health

09/05/19
Date

POST	PROFESSIONAL NURSE GRADE 1 (GENERAL NURSING)
REF	NWH 01/2017
SALARY	R256 905 .00 p.a. (plus benefits)
CENTRE	VARIOUS HOSPITALS & SUB-DISTRICTS
REQUIREMENTS	Basic qualification accredited with the South African Nursing Council in terms of Government Notice 425 (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Current proof of registration with South African Nursing Council must be attached. An understanding on nursing legislation and related legal and ethical nursing practices.
DUTIES	Provide comprehensive nursing service according to scope of practice. Help with supervision and performance and evaluate junior staff members. Implement appropriate measures and system to ensure quality patient care. Ensure the implementation of, and adherence to Patient Rights Charter and Batho Pele Principles. Educate staff and patients quality patient. Work closely with the community. Keep concise and legible records and ensure that Nurses do likewise. Manage medication. Participate in the quality improvement programme. Monitor admission and discharge criteria. Facilitate and monitor patient's health education programme. Facilitate effective discharge process. Ensure proper record-keeping.

Em

POST	SPEECH THERAPIST AND AUDIOLOGIST GRADE 1
REF	NWH 02/2017
SALARY	R317 976.00 p.a. (plus benefits)
CENTRE	VARIOUS DISTRICT HOSPITALS & SUB-DISTRICTS
REQUIREMENTS	Appropriate qualification that allows for the required registration with the Health Professions Council of South Africa in Speech Therapist and Audiologist. Current proof of registration with the Health Professions Council of South Africa as a Speech Therapist and Audiologist must be attached.
DUTIES	Assess and manage paediatric and adult patients who have developmental or acquired speech, language, voice, feeding and swallowing, or hearing difficulties inwards, as out-patients and during community outreach. Supervise students and community service Speech Therapist and \ or Audiologists. Perform administrative tasks related to the Department as per delegation of Head of Department. Promote the profession to the community and other healthcare workers and community members.

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POST	DIETICIAN GRADE 1
REF	NWH 03/2017
SALARY	R317 976.00 p.a. (plus benefits)
CENTRE	VARIOUS HOSPITALS & SUB-DISTRICTS
REQUIREMENTS	Appropriate qualification that allows for the required registration with the Health Professions Council of South Africa in Dietetics. Current proof of registration with the Health Professions Council of South Africa as a Dietician must be attached.
DUTIES	Nutrition counseling: Establish and implement guidelines to promote and maintain healthy nutritional practices. Therapeutic feeding: Apply dietary measures as part of the treatment of a patient referred or in consultation with a registered Medical Practitioner. Group feeding: Ensure provision of food. Establish guideline for the provision of suitable nutrition in the hospital for patients. Supervise, support and evaluate subordinates and development of staff. Ensure efficient and effective management of resources, including management of budget. Administration, including collecting, compiling and presenting statistical data and monthly reports.

Em

POST	PHARMACIST GRADE 1
REF	NWH 04/2017
SALARY	R693 372.00 p.a. (All inclusive Package)
CENTRE	VARIOUS HOSPITALS & SUB-DISTRICTS
REQUIREMENTS	Basic qualification accredited with the South African Pharmacy Council (SAPC) that allows registration with the SAPC as a Pharmacist. Current proof of registration of with the South African Pharmacy Council as a Pharmacist must be attached.
DUTIES	Provide pharmaceutical services which entail ensuring proper surveillance of medicine and consumption. Ensure strict ordering of medicine and controlling budget. Oversee pharmaceutical stock control. Provide expert advice to medical staff on effective and economic usage of drugs. Train Pharmacy Assistants and Interns. Supervise the compounding and pre-packing of pharmaceutical products. Manage resources in pharmacy. Monitor and evaluate Pharmaceutical Services.

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POST	DIAGNOSTIC RADIOGRAPHER GRADE 1
REF	NWH 05/2017
SALARY	R317 976.00 p.a. (plus benefits)
CENTRE	VARIOUS HOSPITALS & SUB-DISTRICTS
REQUIREMENTS	Appropriate qualification that allows for the required registration with the Health Professions Council South Africa (HPCSA) in Radiography. Current proof of registration with the Health Professions Council of South Africa as a Diagnostic Radiographer must be attached.
DUTIES	Select the exposure factor with due cognized of all factors. Exposed and process and ensure X-ray are taken and meet high professional standards. Make sure that regulations pertaining to radiation, protection & safety are adhered to and that the budget is controlled. Receive cognized of the traumatic and pathological condition that may be present and accept responsibility for the patient. Supervise subordinates. Ensure regular services of X-ray equipment's. Perform any other duty that may be delegated by the supervisor.

Em

POST	PHYSIOTHERAPIST GRADE 1
REF	NWH 06/2017
SALARY	R317 976.00 p.a. (plus benefits)
CENTRE	VARIOUS HOSPITALS & SUB-DISTRICTS
REQUIREMENTS	Appropriate qualification that allows for the required registration with the Health Professions Council of South Africa in Physiotherapy. Current proof of registration with Health Professions Council of South Africa as Physiotherapist must attached.
DUTIES	Assess clients with physiotherapy needs using specialized skills and execute plan of intervention. Participate in multidisciplinary ward rounds. Refer patients to other multidisciplinary team members. Properly manage consumable assets and assistive devices according to policy and procedures. Attend and offer in-service training. Assist with administrative tasks to ensure a quality physiotherapy service. Attend courses for the professional development and to ensure quality.

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POST	OCCUPATIONAL THERAPIST GRADE 1
REF	NWH 07/2017
SALARY	R317 976.00 p.a. (plus benefits)
CENTRE	VARIOUS HOSPITALS & SUB-DISTRICTS
REQUIREMENTS	Appropriate qualification that allows for the required registration with the Health Professions Council of South Africa in Occupational Therapy. Current proof of registration with Health Professions Council of South Africa as Occupational Therapist must attached.
DUTIES	Assist and treat in- and outpatients. Participate in in-service training programmes and continue professional development according to the regulations of HPCSA. Supervise/evaluate subordinates. Collect data and keep records, manage information and write reports. Control the identification of needs for Therapeutic programmes and the execution thereof. Develop and review departmental policies, procedure and protocols and ensure adherence applicable to Health and provincial quality assurance measure in own area of work. Provide an occupational therapy service to acute, chronic and forensic psychiatric patients, and administration duties related to patient care. Work in multi-disciplinary team.

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POST	MEDICAL OFFICER GRADE 1
REF	NWH 08/2017
SALARY	R 821 205 .00 p.a (All inclusive Package)
CENTRE	VARIOUS HOSPITALS & SUB-DISTRICTS
REQUIREMENTS	Appropriate qualification that allows registration with the Health Professions Council of South Africa as Medical Practitioner. Current proof of registration with the Health Professions Council of South Africa as a Medical Practitioner must be attached. A valid work permit for Non -South African must be attached. A valid driver's license. Good communication, Organisational and conflict resolution skills.
DUTIES	Manage emergency/casualty care/trauma, wards and medico-legal cases. Perform basic surgical procedures as required in the Maternity Department and by anesthesiology. Support Quality Improvement Primary Healthcare. Available for calls after hours (including weekends and holidays). Supervise Senior and Community Service Medical Officers. Ensure implementation of Batho Pele Principles and Patients' Rights. Participate in clinical audits. Attend clinical meetings and others as will be indicated. Render clinical services as in a Level 1 & 2 hospital in accordance with the formulated clinical programme.

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POST	DENTIST GRADE 1
REF	NWH 09/2017
SALARY	R 797 109.00 p.a (All inclusive Package)
CENTRE	VARIOUS HOSPITALS & SUB-DISTRICTS
REQUIREMENTS	Appropriate qualification that allows registration with the Health Professions Council of South Africa as a Dentist. Current proof of registration with the Health Professions Council of South Africa must be attached. A valid work permit for Non-South African must be attached. A valid driver's license. Good communication, Organisational and conflict resolution skills.
DUTIES	Provide Oral Health Clinical Services. Ensure functional integration of oral health services into primary of oral health services into primary health care. Ensure effective management of finances and assets. Administration of the unit. People management and empowerment.

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POST	CLINICAL PSYCHOLOGIST GRADE 1
REF	NWH 10/2017
SALARY	R 713 361.00 p.a (All inclusive Package)
CENTRE	VARIOUS HOSPITALS & SUB-DISTRICTS
REQUIREMENTS	Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Psychologist in a relevant registration category (e.g Clinical, Counselling, Educational, Industrial, Research Psychology). Current proof of registration with the Health Professions Council of South Africa as Psychologist in any of the Identified registration categories. Good interpersonal relationship and positive attitude towards patients and colleagues.
DUTIES	Evaluate by means of interviews, psychometric tests and rehabilitation by means of psychotherapeutic treatment to persons with psychiatric deviations. Handle Psychiatric patients with medical conditions. Identify patients who could benefit from psychological intervention. Participate in multi-disciplinary team. Deal with the Cognitive and behavioural aspects of patients. Manage and contribute towards planning of the psychology unit. Implement quality assurance measures in the department. Plan and manage interns according to the Council's expectations. Conduct various kinds of therapies and write reports.

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POST	ENVIRONMENTAL HEALTH PRACTITIONER GRADE I
REF	NWH 11/2017
SALARY	R317 976.00 p.a. (plus benefits)
CENTRE	VARIOUS HOSPITALS & SUB-DISTRICTS
REQUIREMENTS	Appropriate qualification that allows for the required registration with the Health Professions Council of South Africa in Environmental Health. Current proof of registration with the Health Professions Council of South Africa as a Environmental Health Practitioner must be attached.
DUTIES	Coordinate Sub-District Environmental Health Services. Facilitate the implementation of Environmental Health Policies and Strategies. Manage Environmental Health System. Work closely with other stake-holders within and outside the Department. Participate in Environmental Health Impact Assessment and Malaria control. Prevent communicable Diseases. Ensure safety of facilities. Enforce International Health Regulations requirements and any other duties linked to the post.

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Enquiries: Ms M.E Mokhutswane-Kaudi/ Ms M.E Mokgethi-Malete:
Tel : **018 384 0240** (Ngaka Modiri Molema District)

Ms NNRT Mojanaga/ Mr P.M Kolokoto: Tel : **018 462 5744**
(Dr Kenneth Kaunda District)

Mr M.R Matsepe/Mr G.N Maibi: **Tel: 053 928 0500**
(Dr Ruth Segomotsi Mompoti District)

Mr P. Monale/Mr E.J Mmusi Tel: **014 592 8906** (Bojanala District)

Applications for posts attached to **Bojanala District** must be forwarded to: Private Bag X 82090, Rustenburg, 0300, Attention to: Mr E.J Mmusi.

Applications for posts attached to **Dr Kenneth Kaunda District Office** must be forwarded to: Private A2, Klerksdorp, 2570, Attention to: Mr P.M Kolokoto.

Applications for posts attached to **Dr Ruth Segomotsi Mompoti District Office** must be forwarded to: Private Bag X24, Vryburg, 8600, Attention to: Mr G.N Maibi.

Applications for posts attached to **Ngaka Modiri Molema District Office** must be forwarded to: Private Bag x 116, Mmabatho, 2735, Attention to: Ms M.E Mokgethi-Malete.

Closing Date: 07 June 2019

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